

**Oswego County BOCES  
Board of Education  
W450 – Public Safety Classroom  
179 County Route 64, Mexico, NY 13114  
5:30 p.m. Facilities Tour  
6:30 p.m. Executive Session (If Needed)**

**Regular Meeting – Immediately Following Executive Session**

**WEDNESDAY  
JUNE 18, 2014**

**REGULAR MEETING**

**AGENDA**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **FACILITIES REPORT - C & S COMPANIES**
4. **PRESENTATIONS**
  - 4.1 Emerging Trends Presentation – Roseann Bayne
5. **PUBLIC COMMENTS**
6. **APPROVAL OF MINUTES OF THE MAY 14, 2014 REGULAR BOARD MEETING**
7. **FINANCE**
  - 7.1 List of Bills Approved and Ordered Paid by the Internal Claims Auditor.
  - 7.2 Financial Reports. Please see enclosures.
    - 7.21 Treasurer's Report
    - 7.22 Budget Status Report & Transfers Greater Than \$50,000
  - 7.3 Internal Claims Auditor Report. Please see enclosures.
  - 7.4 Bids/Awards & Rejection. Please see enclosures
    - 7.41 Cooperative Bid – Ice Cream – Bid #B14-1201
    - 7.42 Cooperative Bid – Milk & Dairy Products – Bid #B14-0601
    - 7.43 Cooperative Bid – Bread Products – Bid #B14-0901
    - 7.44 Cooperative Bid – Transportation Fuels – Bid #B14-2000
    - 7.45 Cooperative Bid – USDA Food & Meat Purchases Net-Off-Invoice Program – Bid #B14-8005
    - 7.46 Cooperative Bid – Repair and Re-paving of District Parking Lots for Hannibal CSD – Bid #B14-0515
  - 7.5 Resolution for Disposal of Surplus Equipment – June 18, 2014. Please see enclosure.

BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services declares the attached listing of equipment as surplus and authorizes proper disposal of such.
  - 7.6 Resolution to Accept Continuing Education Sponsorship

RESOLVED, that the Oswego County Board of Cooperative Educational Services accepts the sponsorship of participating component districts for the 2014-2015 Continuing Education Program.
  - 7.7 Resolution to Authorize Funding of a Retirement Contribution Reserve:

WHEREAS the Oswego County Board of Cooperative Educational Services has established a Retirement Contribution Reserve Fund ("RCRF") in accordance with General Municipal Law section 6-r; and

WHEREAS the RCRF may be funded with amounts designated from budgetary appropriations or program surpluses remaining at the end of the fiscal year;

BE IT RESOLVED that effective for the 2013-14 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent balances from other codes within each program budget to the .802 object codes within those programs, or the increase of the .802 object codes as necessary to fund an aggregate total contribution to the RCRF in an amount not to exceed \$100,000 with the actual contribution to be established by the Board at a subsequent Board meeting. The amounts charged to each program will represent the prorated share of this total based on the percent of qualifying NYSERS salary earned in each program and the proceeds shall be used as may be determined necessary for the payment of required employer NYSERS contributions.

7.8 Resolution to Authorize Funding of a (Legal) Liability Reserve

WHEREAS the Oswego County Board of Cooperative Educational Services had previously established a liability reserve in accordance with Education Law section 1950.4.cc; and

WHEREAS the Liability Reserve Fund may be funded from budgetary appropriations of program surpluses remaining at the end of the year;

BE IT RESOLVED that effective for the 2013-14 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent appropriations from other codes within each program budget to the .400 object codes within whose programs, or the increase of the .400 object codes as necessary to fund an aggregate total contribution to the liability reserve fund in an amount not to exceed \$50,000 with the actual contribution to be established by the Board at a subsequent Board meeting. The amounts charged to each program will represent the prorated share of the total program surplus and the proceeds shall be used as may be determined necessary for the purposes as outlined in Education Law section 1950.4.cc.

7.9 Resolution to Authorize Funding an Unemployment Insurance Reserve

WHEREAS the Oswego County Board of Cooperative Educational Services has established an Unemployment Insurance Reserve Fund in accordance with General Municipal Law section 6-m; and

WHEREAS the Unemployment Insurance Reserve Fund may be funded with amounts designated from budgetary appropriations or program surpluses remaining at the end of the fiscal year;

BE IT RESOLVED that effective for the 2013-14 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent balances from other codes within each program budget to the .801 object codes within those programs, or the increase of the .801 object codes as necessary to fund an aggregate total contribution to the Unemployment Insurance Reserve Fund in an amount not to exceed \$100,000 with the actual contribution to be established by the Board at a subsequent Board meeting. The amounts charged to each program will represent the prorated share of this total based on the percent of overall actual salaries expended in each program and the proceeds shall be used as may be determined necessary for the purpose of paying claims for this purpose.

7.10 Resolution Authorizing Funding of an Employee Benefit Accrued Liability Reserve

WHEREAS the Oswego County Board of Cooperative Educational Services has established an Employee Benefits Accrued Liability Reserve Fund in accordance with General Municipal Law section 6-p; and

WHEREAS the Employee Benefits Accrued Liability Reserve Fund may be funded with amounts designated from budgetary appropriations or program surpluses remaining at the end of the fiscal year;

BE IT RESOLVED that effective for the 2013-14 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent balances from other codes within each program budget to the .804 object codes within those programs, or the increase the .804 object codes as necessary to fund an aggregate total contribution to the Employee Benefits Accrued Liability Reserve Fund in an amount not to exceed \$100,000. The actual contribution shall be determined and enacted as soon as practical through the established calculation methodology of multiplying the applicable per diem allowance for each employee by the applicable balance of their unused sick days for employees ages 40 and older, less the portion of this total estimated based on historical trend to be paid to employees ages 55 and older in the next fiscal year. The amounts charged to each applicable program will represent the prorated share of this total based on the percent of overall actual salaries expended in each program and the proceeds shall be used as may be determined necessary for the purpose of paying contractual obligations allowed for this purpose.

7.11 Resolution Authorizing Funding of a Career Education Instructional Equipment Reserve Funding

WHEREAS the Oswego County Board of Cooperative Educational Services passed a resolution at their December 19, 2012 meeting to establish a Career and Technical Education (CTE) Instructional Equipment Reserve Fund in accordance with Education Law Section 1950 (4)(ee) and Section 170.3(K) of the Regulations of the Commissioner of Education; pending majority approval of the component Boards; and

WHEREAS the fund was unanimously approved by all component districts during winter and spring 2013; and

WHEREAS the CTE Instructional Equipment Reserve may be funded by budgetary expense from the Career and Technical Education budget;

BE IT RESOLVED that effective for the 2013-14 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent appropriations from other CTE

budget codes to the 101-3010-200 code as necessary to fund contribution to the CTE Instructional Equipment Reserve in an amount not to exceed \$300,000 with the actual amount to be established by the Board at a subsequent Board meeting, following consideration of a recommendation that may be made from the Oswego County Chief School Officers in advance of said meeting.

- 7.12 Resolution to Accept Donation from the County of Oswego Industrial Development. (Please See Attached) BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby accepts the donation of (1) 1989 Chevrolet Camaro, valued at approximately \$700.00, from the County of Oswego Industrial Development Agency for our Career & Technical Education program.
- 7.13 Resolution to Approve a Revised Resolution Authorizing Participation in Erie 1 BOCES Bid. (Please See Attached)

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for 3<sup>rd</sup> L Corp, Achieve3000, Think Through Math (formerly Apangea), Blackboard, Inc., Certica, ClassLink, Collaborative Learning, Compass Learning, Core K-12, Curriculum Associates, Defined Learning, Discovery, eDocrina, Edvation, FableVision, Global Scholar, Houghton Mifflin, iSafe, Knovation, Laureate Learning, Lazel, Inc., LCI, Learning.com, Learning Sciences International, LinkIt, McGraw-Hill, MyLearning Plan, NWEA, Pearson Digital Learning, Renaissance Learning, Rubicon West, Inc., School Improvement Network, Scientific Learning, Scholastic, Inc., School Specialty, ST4 Learning, SunGard, Teachscape, Vantage, Virtuoso Chester Technical Services, Right Reason Technologies, Learner First, It's Learning, Montage, Desire to Learn, Canvas, Schoolology, Waterford, Cambium Learning, Edmentum, Hot Math, Carnegie Learning, Mind Research Institute, American Reading Company, Amplify, Imagine Learning, iStation, Let's Go Learn, The Reading Solution, Bridges Transitions, Centris, College Board, Naviance, Service Infinity, Adobe, Rosetta Stone and

WHEREAS, Oswego County BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That Oswego County BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That Oswego County BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Oswego County BOCES Board of Education agrees  
(1) to abide by majority decisions of the participating BOCES on quality standards;  
(2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

- 7.14 2013-14 Audit Committee Summary and Update. (Please See Attached - For Information Only)

## **8. PERSONNEL**

- 8.1 Personnel Actions. Please see enclosure.

RESOLVED, that upon the recommendation of the District Superintendent of Schools, that the Oswego County Board of Cooperative Educational Services approve the Personnel Section of the agenda, effective as indicated.

- 8.11 Excessed
- 8.12 Leaves of Absence
- 8.13 Resignations
- 8.14 Retirements
- 8.15 Tenure
- 8.16 Appointments
- 8.17 Substitutes

**8. PERSONNEL – (CONTINUED)**

**8.2 Resolution to Approve Salary Increases for Non-Represented Administrative Staff**

RESOLVED that the Oswego County Board of Cooperative Educational Services hereby agrees to increase non-represented administrators' salaries for the 2014-2015 school year as follows:

<b>Non-Represented Administrator</b>	<b>2013-2014 Salary</b>	<b>2014-2015 Salary</b>	<b>Percentage of Increase</b>
Roseann Bayne	\$115,000	\$125,000	8.75% Increase
Mark LaFountain	\$109,418	\$112,427	2.75% Increase
Mike Sheperd	\$139,176	\$141,612	1.75% Increase

**8.3 Resolution to Approve Salary Increases for Non-Represented Support Staff**

RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby approves the increase in salaries for Melissa Allard, Mary Anne Kirkpatrick, and Lisa Spencer, Non-Represented Support Staff employees by 2% for the 2014-15 school year effective July 1, 2014.

**9. INSTRUCTIONAL SUPPORT**

9.1 Points of Pride – June 2014. Please see enclosures

9.2 Resolution to Approve a Field Trip – Skills USA. Please see enclosure.

RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby grants approval for Skills USA students to participate in the SKILLS USA National Competition to be held in Kansas City, Missouri June 23, 2014 through June 27, 2014. In the event of an uncertain situation, the District Superintendent will have the discretion to cancel this trip.

9.3 Request for approval of overnight field trips – Migrant Education. Please see enclosures.

RESOLVED, that the Oswego County Board of Cooperative Educational Services grants permission for Migrant Outreach Students to attend overnight field trips as follows: In the event of an uncertain situation, the District Superintendent or his designee will have the discretion to cancel these trips.

- a.) The CLOSE UP Washington Flagship Program, will be held from Sunday, June 22<sup>nd</sup> to Friday, June 27<sup>th</sup> in Washington, D.C. Students will be staying at the Key Bridge Marriot, 1401 Lee Highway, Arlington, VA and will be transported to Binghamton by Claudia Cook to Hancock International Airport, where they will then travel with students from other MET's via United Airlines Flight 5836 to Washington Dulles International Airport.
- b.) The Migrant Academy will be held from Monday, July 21<sup>st</sup> to Friday, August 1<sup>st</sup> on the Hartwick College campus. Students will be staying on the Hartwick College Campus.
- c.) The Career Quest Retreat will be held from Monday, August 25<sup>th</sup> to Thursday, August 28<sup>th</sup> at 4-H Camp Wyomoco in Varysburg, NY.
- d.) The "Out-On-A-Limb" overnight retreat is scheduled from June 26<sup>th</sup> through Juen 28<sup>th</sup> at Camp Bristol Hills near Canandaigua, NY.

**10. SUPERINTENDENT'S REPORT**

**11. PRESIDENT'S REPORT**

11.1 Potential Renaming of Buildings and Building Wings/Hallways Discussion

**12. INFORMATION**

12.1 Thank You Letter From Oswego County Opportunities (For Your Information Only).

12.2 10. (For Your Information Only).

**13. BOARD FORUM/DISCUSSION**

**14. ADJOURNMENT**



**MINUTES OF THE OSWEGO COUNTY BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
REGULAR MEETING  
May 14, 2014**

The Regular Meeting of the Oswego County Board of Cooperative Educational Services was held on Wednesday, May 14, 2014 at the Oswego County BOCES Main Campus in Mexico, New York.

Mr. John Shelmidine called the meeting to order at 6:32 p.m.

Board Members Present:	Donna Blake Casey Brouse Kevin Dix (Arrived at 6:50 p.m.) Matthew Geitner Gregory Muench, Vice-President John Shelmidine, President William "Dave" White
Board Members Absent:	Eric Behling Joel Southwell
Central Administration:	Christopher J. Todd, District Superintendent Roseanne Bayne Mark LaFountain Michael Sheperd
Other BOCES Staff:	Gisèle Benigno Marla Berlin Tracy Fleming James Huber Alyson Inman Wayne Wideman
Officers:	Melissa Allard, District Clerk Kelly Wood, Treasurer
Attorney:	Marc Reitz
Guests:	Nate Van Wie

**The Pledge of Allegiance was recited.**

**Executive Session Motion**

It was:

Moved by Donna Blake, seconded by Casey Brouse, that the Oswego County Board of Cooperative Educational Services enter into an Executive Session for the purpose of discussing a personnel matter.

The BOCES Board entered into a second Executive Session at 6:39 p.m. in the Public Justice Classroom in the W-450 Building at Oswego County BOCES. Those in attendance were: Melissa Allard, Roseann Bayne, Donna Blake, Casey Brouse, Kevin Dix (Entered at 6:50 p.m.), Matthew Geitner, Mark LaFountain, Gregory Muench, John Shelmidine, Michael Sheperd, Christopher Todd and William White.

Vote on the motion: Ayes 6, Nays 0, motion carried.

**Mr. Kevin Dix arrived at 6:50 p.m.**

**Regular Board Meeting reconvened**

It was:

Moved by Donna Blake, seconded by Casey Brouse, that the Oswego County Board of Cooperative Educational Services adjourn the Executive Session and reconvene to the Regular Board Meeting.

Vote on the motion: Ayes 7, Nays 0, motion carried.

The BOCES Board adjourned the Executive Session and reconvened the Regular Board meeting at 6:54 p.m.

**FACILITIES REPORT**

Mr. Nate Van Wie announced that he had conducted a walk through with Interested Board Members prior to the Board meeting and stated the project is progressing nicely. 6:1:1 areas should be done at the end

of June. Nate stated that the old boiler room to the old District Office space is now under construction and is hopefully on schedule for the opening of school.

District Superintendent Todd announced that on Wednesday, June 11<sup>th</sup> there would be a barbeque in the AM and PM with staff, students and construction workers to recognize the cooperation that has gone into the capital project this year.

Mr. Van Wie and Mr. Todd then shared that a discussion will need to be had to discuss where BOCES may want to put some of the left over money back into the project.

**PUBLIC COMMENTS**

None.

**APPROVAL OF THE MINUTES OF THE APRIL 30, 2014 REGULAR BOARD MEETING**

It was:

Moved by Gregory Muench, seconded by Donna Blake, that the Oswego County Board of Cooperative Educational Services approves the minutes of the April 30, 2014 Regular Board meeting as presented.

Vote on the motion: Ayes 7, Nays 0, motion carried.

**7. FINANCE**

7.1 List of Bills Approved and Ordered Paid by the Internal Claims Auditor.

7.2 Financial Reports. Please see enclosures.

7.21 Student Club Account Reports

7.23 Budget Status Report & Transfers Greater Than \$50,000

7.3 Internal Claims Auditor Report.

7.4 Bids/Awards & Rejection. Please see enclosures

7.41 Cooperative Bid – Athletic Equipment and Supplies– Bid #B14-3001

7.42 Cooperative Bid – Custodial Supplies – Bid #B14-0401

7.43 Cooperative Bid – Health Supplies – Bid #B14-0501

7.44 Cooperative Bid – Musical Instruments and Supplies – Bid #B14-2501

7.45 Cooperative Bid – HVAC Filters with Filter Consult Service – Bid #B13-0451

7.5 Resolution for Disposal of Surplus Equipment – May 6, 2014. Please see enclosure.

BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services declares the attached listing of equipment as surplus and authorizes proper disposal of such.

7.6 Resolution to Adopt the 2014-2015 Annual General Fund Budget. (Please see enclosure)

BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby adopts the Oswego County BOCES annual budget for the 2014-2015 fiscal year, in the amount of \$46,038,848.

7.7 Resolution to Approve Revenue Anticipation Note. Please see enclosure

Resolved by the Board of Cooperative Educational Services of the Sole Supervisory District of Oswego County, New York As follows:

Section 1. Revenue Anticipation Notes (herein called "Notes") of the Board of Cooperative Educational Services of the Sole Supervisory District of Oswego County, New York (herein called the "BOCES"), in the principal amount of not to exceed \$5,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 25.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the receipt of moneys expected to be received by BOCES from the component districts of the BOCES for services and administrative and clerical expenses during the fiscal year commencing July 1, 2014 (such moneys herein referred to as the "Revenue"), and the proceeds of the Notes shall be used only for the purposes of paying the expenses of the BOCES for said fiscal year payable from the Revenue in anticipation of which they are issued.

(b) The Notes are not issued in renewal of any other notes.

(c) The Notes shall mature within the period of one year from the date of their issuance.

(d) No revenue anticipation notes have been heretofore issued in anticipation of said revenue.

Section 3. Subject to the provisions of this resolution and the Law, and pursuant to Section 50.00 and Sections 56.00 to 61.00 of the Law, inclusive, the power to sell and issue the Notes



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authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board, the chief fiscal officer of the BOCES.

Section 4. The Notes shall be executed in the name of the BOCES by the manual signature of the President of the Board, the Vice President of the Board, the District Treasurer, the District Clerk, or such other officer of the BOCES as shall be designated by the chief fiscal officer of the BOCES, and shall have the corporate seal of the BOCES impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 5. This resolution shall take effect immediately.

It was:

Moved by Kevin Dix, seconded by Gregory Muech, that the Oswego County Board of Cooperative Educational Services approves 7.1 through 7.7 of the Finance Section of the Board Agenda.

Mr. Michael Sheperd thanked Alyson Inman and Linda Kuko for all their hard work with the cooperative purchasing. He stated that he knows it is a lot of work and he thanks them.

Vote on the motion: Ayes 7, Nays 0, motion carried.

**PERSONNEL**8.1 Resolution to Accept Agreement With Roger Burch

RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby accepts the agreement with Roger Burch.

8.2 Resolution to Approve Personnel Report

RESOLVED, that upon the recommendation of the District Superintendent of Schools, that the Oswego County Board of Cooperative Educational Services approve the Personnel Section of the agenda, effective as indicated.

Excessed							
Name	Program	Position	Effective Date				
Rice, Margaret	Career & Technical Education/Crossroads	Teacher	6/30/2014				
Resignation							
Name	Program	Position	Effective Date				
Sterio, Michael	Security Department	Director of Security	6/30/2014				
Retirements							
Name	Program	Position	Effective Date				
Burch, Roger	Exceptional Education	Teacher	7/1/2015				
Paeno, Cynthia	Exceptional Education	Teacher	8/1/2014				
Appointments							
Program	Name	Position	Salary	Eff. Date	End Date	Comments	
Career & Technical Education	Rice, Margaret	FFA Advisor	\$2,955.00	/Stipend	09/01/2013	06/30/2014	
	Wood, George	Programmatic Maintenance	\$14.62	/hr	07/01/2014	08/31/2014	as per timesheet
Exceptional Education	Greenhouse, Jonita	Stenographer	\$22.08	/hr	07/01/2014	06/30/2015	0-19 hrs/wk as per timesheet
Exceptional Ed. Summer School	Alguire, Jessie	Teaching Assistant	\$101.09	/Day	07/07/2014	08/15/2014	30 days; contingent upon enrollment
	Allison, Betty	Teaching Assistant	\$104.84	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Brett, Deborah	Teaching Assistant	\$106.92	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Brooks, Joanna	Teaching Assistant	\$104.70	/Day	07/07/2014	08/15/2014	31 days; contingent upon enrollment
	Bulter, Cathy	Teaching Assistant	\$151.74	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Colling, Connie	Teaching Assistant	\$101.24	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment

**PERSONNEL – (CONTINUED)**

Appointments						
Program	Name	Position	Salary	Eff. Date	End Date	Comments
	DeCare, Vicky	Teaching Assistant	\$151.74 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	DeLong, Janet	Teaching Assistant	\$146.88 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Densmore, Kathy	Teaching Assistant	\$114.27 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Furlong, Tammy	Teaching Assistant	\$108.95 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Gardner, Patricia	Teaching Assistant	\$141.05 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Goss, Mary Renee	Teaching Assistant	\$151.74 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Grey, Joy	Teaching Assistant	\$151.89 /Day	07/02/2014	08/15/2014	27 Sundays; contingent upon enrollment
	Halstead, Crystal	Teaching Assistant	\$104.85 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Houmann, Elizabeth	Teaching Assistant	\$111.36 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Hopkins, Charlene	Teaching Assistant	\$104.70 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Horton, Susan	Lead Job Coach	\$118.46 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Hughes, Mary	Teaching Assistant	\$101.24 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Jewell, Eileen	Teaching Assistant	\$119.14 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	LaBarge, Susan	Teaching Assistant	\$101.09 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Ladd, Kimberloo	Teaching Assistant	\$99.14 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Loulsack, Cheryl	Teaching Assistant	\$101.83 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Mahanay, Ann	Teaching Assistant	\$116.12 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Morris, Janet	Teaching Assistant	\$105.41 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Nassoiy, Shirley	Teaching Assistant	\$151.74 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Neacosla, Denise	Teaching Assistant	\$169.76 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Nearbin, Christine	Teaching Assistant	\$189.17 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Oja, Iina	Teaching Assistant	\$97.47 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Owan, Denise	Teaching Assistant	\$146.88 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Patrick, Donna	Teaching Assistant	\$138.49 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Phillips, Anna	Teaching Assistant	\$148.38 /Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment

**PERSONNEL – (CONTINUED)**

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Appointments							
Program	Name	Position	Salary		Eff. Date	End Date	Comments
	Quade, Mary	Teaching Assistant	\$142.50	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Richler, Sandra	Teaching Assistant	\$138.49	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Rogers, Colleen	Teaching Assistant	\$104.84	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Rossiler, Alicia	Teaching Assistant	\$96.26	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Ryder, Elaine	Teaching Assistant	\$151.74	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Saunderson, Roscanno	Teaching Assistant	\$150.63	/Day	07/02/2014	08/15/2014	30 days; contingent upon enrollment
	Scheppard, Kimberly	Teaching Assistant	\$104.70	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Sereno, Karon	Teaching Assistant	\$113.79	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Shaw, Kimberly	Teaching Assistant	\$107.07	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Sheffield, Pamela	Teaching Assistant	\$119.14	/Day	07/02/2014	08/15/2014	30 days; contingent upon enrollment
	Somers, Kerry	Teaching Assistant	\$116.62	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Sperati, Linda	Teaching Assistant	\$111.04	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Trionfiro, Marshall	Teaching Assistant	\$101.83	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Wakeman, Danyal	Teaching Assistant	\$111.19	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Walsh, Susan	Teaching Assistant	\$131.39	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Warner, Cassandra	Teaching Assistant	\$87.29	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Waters, Patricia	Teaching Assistant	\$116.79	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Whalen, Sue	Teaching Assistant	\$103.34	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Woodmancy, Kathleen	Teaching Assistant	\$101.24	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Yerdon, Monique	Teaching Assistant	\$137.09	/Day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
Instructional Support Services	Gorchinan, Irina	Director of Instructional Support Services	\$85,000.00	/Yr	07/01/2014	07/01/2017	
OCIC	Knighton, Frances	Workshop Presenter	\$50.00	/Hr	12/11/2013	06/30/2014	as per timesheet
	Laubscher, Jennifer	Workshop Presenter	\$50.00	/Hr	05/12/2014	06/30/2014	as per timesheet
Summer School 2014	Audlin, Kathleen	Teaching Assistant	\$14.35	/Hr	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Audlin, Kathleen	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Belden, Virginia	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment



**PERSONNEL – (CONTINUED)**

Appointments							
Program	Name	Position	Salary		Eff. Date	End Date	Comments
	Brown, Amanda	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Brown, Gregory	Teaching Assistant	\$14.35	/Hr	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Brown, Gregory	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Brown, Kyle	Resource Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Brown, Kyle	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Brown, Linda	Teaching Assistant	\$14.35	/Hr	06/30/2014	07/07/2014	up to 30 hours total
	Brown, Linda	Teaching Assistant	\$14.35	/Hr	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Brown, Linda	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Brown, Michael	Social Studies Teacher	\$1,850.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Brown, Michael	AIS Social Studies Teacher	\$840.91	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Brown, Michael	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Brown, Michael	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Buda, A. John	Math Teacher	\$1,850.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Buda, A. John	AIS Math Teacher	\$840.91	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Buda, A. John	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Buda, A. John	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Burger, Laura	AIS Math Teacher	\$840.91	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Burger, Laura	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Burger, Laura	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Caroccio, Shawn	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Corbett, Peggy	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Cranell, Elizabeth	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Cranell, Elizabeth	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	D'Angelo, Holly	Math Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	D'Angelo, Holly	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	D'Angelo, Holly	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	DeLorenzo, Joshua	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	DeLorenzo, Joshua	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	DiSanto, Paula	English Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	DiSanto, Paula	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Edick, Cynthia	Resource Teacher	\$1,850.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment

**PERSONNEL -- (CONTINUED)**

Appointments							
Program	Name	Position	Salary		Eff. Date	End Date	Comments
	Edick, Cynthia	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Evans, Denise	Resource Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Evans, Denise	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Favola, Darlene	Teaching Assistant	\$14.35	/Hr	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Favola, Darlene	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Fox, Karen	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Gryczka, David	Principal	\$5,636.00	/Total	07/01/2014	08/29/2014	
	Guild, Jason	AIS Science Teacher	\$681.82	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Guild, Jason	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Guild, Jason	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Hawn, Melanie	Resource Teacher	\$1,650.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Hawn, Melanie	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Heintz, Allison	Administrative Intern	\$3,596.00	/Total	07/01/2014	08/29/2014	
	Higginbotham, Kim	Resource Teacher	\$1,550.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Higginbotham, Kim	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Hilton-Howard, Linda	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Hinman, Kaina	High/Middle School Principal	\$6,095.00	/Total	07/01/2014	08/29/2014	
	Honors, Tommy	Physical Education Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Honors, Tommy	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Houck, Lorraine	Resource Teacher	\$1,650.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Houck, Lorraine	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Houck, Lorraine	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Hoyt, Lori	Science Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Hoyt, Lori	AIS Science Teacher	\$681.82	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Hoyt, Lori	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Hoyt, Lori	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Iorio, Gina	Librarian (50%)	\$1,650.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Jackson, Taishana	Biology Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Jackson, Taishana	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Jackson, Taishana	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	James, Todd	Math Teacher	\$1,600.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment

**PERSONNEL – (CONTINUED)**

Appointments							
Program	Name	Position	Salary		Eff. Date	End Date	Comments
	James, Todd	AIS Math Teacher	\$727.27	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	James, Todd	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
Summer School 2014	James, Todd	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Jenks, Patricia A.	Math Teacher	\$1,600.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Jenks, Patricia A.	AIS Math Teacher	\$727.27	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Jenks, Patricia A.	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Jenks, Patricia A.	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Johst, Michael	Science Teacher	\$1,850.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Johst, Michael	AIS Science Teacher	\$840.91	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Johst, Michael	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Johst, Michael	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Knoop-Kocher, Michele	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Kowanes, Frederick	Earth Science Teacher	\$1,850.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Kowanes, Frederick	AIS Science Teacher	\$840.91	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Kowanes, Frederick	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Kowanes, Frederick	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	LaVerne, Allison	English Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	LaVerne, Allison	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	LeRoy, Kimberly	Librarian (50%)	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Lesinski, Mark	Social Studies Teacher	\$1,650.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Lesinski, Mark	AIS Social Studies Teacher	\$750.00	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Lesinski, Mark	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Lesinski, Mark	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	LeVea, Margaret	Math Teacher	\$1,700.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	LeVea, Margaret	AIS Math Teacher	\$794.45	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	LeVea, Margaret	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Lichoral, Alex	Science Teacher	\$1,550.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Lichoral, Alex	AIS Science Teacher	\$704.55	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Lichoral, Alex	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent



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	Lichorat, Alex	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	upon enrollment 3 days; as per timesheet
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**PERSONNEL – (CONTINUED)**

Appointments							
Program	Name	Position	Salary		Eff. Date	End Date	Comments
	Lipiska, Jenna	Social Studies Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Lipiska, Jenna	Regents Proctoring	\$65.00	/Session	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Lipiska, Jenna	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Lofito, Kaitlyn	Student Helper	\$8.00	/Hr	07/08/2014	08/12/2014	as per timesheet
	Lyons, Derek	In-School Suspension Teacher	\$14.35	/Hr	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Lyons, Derek	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	McGowan, Katherine	Resource Teacher	\$1,600.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	McGowan, Katherine	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Meeker, David	Math Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Meeker, David	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Meeker, David	Grading Regents	\$10.00	/Test	08/13/2014	08/14/2014	3 days; as per timesheet
	Mills, Katherine	Social Studies Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Mills, Katherine	AIS Social Studies Teacher	\$681.82	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Mills, Katherine	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Mills, Katherine	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Muench, Paul	Social Studies Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Muench, Paul	AIS Social Studies Teacher	\$681.82	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Muench, Paul	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Muench, Paul	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Mulverhill, Kirk	Resource Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Mulverhill, Kirk	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Nihoff, Kimberly	Math Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Nihoff, Kimberly	AIS Math Teacher	\$681.82	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Nihoff, Kimberly	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Nihoff, Kimberly	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Nugent, Kelly	Librarian	\$1,550.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Nugent, Kelly	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Oswald, Kimberly	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Oswald, Kimberly	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet

	Parrotte, Brian	Physical Education Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
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**PERSONNEL – (CONTINUED)**

Program	Appointments						
	Name	Position	Salary		Eff. Date	End Date	Comments
	Parrotte, Brian	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Pasha, Patrick	English Teacher	\$1,550.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Pasha, Patrick	ALS English Teacher	\$704.55	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Pasha, Patrick	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Pasha, Patrick	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Pelton, James	Assistant Principal	\$3,596.00	/Total	07/01/2014	08/29/2014	
	Perry, Stephen	Economics Teacher	\$1,600.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Perry, Stephen	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Perry, Stephen	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Petrie, Bill	Math Teacher	\$1,700.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Petrie, Bill	ALS Math Teacher	\$795.45	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
Summer School 2014	Petrie, Bill	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Petrie, Bill	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Phillips, Lindsay	English Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Phillips, Lindsay	ALS English Teacher	\$681.82	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Phillips, Lindsay	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Phillips, Lindsay	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Pierco-DeGraw, Patricia	Social Studies Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Pierco-DeGraw, Patricia	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Pierco-DeGraw, Patricia	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Primrose, Jason	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Primrose, Jason	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Pritchard, Beth	Art Teacher	\$1,550.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Pritchard, Beth	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Regan, Deborah	PLATO Teacher	\$30.30	/hr	06/30/2014	07/07/2014	up to 30 hours
	Regan, Deborah	PLATO Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Regan, Deborah	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Schullzie, Lisa	Math Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Schullzie, Lisa	ALS Math Teacher	\$681.82	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment

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	Schultzio, Lisa	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	enrollment 2 days; contingent upon enrollment
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**PERSONNEL – (CONTINUED)**

Appointments							
Program	Name	Position	Salary		Eff. Date	End Date	Comments
	Schultzio, Lisa	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Severance, Shanna	Science Teacher	\$1,550.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Severance, Shanna	AIS Science Teacher	\$704.55	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Severance, Shanna	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Severance, Shanna	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Simmons, Erin	Administrative Intern	\$3,596.00	/Total	07/01/2014	08/29/2014	
	Smuckler, Emily	Health Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Smucklor, Emily	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Spereno, Lisa	English Teacher	\$1,850.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Spereno, Lisa	AIS English Teacher	\$840.91	/Session	07/08/2014	08/12/2014	10 days; contingent upon enrollment
	Spereno, Lisa	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Spereno, Lisa	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Sweeney, Heidi	Science Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Sweeney, Heidi	AIS Science Teacher	\$681.82	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Sweeney, Heidi	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Sweeney, Heidi	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Sweet, Donna	Secretary	\$12.82	/Hr	04/01/2014	06/30/2014	as per timesheet
	Sweet, Donna	Secretary	\$13.30	/Hr	07/01/2014	08/29/2014	as per timesheet
	Trabucco, Mark	English Teacher	\$1,700.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Trabucco, Mark	AIS English Teacher	\$795.45	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Trabucco, Mark	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Trabucco, Mark	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Warren, Renee	AIS English Teacher	\$681.82	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Warren, Renee	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Warren, Renee	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Walros, James	Social Studies Teacher	\$1,500.00	/Session	07/28/2014	08/12/2014	22 days; contingent upon enrollment
	Walros, James	AIS Social Studies Teacher	\$681.82	/Session	07/28/2014	08/12/2014	10 days; contingent upon enrollment
	Walros, James	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Walros, James	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Whitney, Chad	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment



	Whitney, Chad	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Whitney, Jodi	English Teacher	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment

**PERSONNEL – (CONTINUED)**

Appointments							
Program	Name	Position	Salary		Eff. Date	End Date	Comments
	Whitney, Jodi	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Williams, Sarah	Regents Proctoring	\$65.00	/Test	08/13/2014	08/14/2014	2 days; contingent upon enrollment
	Williams, Sarah	Grading Regents	\$10.00	/Test	08/13/2014	08/15/2014	3 days; as per timesheet
	Woodridge, Kristina	Secretary	\$12.82	/Hr	06/23/2014	06/30/2014	as per timesheet
	Woodridge, Kristina	Secretary	\$13.30	/Hr	07/01/2014	08/29/2014	as per timesheet
Workstudy	Student # 100	Workstudy Student	\$1.75	/Hr	04/02/2014	06/26/2014	as per timesheet
	Student # 101	Workstudy Student	\$2.35	/Hr	03/04/2013	06/26/2014	as per timesheet
	Student # 102	Workstudy Student	\$1.75	/Hr	03/25/2014	06/26/2014	as per timesheet
Substitutes							
Career & Technical Education							
Bennett, Aleisha			\$8.94/Hr; \$70.36/day				
Berlin, Aaron			\$8.94/Hr; \$70.36/day				
Instructional Technology							
Peet, James			\$8.66/Hr; to be adjusted				
Whaley, David			\$8.66/Hr; to be adjusted				

It was:

Moved by Gregory Muench, seconded by Casey Brouse, that the Oswego County Board of Cooperative Educational Services approves 8.1 through 8.2 of the Personnel Section on the Board Agenda, effective as indicated.

Vote on the motion: Ayes 7, Nays 0, motion carried.

**9. INSTRUCTIONAL SUPPORT**

Ms. Roseann Bayne announced that Regional Scoring has had all nine districts participating and a Director of Instructional Support has been hired.

**10. SUPERINTENDENT'S REPORT**

**Rebranding Update**

Ms. Gisèle Benigno provided an update to the Board of Education regarding the progress of the rebranding of the Oswego County BOCES including copies of the surveys, etc. that had been given.

**Picnic**

Mr. Todd announced that an end-of-year picnic would be held on the campus for all students, faculty, staff, construction workers and Board Members to celebrate the cooperation that has taken place on campus during the capital project this year. C&S Companies will help sponsor the event. The event will be on June 11<sup>th</sup> and will be held in an am and pm session.

**11. PRESIDENT'S REPORT**

**Potential Renaming of Buildings and Building Wings/Hallways**

President Shelmidine asked the Board of Education their thoughts on the renaming of buildings and wings of buildings after the capital construction project is complete. Specifically the Dr. Stern building was named after Dr. David Stern, but it would no longer be a building for the Exceptional Education program so would it make sense to name a wing of the new area after him and change the administrative building to the Louis Pettinelli administrative center? The Board decided to have the District Clerk forward to them copies of policies regarding the naming of facilities etc.

**Honor Society**

President Shelmidine announced that he had attended the Vocational Technical Honor Society Induction Ceremony held at the Mexico High School this year due to the capital project. He stated that students had to of maintained an average of 90% or better at BOCES and 85% or higher at their home school. He stated it was a very nice ceremony and thanked Mexico for hosting the event.

**Dental Assisting Graduation**

**May 14, 2014 Oswego County BOCES Regular Meeting Board Minutes**

Mr. Shelmidine reminded the Board that the Dental Assisting Graduation would be taking place on May 28<sup>th</sup> beginning at 6 p.m.

**Retirees Reception**

Mr. Shelmidine remind the Board that the reception for retirees will be held on June 3<sup>rd</sup> beginning at 3 pm. At the Fulton office site at 806 W. Broadway, Fulton, NY 13069.

**BOARD FORUM/DISCUSSION**

None.

**MEETING ADJOURNED**

It was:

Moved by Casey Brouse, seconded by Gregory Muench, that the BOCES Board Meeting be adjourned.

Vote on the motion: Ayes 7, Nays 0, motion carried.

The BOCES Board adjourned at 8:02 p.m.

Respectfully Submitted,

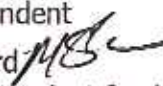
Melissa A. Allard  
District Clerk

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**INTEROFFICE MEMORANDUM**

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**TO:** Christopher J. Todd  
District Superintendent

**FROM:** Michael J. Sheperd   
Assistant Superintendent for Administrative Services

**SUBJECT:** Administrative Services Report for the Board of Education

**DATE:** 06/06/14

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Enclosed are the following items for the Finance/Administrative Services section of the June 18, 2014 Board of Education meeting:

- Enclosed for the information of the Board is a list of bills approved and ordered paid by the Internal Claims Auditor.
- Treasurer's Report for the period ending April 30, 2014, as prepared and submitted by Kelly Wood, Treasurer.
- General Fund Budget Status Report as of May 31, 2014, as prepared and submitted by Gisèle Benigno, Coordinator of Business Administration, Printing, Public Relations and Special Projects.
- Cooperative Bid Award #B14-1201- Ice Cream, as prepared and submitted by Alyson Inman, School Purchasing Officer.
- Cooperative Bid Award #B14-0601 - Milk and Dairy Products, as prepared and submitted by Alyson Inman, School Purchasing Officer.
- Cooperative Bid Award #B14-0901 - Bread Products, as prepared and submitted by Alyson Inman, School Purchasing Officer.
- Cooperative Bid Award #B14-2000 - Transportation Fuels, as prepared and submitted by Alyson Inman, School Purchasing Officer.
- Bid Award #B14-8005 - USDA Food and Meat Purchases NOI Bid, as prepared and submitted by Alyson Inman, School Purchasing Officer.
- Cooperative Bid Award #B14-0515 - Repair and Re-paving of District Parking Lots for Hannibal CSD, as prepared and submitted by Alyson Inman, School Purchasing Officer.
- Approval of Surplus Equipment - June 18, 2014, as prepared and submitted by Gisèle Benigno, Coordinator of Business Administration, PR & Special Projects.
- Resolution to Accept Continuing Education Sponsorship
- Resolution to Authorize Funding of Reserves
- Resolution to Accept Donation from County of Oswego Industrial Development Agency
- 2013-14 Audit Committee Summary and Update

Please contact me if you have any questions or require any additional information.

MJS:mak  
Enclosures



**OSWEGO COUNTY BOCES**

A/P Check Register

Bank Account: Capital Chk - Capital Fund Checking

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001193	04/30/2014	C	Day Automation	0017		No	No	5/23/2014	Cash Replacement: Check # 001205 Issued	(\$466,399.55)	001193
001198	05/03/2014	C	JOSEPH FLIHAN CO.	0019		No	No			\$2,280.00	001198
001199	05/03/2014	C	Lawman Heating & Cooling, Inc.	0019		No	No			\$460,082.67	001199
001200	05/08/2014	C	Murnane Building Contractors, Inc.	0019		No	No			\$381,349.31	001200
001201	05/08/2014	C	Weydman Electric, Inc.	0019		No	No			\$11,635.45	001201
001202	05/15/2014	C	A-VERDI	0019		No	No			\$1,110.00	001202
001203	05/16/2014	C	Cayuga Community College	0019		No	No			\$50,000.00	001203
001204	05/16/2014	C	Northeast Interior Systems, Inc.	0019		No	No			\$9,493.75	001204
001205	05/23/2014	C	Day Automation	0019		No	No			\$486,389.55	001205
001206	05/28/2014	C	Asbestos & Environmental Consulting Corp	0019		No	No			\$18,361.75	001206
001207	05/28/2014	C	CME Associates, Inc.	0019		No	No			\$3,439.50	001207
001208	05/28/2014	C	Day Automation	0019		No	No			\$50,600.00	001208
001209	05/28/2014	C	JOSEPH FLIHAN CO.	0019		No	No			\$1,425.00	001209
001210	05/28/2014	C	Northeast Interior Systems, Inc.	0019		No	No			\$1,518.75	001210
001211	05/28/2014	C	Patrica Electric, Inc.	0019		No	No			\$237,500.00	001211
001212	05/30/2014	C	A-VERDI	0019		No	No			\$1,360.00	001212
001213	05/30/2014	C	C & S Design Build, Inc.	0019		No	No			\$34,783.33	001213
001214	05/30/2014	C	Ron King Logging & Firewood	0019		No	No			\$5,000.00	001214
<b>Subtotal for Bank Account: Capital Chk - Capital Fund Checking</b>										<b>\$1,746,342.06</b>	
										<b>Void Total</b>	
										<b>Net</b>	<b>\$1,279,942.51</b>

Payment Types: C=Concurrent Check, A=Automated Payment, E=Electronic Transfer(Minimal), V=Virtual Check

\* Payee Name is different from comment whenof name

**OSWEGO COUNTY BOCES**

A/P Check Register  
Bank Account: FederalKey - Key Bank - Federal

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
031182	04/15/2014	C	Association Career Network	0017	No	No	Yes	5/30/2014	Cash Replacement: Check # 031338 Issued	(\$214.83)	031182
031284	05/08/2014	C	Bailey/Jenna	0019	No	No	No			\$2,002.00	031284
031285	05/08/2014	C	Fetzer/Melody	0019	No	No	No			\$3,438.00	031285
031286	05/08/2014	C	Guido/Nicholas	0019	No	No	No			\$540.50	031286
031287	05/08/2014	C	Holmes/Andrew	0019	No	No	Yes	5/9/2014	Check amount wrong	\$2,100.50	031287
031288	05/08/2014	C	Keheo/Michael	0019	No	No	No			\$3,655.00	031288
031289	05/08/2014	C	Miller/Elizabeth	0019	No	No	No			\$1,075.50	031289
031290	05/08/2014	C	Morse/Kathleen	0019	No	No	No			\$2,587.00	031290
031291	05/08/2014	C	Sharp/Amanda	0019	No	No	No			\$301.00	031291
031292	05/08/2014	C	Thomas/Stephanie	0019	No	No	No			\$2,877.50	031292
031293	05/08/2014	C	Troutman/Jame	0019	No	No	No			\$3,813.00	031293
031294	05/09/2014	C	Finger Lakes Coalition of Farmworker Age	0019	No	No	No			\$210.00	031294
031295	05/09/2014	C	Holmes/Andrew	0019	No	No	No			\$2,000.50	031295
031296	05/09/2014	C	Uniform Corner	0019	No	No	No			\$214.80	031296
031297	05/15/2014	C	Advanced Educational Products	0019	No	No	No			\$272.85	031297
031298	05/15/2014	C	Albany Marriott	0019	No	No	No			\$536.00	031298
031299	05/15/2014	C	Auslander/Nicole	0019	No	No	No			\$75.00	031299
031300	05/15/2014	C	Barnes & Noble	0019	No	No	Yes	5/19/2014	corrected invoice	\$240.64	031300
031301	05/15/2014	C	Benco Dental Co.	0019	No	No	No			\$111.99	031301
031302	05/15/2014	C	Burke/Rosemary	0019	No	No	No			\$173.04	031302
031303	05/15/2014	C	Canova/Christine	0019	No	No	No			\$112.50	031303
031304	05/15/2014	C	Contemporary Personnel Staffing	0019	No	No	No			\$288.60	031304
031305	05/15/2014	C	Cook/Caucia	0019	No	No	No			\$408.80	031305
031306	05/15/2014	C	COS	0019	No	No	No			\$325.00	031306
031307	05/15/2014	C	Culott/Karen	0019	No	No	No			\$235.57	031307
031308	05/15/2014	C	Curtis Denver/The	0019	No	No	No			\$434.13	031308
031309	05/15/2014	C	Dell Marketing L.P.	0019	No	No	No			\$1,692.00	031309
031310	05/15/2014	C	Department of Veterans Affairs	0019	No	No	No			\$5,735.00	031310
031311	05/15/2014	C	Fisher/William	0019	No	No	No			\$123.20	031311
031312	05/15/2014	C	Fosco/Venra	0019	No	No	No			\$766.25	031312
031313	05/15/2014	C	Gaylord Opryland Resort & Conv. Center	0019	No	No	No			\$2,104.52	031313
031314	05/15/2014	C	Gingold/Hetty	0019	No	No	No			\$150.00	031314
031315	05/15/2014	C	Hampton Inn Buffalo	0019	No	No	No			\$660.40	031315
031316	05/15/2014	C	Haun Welding Supply	0019	No	No	No			\$72.48	031316
031317	05/15/2014	C	Hertz Equipment Rental	0019	No	No	No			\$1,154.35	031317
031318	05/15/2014	C	Jackson/Linda	0019	No	No	No			\$36.96	031318
031319	05/15/2014	C	JoyLabz LLC	0019	No	No	No			\$1,089.95	031319
031320	05/15/2014	C	Kathy's Cakes and Specialty Treats	0019	No	No	No			\$10.40	031320
031321	05/15/2014	C	Mirabito Enery Products	0019	No	No	No			\$350.93	031321

Payment Types: C=Counter Check, A=Automated Payment, E=Electronic Transfer/Manual, M=Manual Check

\* Payee Name is different from current vendor name



# OSWEGO COUNTY BOCES

A/P Check Register  
Bank Account: FederalKey - Key Bank - Federal

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
031322	05/15/2014	C	Moore Medical, LLC	0019		No	No			\$373.25	031322
031323	05/15/2014	C	Mosher/Tracy	0019		No	No			\$371.88	031323
031324	05/15/2014	C	Netusa/Teleda	0019		No	No			\$34.55	031324
031325	05/15/2014	C	Nichols/Linda A.	0019		No	No			\$106.68	031325
031326	05/15/2014	C	NYLA	0019		No	No			\$200.00	031326
031327	05/15/2014	C	NYSUT Building Corp	0019		No	No			\$650.00	031327
031328	05/15/2014	C	Olivera/Maria	0019		No	No			\$220.92	031328
031329	05/15/2014	C	Patterson Medical Supply, Inc.	0019		No	No			\$3.12	031329
031330	05/15/2014	C	Proietti/Cynthia	0019		No	No			\$133.56	031330
031331	05/15/2014	C	Pullers Enterprises, LLC	0019		No	No			\$257.12	031331
031332	05/15/2014	C	Solution Tree	0019		No	No			\$30.95	031332
031333	05/15/2014	C	Staples Advantage	0019		No	No			\$195.65	031333
031334	05/15/2014	C	The College Board	0019		No	No			\$10,000.00	031334
031335	05/15/2014	C	Travel Leaders	0019		No	No			\$501.00	031335
031336	05/15/2014	C	Trowbridge/Adele	0019		No	No			\$248.08	031336
031337	05/15/2014	C	Wayne Drug Store	0019		No	No			\$144.20	031337
031338	05/30/2014	C	Association Career Network	0019		No	No			\$214.83	031338
031339	05/30/2014	C	Albany Marriott	0019		No	No			\$312.00	031339
031340	05/30/2014	C	APW Central School	0019		No	No			\$204.45	031340
031341	05/30/2014	C	Barnes & Noble	0019		No	No			\$224.77	031341
031342	05/30/2014	C	Burke/Rosemary	0019		No	No			\$198.32	031342
031343	05/30/2014	C	Cayuga Onondaga BOCES	0019		No	No			\$3,774.88	031343
031344	05/30/2014	C	CDW Government, Inc.	0019		No	No			\$400.00	031344
031345	05/30/2014	C	Central New York Library Resources Council	0019		No	No			\$20.00	031345
031346	05/30/2014	C	Chamberlain/Cathleen	0019		No	No			\$41.50	031346
031347	05/30/2014	C	Cincinnati Central School District	0019		No	No			\$89.00	031347
031348	05/30/2014	C	Corporate Payment Systems	0019		No	No			\$500.00	031348
031349	05/30/2014	C	Cortland City School District	0019		No	No			\$89.00	031349
031350	05/30/2014	C	Cprnprys	0019		No	No			\$400.00	031350
031351	05/30/2014	C	Culott/Karen	0019		No	No			\$143.22	031351
031352	05/30/2014	C	Dell Marketing L.P.	0019		No	No			\$854.96	031352
031353	05/30/2014	C	Department of Veterans Affairs	0019		No	No			\$2,867.50	031353
031354	05/30/2014	C	Drake/Helen	0019		No	No			\$232.42	031354
031355	05/30/2014	C	Espinosa/Sally	0019		No	No			\$437.92	031355
031356	05/30/2014	C	Farden/Wandy	0019		No	No			\$38.64	031356
031357	05/30/2014	C	Fesco/Lenra	0019		No	No			\$60.50	031357
031358	05/30/2014	C	Fulton City School Dist	0019		No	No			\$200.00	031358
031359	05/30/2014	C	Gugle/Paul	0019		No	No			\$569.50	031359
031360	05/30/2014	C	Hardesty/Jacqueline L.	0019		No	No			\$40.77	031360

Payment Types: C=Computer Check, A=Automated Payment, E=Electronic Transfer(Manual), M=Manual Check

\* Payee Name is different from current vendor name

**OSWEGO COUNTY BOCES**

A/P Check Register  
Bank Account: FederalKey - Key Bank - Federal

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
031361	05/30/2014	C	Hauw Welding Supply	0019		No	No			\$558.26	031361
031362	05/30/2014	C	Homer Central School District	0019		No	No			\$89.00	031362
031363	05/30/2014	C	Jackson/Linda	0019		No	No			\$4.00	031363
031364	05/30/2014	C	Kather/Nancy	0019		No	No			\$199.45	031364
031365	05/30/2014	C	Kathy's Cakes and Specialty Treats	0019		No	No			\$163.30	031365
031366	05/30/2014	C	LAFAYETTE CENTRAL SCHOOL	0019		No	No			\$87.00	031366
031367	05/30/2014	C	Lawrence/er	0019		No	No			\$241.36	031367
031368	05/30/2014	C	Lewancowski/Evelyn	0019		No	No			\$82.32	031368
031369	05/30/2014	C	Lupien's Engraving	0019		No	No			\$40.00	031369
031370	05/30/2014	C	Mexico Central Schools	0019		No	No			\$648.32	031370
031371	05/30/2014	C	Mirabillo Emery Products	0019		No	No			\$247.36	031371
031372	05/30/2014	C	Koran/Susan	0019		No	No			\$62.72	031372
031373	05/30/2014	C	Mosher/Tracy S.	0019		No	No			\$550.45	031373
031374	05/30/2014	C	New York State Commissioner	0019		No	No			\$805.00	031374
031375	05/30/2014	C	Nichols/Linda A.	0019		No	No			\$138.60	031375
031376	05/30/2014	C	NYSUT Accounting	0019		No	No			\$1,600.00	031376
031377	05/30/2014	C	NYSUT Education & Learning Trust	0019		No	No			\$3,200.00	031377
031378	05/30/2014	C	OCC BOCES	0019		No	No			\$7,429.13	031378
031379	05/30/2014	C	Onondaga Central School District	0019		No	No			\$89.00	031379
031380	05/30/2014	C	Oswego County BOCES Treasurer	0019		No	No			\$265.34	031380
031381	05/30/2014	C	PCM-G	0019		No	No			\$42.19	031381
031382	05/30/2014	C	River's End Bookstore	0019		No	No			\$143.80	031382
031383	05/30/2014	C	School Library Systems	0019		No	No			\$200.00	031383
031384	05/30/2014	C	SDE, Inc.	0019		No	No			\$3,200.00	031384
031385	05/30/2014	C	St. John Fisher College/APS	0019		No	No			\$600.00	031385
031386	05/30/2014	C	TOMPKINS-SENECA-TIOGA BOCES	0019		No	No			\$3,231.29	031386
031387	05/30/2014	C	Travel Leaders	0019		No	No			\$1,146.00	031387
031388	05/30/2014	C	Trowbridge/Ada	0019		No	No			\$92.66	031388
031389	05/30/2014	C	Vasquez/Ruth	0019		No	No			\$95.02	031389
031390	05/30/2014	C	Whitney/Donella	0019		No	No			\$49.05	031390
<b>Subtotal for Bank Account: FederalKey - Key Bank - Federal</b>										<b>\$92,571.78</b>	<b>Grand Total</b>
										<b>(\$2,555.97)</b>	<b>Void Total</b>
										<b>\$90,015.81</b>	<b>Net</b>

Payment Types: C=Check, A=Automated Payment, E=Electronic Transfer/Manual, M=Manual Check

\*Payee Name is different from current vendor name

# OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: General Key - Key Bank - Gen Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
103231	09/30/2013	C	Jones/Karen A.	0003		No	Yes	5/28/2014	Cash Replacement Check # 105952 issued	(\$217.02)	103231
105336	03/28/2014	C	Server Supply.com Inc.	0015		No	Yes	5/22/2014	Item returned	(\$22.00)	105336
105588	04/15/2014	C	Wilson,Lynne	0017		No	Yes	5/6/2014	Cash Replacement Check # 105768 issued	(\$163.24)	105588
105595	04/30/2014	C	AC Moore, Inc.	0017		No	Yes	5/8/2014	taxes included on invoice	(\$116.99)	105595
105645	04/30/2014	C	Ferrara, Fiorenza	0017		No	Yes	5/5/2014	Check amount changed	(\$5,742.78)	105645
105731	04/30/2014	C	Spring Hill Suites Albany-Colonie	0017		No	Yes	5/8/2014	dates of stay reduced	(\$444.00)	105731
105756	04/30/2014	C	Vision Board, LLC/The	0017		No	Yes	5/5/2014	Conference Cancelled	(\$99.00)	105756
105766	05/08/2014	C	Wilson,Lynne	0019		No	No			\$163.24	105768
105767	05/08/2014	C	Panini's Restaurant	0019		No	No			\$550.80	105767
105768	05/08/2014	C	Spring Hill Suites Albany-Colonie	0019		No	No			\$222.00	105768
105769	05/15/2014	C	A'HEARN,LAMES	0019		No	No			\$1,500.00	105768
105770	05/15/2014	C	A-VERDI	0019		No	No			\$900.00	105770
105771	05/15/2014	C	AC Moore, Inc.	0019		No	No			\$108.30	105771
105772	05/15/2014	C	Acco Brands USA LLC	0019		No	No			\$1,911.27	105772
105773	05/15/2014	C	Adcom Electronics	0019		No	No			\$365.00	105773
105774	05/15/2014	C	Agugliaro/Kathy	0019		No	No			\$58.80	105774
105775	05/15/2014	C	Allard/Melissa	0019		No	No			\$141.84	105775
105776	05/15/2014	C	Alpha Ps Omega	0019		No	No			\$1,060.00	105775
105777	05/15/2014	C	Alisco	0019		No	No			\$517.71	105777
105778	05/15/2014	C	American Wedding Society	0019		No	No			\$252.00	105778
105779	05/15/2014	C	Apple Computer, Inc.	0019		No	No			\$740.95	105779
105780	05/15/2014	C	APW Central School	0019		No	No			\$2,140.00	105780
105781	05/15/2014	C	Avanti Products	0019		No	No			\$10.00	105781
105782	05/15/2014	C	B&H Photo Video	0019		No	No			\$245.97	105782
105783	05/15/2014	C	B&T Sport Shop	0019		No	No			\$1,058.40	105783
105784	05/15/2014	C	BankSupplies	0019		No	No			\$230.66	105784
105785	05/15/2014	C	Barnes & Noble	0019		No	Yes	5/27/2014	check amount incorrect	\$25.84	105785
105786	05/15/2014	C	Bayne/Roseann M.	0019		No	No			\$256.54	105786
105787	05/15/2014	C	Beaver Lake Nature Center	0019		No	No			\$247.50	105787
105788	05/15/2014	C	Benigno/Giselle	0019		No	No			\$306.09	105788
105789	05/15/2014	C	Berlin/Maria	0019		No	No			\$32.30	105789
105790	05/15/2014	C	Books Come Alive Inc.	0019		No	No			\$600.00	105790
105791	05/15/2014	C	BradburyAmy	0019		No	No			\$176.96	105791
105792	05/15/2014	C	Bradley/Jesse	0019		No	No			\$462.00	105792
105793	05/15/2014	C	Bruchac/Joseph	0019		No	No			\$5,000.00	105793
105794	05/15/2014	C	Burke's Home Center	0019		No	No			\$15.46	105794
105795	05/15/2014	C	Burch's Auto Paint Supply	0019		No	No			\$320.90	105795
105796	05/15/2014	C	C2G	0019		No	No			\$421.42	105796

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**OSWEGO COUNTY BOCES**

A/P Check Register

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105787	05/15/2014	C	C	Calhoun Technologies World Headquarters	0019		No	No			\$250.00	105787
105798	05/15/2014	C	C	Cattaraugus-Allegany	0019		No	No			\$333.34	105798
105799	05/15/2014	C	C	CDW Government, Inc.	0019		No	No			\$3,281.99	105799
105800	05/15/2014	C	C	Cell Phone & Computer Repair by Team Tec	0019		No	No			\$249.99	105800
105801	05/15/2014	C	C	Cengage Learning	0019		No	No			\$1,726.38	105801
105802	05/15/2014	C	C	Chittrango Landing Canal Boat Museum	0019		No	No			\$390.00	105802
105803	05/15/2014	C	C	ClarkKel	0019		No	No			\$400.00	105803
105804	05/15/2014	C	C	CLAYSCAPES POTTERY, INC.	0019		No	No			\$900.00	105804
105805	05/15/2014	C	C	Cleveland Plant & Flower	0019		No	No			\$364.61	105805
105806	05/15/2014	C	C	ColumboJoe	0019		No	No			\$800.00	105806
105807	05/15/2014	C	C	Corporate Payment Systems	0019		No	No			\$453.55	105807
105808	05/15/2014	C	C	Craig/Rebecca	0019		No	No			\$85.12	105808
105809	05/15/2014	C	C	Cronk/Bettie Jo	0019		No	No			\$13.38	105809
105810	05/15/2014	C	C	Custom Computer Specialists, Inc.	0019		No	No			\$1,586.17	105810
105811	05/15/2014	C	C	Darien Lake	0019		No	No			\$891.35	105811
105812	05/15/2014	C	C	Dell Marketing L.P.	0019		No	No			\$846.00	105812
105813	05/15/2014	C	C	Dennison/Diane	0019		No	No			\$1.57	105813
105814	05/15/2014	C	C	Depot Ink/West Point Products	0019		No	No			\$108.14	105814
105815	05/15/2014	C	C	Desantis Jr, John	0019		No	No			\$111.10	105815
105816	05/15/2014	C	C	DeSantis/Matt	0019		No	No			\$20.78	105816
105817	05/15/2014	C	C	Dex Media	0019		No	No			\$20.00	105817
105818	05/15/2014	C	C	Don Johnson Inc.	0019		No	No			\$105.00	105818
105819	05/15/2014	C	C	Dupli Envp & Graphics	0019		No	No			\$38.30	105819
105820	05/15/2014	C	C	Eastern Maintenance Sply	0019		No	No			\$249.50	105820
105821	05/15/2014	C	C	Edstar Inc	0019		No	No			\$1,850.00	105821
105822	05/15/2014	C	C	Empire Flower Supply	0019		No	No			\$666.25	105822
105823	05/15/2014	C	C	Erie 1 BOCES	0019		No	No			\$3,477.51	105823
105824	05/15/2014	C	C	Erie Canal Museum	0019		No	No			\$690.00	105824
105825	05/15/2014	C	C	Ferrara, Fiorenza	0019		No	No			\$5,644.92	105825
105826	05/15/2014	C	C	Finger Lakes Chemicals	0019		No	No			\$423.47	105826
105827	05/15/2014	C	C	Flaghouse Inc.	0019		No	No			\$657.08	105827
105828	05/15/2014	C	C	Fortunato/Gina	0019		No	No			\$500.00	105828
105829	05/15/2014	C	C	Fried Raynor Ford	0019		No	No			\$287.63	105829
105830	05/15/2014	C	C	Friends of Rosamond Gifford Zoo	0019		No	No			\$125.15	105830
105831	05/15/2014	C	C	Fulton City School Dist	0019		No	No			\$90.00	105831
105832	05/15/2014	C	C	Gaylord Opryland Resort & Conv. Center	0019		No	No			\$5,962.75	105832
105833	05/15/2014	C	C	Gayne/Donna	0019		No	No			\$112.00	105833
105834	05/15/2014	C	C	Get Smart Products	0019		No	No			\$391.99	105834

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105835	05/15/2014	C	Gleith/Mary	0019		No	No			\$2,000.00	105835
105836	05/15/2014	C	Grasso/Jason	0019		No	No			\$450.00	105836
105837	05/15/2014	C	Gray/Jeffrey	0019		No	No			\$900.00	105837
105838	05/15/2014	C	Greater Mexico Chamber of Commerce	0019		No	No			\$100.00	105838
105839	05/15/2014	C	Grethe/Liza MacDougall	0019		No	No			\$250.00	105839
105840	05/15/2014	C	HALSEY MACHINERY CO.,INC	0019		No	No			\$353.75	105840
105841	05/15/2014	C	Harmond/James E.	0019		No	No			\$21.00	105841
105842	05/15/2014	C	Hampton Inn and Suites Albany/Downtown	0019		No	No			\$247.00	105842
105843	05/15/2014	C	Hannibal Central School	0019		No	No			\$163.83	105843
105844	05/15/2014	C	Hann Welding Supply	0019		No	No			\$1,714.00	105844
105845	05/15/2014	C	Henry/Scott	0019		No	No			\$39.75	105845
105846	05/15/2014	C	Hewlett Packard	0019		No	No			\$228,975.00	105846
105847	05/15/2014	C	Hill & Markes	0019		No	No			\$1,536.00	105847
105848	05/15/2014	C	Hillside Children's Center	0019		No	No			\$26,266.60	105848
105849	05/15/2014	C	Hobin Sound	0019		No	No			\$650.00	105849
105850	05/15/2014	C	Howe Cavems, Inc.	0019		No	No			\$417.00	105850
105851	05/15/2014	C	Huber/James	0019		No	No			\$255.61	105851
105852	05/15/2014	C	Ilczynski/Ann Marie	0019		No	No			\$248.64	105852
105853	05/15/2014	C	Impact Computer and Electronics	0019		No	No			\$253.74	105853
105854	05/15/2014	C	Indolfi Twang/Lolene	0019		No	No			\$892.50	105854
105855	05/15/2014	C	International Wolf Center	0019		No	No			\$105.00	105855
105856	05/15/2014	C	IROUOIS INDIAN MUSEUM	0019		No	No			\$987.00	105856
105857	05/15/2014	C	It Savvy	0019		No	No	5/27/2014	amount increased	\$477.56	105857
105858	05/15/2014	C	J & K Auto Parts	0019		No	No			\$410.94	105858
105859	05/15/2014	C	J & M SCHAEFFER, INC.	0019		No	No			\$309.40	105859
105860	05/15/2014	C	JoyLabz LLC	0019		No	No			\$2,256.96	105860
105861	05/15/2014	C	Kaban/Tina	0019		No	No			\$179.13	105861
105862	05/15/2014	C	Katry's Cakes and Specialty Treats	0019		No	No			\$265.00	105862
105863	05/15/2014	C	Laercal Medical Corp.	0019		No	No			\$2,503.60	105863
105864	05/15/2014	C	Lazzani/Manon Blumental	0019		No	No			\$9,000.00	105864
105865	05/15/2014	C	Lindenmeyr Minroe	0019		No	No			\$671.71	105865
105866	05/15/2014	C	Magic Touch Entertainment	0019		No	No			\$2,300.00	105866
105867	05/15/2014	C	McCann/Kenneth	0019		No	No			\$150.00	105867
105868	05/15/2014	C	MCM Electronics	0019		No	No			\$28.46	105868
105869	05/15/2014	C	Mexico Central Schools	0019		No	No			\$440.00	105869
105870	05/15/2014	C	Microsonics, Inc.	0019		No	No			\$170.50	105870
105871	05/15/2014	C	Mihaliek/Kathy	0019		No	No			\$11.47	105871
105872	05/15/2014	C	Mirabito Energy Products	0019		No	No			\$976.37	105872
105873	05/15/2014	C	Mitchell's Speedway Press	0019		No	No			\$691.35	105873

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105874	05/15/2014	C	Monroe #1 BOCES	0019		No	No			\$986.08	105874
105875	05/15/2014	C	Moore Medical, LLC	0019		No	No			\$12.99	105875
105876	05/15/2014	C	Moretti/Stephanie	0019		No	No			\$226.80	105876
105877	05/15/2014	C	MSC Industrial Supply Co.	0019		No	No			\$10,049.76	105877
105878	05/15/2014	C	National FFA Organization	0019		No	No			\$275.00	105878
105879	05/15/2014	C	Nesbitt/Kern	0019		No	No			\$750.00	105879
105880	05/15/2014	C	New Haven Building Supply	0019		No	No			\$135.96	105880
105881	05/15/2014	C	Oswego County Parks & Recreation	0019		No	No			\$100.00	105881
105882	05/15/2014	C	Oswego County Weeklies	0019		No	No			\$103.00	105882
105883	05/15/2014	C	Ouderik/Laune	0019		No	No			\$567.84	105883
105884	05/15/2014	C	PALLADIUM TIMES, INC.	0019		No	No			\$280.00	105884
105885	05/15/2014	C	PCM-G	0019		No	No			\$335.95	105885
105886	05/15/2014	C	Peaceful Schools	0019		No	No			\$2,400.00	105886
105887	05/15/2014	C	Picreign/Paula	0019		No	No			\$2,000.00	105887
105888	05/15/2014	C	POSTLER & JAECKLE CORP	0019		No	No			\$281.00	105888
105889	05/15/2014	C	Price Chopper Oper. Co., Inc.	0019		No	No			\$37.70	105889
105890	05/15/2014	C	PROVANTAGE	0019		No	No			\$162.85	105890
105891	05/15/2014	C	Putnam-Westchester BOCES	0019		No	No			\$1,431.00	105891
105892	05/15/2014	C	Pyramid School Products	0019		No	No			\$786.30	105892
105893	05/15/2014	C	Quill Corporation	0019		No	No			\$84.14	105893
105894	05/15/2014	C	Raptor Technologies, Inc.	0019		No	No			\$100.00	105894
105895	05/15/2014	C	Reccio-Demmin/Barbara E.	0019		No	No			\$101.92	105895
105896	05/15/2014	C	Rehab Resources	0019		No	No			\$3,565.20	105896
105897	05/15/2014	C	Reymore Chevrolet Sales	0019		No	Yes	5/27/2014	Taxes Included	\$266.25	105897
105898	05/15/2014	C	Rogers/John	0019		No	No			\$100.00	105898
105899	05/15/2014	C	Rosamond Gifford Zoo	0019		No	No			\$728.00	105899
105900	05/15/2014	C	Ruch/Dave	0019		No	No			\$250.00	105900
105901	05/15/2014	C	Salmox River Fine Arts Center	0019		No	No			\$1,335.00	105901
105902	05/15/2014	C	Santangelo/Kathleen A. M.	0019		No	No			\$950.00	105902
105903	05/15/2014	C	Scannell/Danielle	0019		No	No			\$50.00	105903
105904	05/15/2014	C	School Outfitters	0019		No	No			\$1,805.79	105904
105905	05/15/2014	C	Schulz/Kelly	0019		No	No			\$229.60	105905
105906	05/15/2014	C	Seneca Falls Music Boosters	0019		No	No			\$245.00	105906
105907	05/15/2014	C	Shanty-Morey/Susan	0019		No	No			\$64.85	105907
105908	05/15/2014	C	Shepard/Michael	0019		No	No			\$473.81	105908
105909	05/15/2014	C	Sherburne Pageant of Bands	0019		No	No			\$220.00	105909
105910	05/15/2014	C	Shue/Nicole	0019		No	No			\$128.92	105910
105911	05/15/2014	C	Silver Nuggett	0019		No	No			\$50.00	105911
105912	05/15/2014	C	Skills USA-New York	0019		No	No			\$140.00	105912

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105913	05/15/2014	C	Smegelsky,Joann	0019		No	No			\$139.84	105913
105914	05/15/2014	C	Sova,Theresa	0019		No	No			\$275.52	105914
105915	05/15/2014	C	Spencer,Lisa	0019		No	No			\$35.82	105915
105916	05/15/2014	C	Springside Farm	0019		No	No			\$138.00	105916
105917	05/15/2014	C	Staples Advantage	0019		No	No			\$1,326.83	105917
105918	05/15/2014	C	Staples Contract & Commercial	0019		No	No			\$226.00	105918
105919	05/15/2014	C	Struppler's Shur Fine	0019		No	No			\$123.91	105919
105920	05/15/2014	C	Supporting Success for Children with Hea	0019		No	No			\$124.00	105920
105921	05/15/2014	C	Syracuse Media Group	0019		No	No			\$75.00	105921
105922	05/15/2014	C	Syracuse Stage	0019		No	No			\$600.00	105922
105923	05/15/2014	C	Teacher's Discovery	0019		No	No			\$480.00	105923
105924	05/15/2014	C	Tequipment	0019		No	No			\$1,151.99	105924
105925	05/15/2014	C	The Desmond	0019		No	No			\$695.00	105925
105926	05/15/2014	C	The Office Pal	0019		No	No			\$709.00	105926
105927	05/15/2014	C	The Scotsman Press	0019		No	No			\$86.88	105927
105928	05/15/2014	C	Theatreworks/USA	0019		No	No			\$1,508.00	105928
105929	05/15/2014	C	Thompson/Clem	0019		No	No			\$59.92	105929
105930	05/15/2014	C	Thompson/Holly	0019		No	No			\$398.72	105930
105931	05/15/2014	C	Tashiba Business Solutions	0019		No	No			\$244.00	105931
105932	05/15/2014	C	Troxell Communications	0019		No	No			\$37.61	105932
105933	05/15/2014	C	U Line	0019		No	No			\$176.44	105933
105934	05/15/2014	C	UNITED CORPORATION	0019		No	No			\$277.08	105934
105935	05/15/2014	C	United Parcel Service	0019		No	No			\$34.41	105935
105936	05/15/2014	C	Usenwood & Associates of NY	0019		No	No			\$2,140.00	105936
105937	05/15/2014	C	Verizon Wireless	0019		No	No			\$2,237.92	105937
105938	05/15/2014	C	Waste Management of Syracuse	0019		No	No			\$909.68	105938
105939	05/15/2014	C	Wayne Finger Lakes BOCES	0019		No	No			\$5,693.87	105939
105940	05/15/2014	C	Wayne-Dalton of Syracuse	0019		No	Yes	5/27/2014	Taxes included	\$884.00	105940
105941	05/15/2014	C	Wegmans Food Markets Inc.	0019		No	No			\$107.50	105941
105942	05/15/2014	C	Wex Bank	0019		No	No			\$92.05	105942
105943	05/15/2014	C	Wheeler Marcantonio/Marsha	0019		No	No			\$177.50	105943
105944	05/15/2014	C	Wilson/Lynne	0019		No	No			\$176.96	105944
105945	05/15/2014	C	Windstream Communications	0019		No	No			\$436.90	105945
105946	05/15/2014	C	Zagg Incorporated	0019		No	No			\$129.00	105946
105947	05/15/2014	C	Kleis Equipment	0019		No	No			\$850.00	105947
105948	05/20/2014	C	Racisson Hotel New Rochelle	0019		No	No			\$556.00	105948
105949	05/22/2014	C	Panini's Restaurant	0019		No	No			\$135.00	105949
105950	05/22/2014	C	Depot Int'l/West Point Products	0019		No	No			\$150.63	105950
105951	05/23/2014	C	Regal Entertainment Group	0019		No	No			\$1,890.00	105951

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105952	05/28/2014	C	Jones/Karen A.	0019		No	No			\$217.02	105952
105953	05/30/2014	C	5 Wifs	0019		No	No			\$1,389.30	105953
105954	05/30/2014	C	A-YERDI	0019		No	No			\$1,480.00	105954
105955	05/30/2014	C	Abbess'Joe	0019		No	No			\$8.31	105955
105956	05/30/2014	C	Adams Ecen Camp, LLC	0019		No	No			\$432.00	105956
105957	05/30/2014	C	Apple Computer, Inc.	0019		No	No			\$766.00	105957
105958	05/30/2014	C	APW Central School	0019		No	No			\$4,255.97	105958
105959	05/30/2014	C	Aquarium of Niagara	0019		No	No			\$163.00	105959
105960	05/30/2014	C	Association Career Network	0019		No	No			\$351.00	105960
105961	05/30/2014	C	B&H Photo Video	0019		No	No			\$182.84	105961
105962	05/30/2014	C	Baltimore Woods Nature Center	0019		No	No			\$220.00	105962
105963	05/30/2014	C	BalMonte/David	0019		No	No			\$1,200.00	105963
105964	05/30/2014	C	Barnes & Noble	0019		No	No			\$21.85	105964
105965	05/30/2014	C	Beauty and the Beast Storytellers	0019		No	No			\$3,540.00	105965
105966	05/30/2014	C	Beaver Lake Nature Center	0019		No	No			\$205.00	105966
105967	05/30/2014	C	Benigno/Gisele	0019		No	No			\$348.48	105967
105968	05/30/2014	C	Bloom/Suzanne M.	0019		No	No			\$650.00	105968
105969	05/30/2014	C	Books Come Alive Inc.	0019		No	No			\$600.00	105969
105970	05/30/2014	C	Brilliant Partners	0019		No	No			\$3,950.00	105970
105971	05/30/2014	C	Burdick/Stephanie	0019		No	No			\$16.24	105971
105972	05/30/2014	C	Calhoun Technologies World Headquarters	0019		No	No			\$103.00	105972
105973	05/30/2014	C	Camp/Lei Lani	0019		No	No			\$550.75	105973
105974	05/30/2014	C	Capital Region BOCES	0019		No	No			\$946.68	105974
105975	05/30/2014	C	Carolina Biological	0019		No	No			\$226.05	105975
105976	05/30/2014	C	Carr/Nancy	0019		No	No			\$168.00	105976
105977	05/30/2014	C	Castle/Jani/Kathryn	0019		No	No			\$241.36	105977
105978	05/30/2014	C	Cazenovia Public Library	0019		No	No			\$119.00	105978
105979	05/30/2014	C	CDW Government, Inc.	0019		No	No			\$3,461.28	105979
105980	05/30/2014	C	Centris Group, LLC	0019		No	No			\$20,416.05	105980
105981	05/30/2014	C	Cerra/Patricia A.	0019		No	No			\$393.12	105981
105982	05/30/2014	C	Champion of Choices	0019		No	No			\$3,000.00	105982
105983	05/30/2014	C	Chittenango Lancing Canal Boat Museum	0019		No	No			\$1,134.00	105983
105984	05/30/2014	C	City Electric Co.	0019		No	No			\$8.74	105984
105985	05/30/2014	C	Cleveland Museum of Art	0019		No	No			\$70.00	105985
105986	05/30/2014	C	Clinton-Essex-War-Wash BOCES	0019		No	No			\$432.88	105986
105987	05/30/2014	C	CNY Costumes, Inc.	0019		No	No			\$1,590.00	105987
105988	05/30/2014	C	COOPERATIVE EXTENSION	0019		No	No			\$390.00	105988
105989	05/30/2014	C	Cooper/Nancy	0019		No	No			\$230.72	105989
105990	05/30/2014	C	Cormier/Rob	0019		No	No			\$75.00	105990

Payment Types: C=Customer Check, A=Automated Payment, E=Electronic Transfer, Man, Bil, M=Manual Check

\* Payee Name is different from current vendor name



**OSWEGO COUNTY BOCES**

A/P Check Register  
Bank Account: GeneralKey - Key Bank - Gen Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
105991	05/30/2014	C	Cornell University	0019		No	No			\$15.00	105991
105992	05/30/2014	C	Corporate Payment Systems	0019		No	No			\$954.25	105992
105993	05/30/2014	C	Corland County Music Teacher's Assoc.	0019		No	No			\$400.00	105993
105994	05/30/2014	C	County Time Cafe	0019		No	No			\$5,275.55	105994
105995	05/30/2014	C	Crystal Grove Diamond Mine & Campground	0019		No	No			\$264.00	105995
105996	05/30/2014	C	Custom Computer Specialists, Inc.	0019		No	No			\$10,612.22	105996
105997	05/30/2014	C	Davies/Shirley	0019		No	No			\$33.15	105997
105998	05/30/2014	C	Demo BOCES	0019		No	No			\$3,870.00	105998
105999	05/30/2014	C	DeFelice/Cynthia	0019		No	No			\$2,100.00	105999
106000	05/30/2014	C	Dell Marketing L.P.	0019		No	No			\$4,620.96	106000
106001	05/30/2014	C	deVries/Rachel Guido	0019		No	No			\$2,025.00	106001
106002	05/30/2014	C	Direct Packet, Inc. d/b/a	0019		No	No			\$1,067.53	106002
106003	05/30/2014	C	DISCOVERY CENTER OF THE SOUTHERN TIER	0019		No	No			\$380.00	106003
106004	05/30/2014	C	Don's Garage	0019		No	No			\$90.00	106004
106005	05/30/2014	C	Dorney Park Sales Dept.	0019		No	No			\$1,170.00	106005
106006	05/30/2014	C	DoubleTree by Hilton Hotel	0019		No	No			\$841.30	106006
106007	05/30/2014	C	Dupli Envp & Graphics	0019		No	No			\$555.00	106007
106008	05/30/2014	C	Empire Flower Supply	0019		No	No			\$595.75	106008
106009	05/30/2014	C	Empire Tractor	0019		No	No			\$734.40	106009
106010	05/30/2014	C	Erie 2-Chautauqua-	0019		No	No			\$250.00	106010
106011	05/30/2014	C	Ferrara, Forenza	0019		No	No			\$9,572.43	106011
106012	05/30/2014	C	Fallett	0019		No	No			\$336.91	106012
106013	05/30/2014	C	Fulton City School Dist	0019		No	No			\$19.62	106013
106014	05/30/2014	C	Fulton City School Dist	0019		No	No			\$200.00	106014
106015	05/30/2014	C	Gossek/Stan	0019		No	No			\$110.00	106015
106016	05/30/2014	C	Grainger Inc.	0019		No	No			\$612.26	106016
106017	05/30/2014	C	Great Bear Tno	0019		No	No			\$2,030.00	106017
106018	05/30/2014	C	Greater Southern Tier Boces	0019		No	No			\$1,275.00	106018
106019	05/30/2014	C	Greek Peak Ski Resort	0019		No	No			\$702.00	106019
106020	05/30/2014	C	HALSEY MACHINERY CO., INC	0019		No	No			\$138.30	106020
106021	05/30/2014	C	Hampstead Stage Company	0019		No	No			\$1,800.00	106021
106022	05/30/2014	C	Hampton Inn and Suites Albany/Downtown	0019		No	No			\$247.00	106022
106023	05/30/2014	C	Hannibal Central School	0019		No	No			\$119.08	106023
106024	05/30/2014	C	Hardisty/Jacqueline L.	0019		No	No			\$72.22	106024
106025	05/30/2014	C	Hebert/Linda	0019		No	No			\$40.88	106025
106026	05/30/2014	C	HERKIMER-FULT-HAM-OTSEG BOCES	0019		No	No			\$90.00	106026
106027	05/30/2014	C	Holiday Inn Albany	0019		No	No			\$111.00	106027

Payment Types: C=Computer Check, A=Automated Payment, E=Electronic Transfer(M-anual), M=Manual Check

\* Payee Name is different from current vendor name

**OSWEGO COUNTY BOCES**

A/P Check Register  
Bank Account: GeneralKey - Key Bank - Gen Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
106028	05/30/2014	C	Horning/Rebecca	0019		No	No			\$60.00	106028
106029	05/30/2014	C	Horth/Kathleen	0019		No	No			\$158.52	106029
106030	05/30/2014	C	Howe Caverns, Inc.	0019		No	No			\$847.00	106030
106031	05/30/2014	C	Huber/James	0019		No	No			\$40.00	106031
106032	05/30/2014	C	Impact Computer and Electronics	0019		No	No			\$41.12	106032
106033	05/30/2014	C	ROUOIS INDIAN MUSEUM	0019		No	No			\$1,015.00	106033
106034	05/30/2014	C	It Sawy	0019		No	No			\$27.32	106034
106035	05/30/2014	C	Jefferson Lewis BOCES	0019		No	No			\$12,875.38	106035
106036	05/30/2014	C	Kather/Nancy	0019		No	No			\$53.20	106036
106037	05/30/2014	C	Kockbush/Barbara	0019		No	No			\$138.80	106037
106038	05/30/2014	C	Kovarik/Marilyn	0019		No	No			\$14.00	106038
106039	05/30/2014	C	Kukko/Linda	0019		No	No			\$31.92	106039
106040	05/30/2014	C	Laental Medical Corp.	0019		No	No			\$415.72	106040
106041	05/30/2014	C	Lafountain/Wark	0019		No	No			\$90.72	106041
106042	05/30/2014	C	LaManna/Juan Francisco	0019		No	No			\$60.00	106042
106043	05/30/2014	C	Laubsche/Jennifer	0019		No	No			\$58.13	106043
106044	05/30/2014	C	LEGO Education	0019		No	No			\$4,553.93	106044
106045	05/30/2014	C	Lime Hollow Nature Center	0019		No	No			\$2,380.00	106045
106046	05/30/2014	C	Lindenmeyr/Munroe	0019		No	No			\$5,492.79	106046
106047	05/30/2014	C	Liquidz Autobody Supply, Inc.	0019		No	No			\$400.85	106047
106048	05/30/2014	C	LONGLEY BROS., INC	0019		No	No			\$30.00	106048
106049	05/30/2014	C	Lorenzo/Natural Heritage Trust	0019		No	No			\$300.00	106049
106050	05/30/2014	C	Macro/Stephanie	0019		No	No			\$189.73	106050
106051	05/30/2014	C	Maid of the Mist	0019		No	No			\$509.00	106051
106052	05/30/2014	C	Mannise/Teresa	0019		No	No			\$143.36	106052
106053	05/30/2014	C	McCombie/Alexander	0019		No	No			\$26.32	106053
106054	05/30/2014	C	McCrobie/Sarah	0019		No	No			\$250.88	106054
106055	05/30/2014	C	McGuire/Brenda	0019		No	No			\$1,996.00	106055
106056	05/30/2014	C	MCMEA	0019		No	No			\$70.00	106056
106057	05/30/2014	C	Mexico Central Schools	0019		No	No			\$2,797.55	106057
106058	05/30/2014	C	Mexico Central Schools	0019		No	No			\$4,753.48	106058
106059	05/30/2014	C	Mirabito Enery Products	0019		No	No			\$688.18	106059
106060	05/30/2014	C	Mitchell's Speedway Press	0019		No	No			\$7,512.58	106060
106061	05/30/2014	C	Monroe 2 Orleans BOCES	0019		No	No			\$12.80	106061
106062	05/30/2014	C	MOST	0019		No	No			\$1,308.50	106062
106063	05/30/2014	C	MISC Industrial Supply Co.	0019		No	No			\$881.77	106063
106064	05/30/2014	C	NAPA Paint & Supply	0019		No	No			\$578.68	106064
106065	05/30/2014	C	National Grid	0019		No	No			\$149.45	106065
106066	05/30/2014	C	Natural Heritage Trust	0019		No	No			\$273.00	106066

Payment Types: C=Computer Check, A=Automated Payment, E=Electronic Transfer (Jan-Jul), M=Manual Check

\* Payee Name is different from current vendor name

**OSWEGO COUNTY BOCES**

A/P Check Register  
Bank Account: GeneralKey - Key Bank - Gen Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
106067	05/30/2014	C	NCS Pearson Inc	0019		No	No			\$15,750.00	106067
106068	05/30/2014	C	NelsonPerf	0019		No	No			\$87.53	106068
106069	05/30/2014	C	NesbittDianna	0019		No	No			\$109.60	106069
106070	05/30/2014	C	New Haven Building Supply	0019		No	No			\$573.60	106070
106071	05/30/2014	C	New York State Thruway	0019		No	No			\$27.83	106071
106072	05/30/2014	C	Nova Tours & Travel Inc.	0019		No	No			\$6,060.00	106072
106073	05/30/2014	C	NYSMEC	0019		No	No			\$29,018.50	106073
106074	05/30/2014	C	NYSRPS, Inc.	0019		No	No			\$600.00	106074
106075	05/30/2014	C	Oak Tree Products, inc.	0019		No	No			\$345.32	106075
106076	05/30/2014	C	OCM BOCES	0019		No	No			\$875,041.25	106076
106077	05/30/2014	C	Old Fort Niagara Association	0019		No	No			\$287.00	106077
106078	05/30/2014	C	ONTARIO PLACE HOTEL	0019		No	No			\$198.00	106078
106079	05/30/2014	C	Open Hand Theatre	0019		No	No			\$650.00	106079
106080	05/30/2014	C	Oswego County Weeklies	0019		No	No			\$23.64	106080
106081	05/30/2014	C	Oswego Hospital	0019		No	No			\$127.00	106081
106082	05/30/2014	C	Pacemaker Steel & Piping Company	0019		No	No			\$442.00	106082
106083	05/30/2014	C	PALLADIUM TIMES, INC.	0019		No	No			\$18.94	106083
106084	05/30/2014	C	Paujamjo's Pizza	0019		No	No			\$147.87	106084
106085	05/30/2014	C	PCM-G	0019		No	No			\$77.12	106085
106086	05/30/2014	C	Perth/Helen	0019		No	No			\$22.62	106086
106087	05/30/2014	C	PESI HEALTHCARE	0019		No	No			\$189.99	106087
106088	05/30/2014	C	PONTO'S GREENHOUSE	0019		No	No			\$399.00	106088
106089	05/30/2014	C	POSTLER & JAECKLE CORP	0019		No	No			\$2,123.00	106089
106090	05/30/2014	C	Price Chooper Oper. Co., Inc.	0019		No	No			\$31.80	106090
106091	05/30/2014	C	PROVANTAGE	0019		No	No			\$2,049.30	106091
106092	05/30/2014	C	QUESTAR III	0019		No	No			\$27.78	106092
106093	05/30/2014	C	Quill Corporation	0019		No	No			\$295.48	106093
106094	05/30/2014	C	Rehab Resources	0019		No	No			\$3,325.56	106094
106095	05/30/2014	C	Research Press	0019		No	No			\$424.88	106095
106096	05/30/2014	C	Reymore Chevrolet Sales	0019		No	No			\$246.53	106096
106097	05/30/2014	C	Rice/Margaret	0019		No	No			\$30.00	106097
106098	05/30/2014	C	Ricoh USA, Inc.	0019		No	No			\$67.32	106098
106099	05/30/2014	C	River Vista Center	0019		No	No			\$13,690.00	106099
106100	05/30/2014	C	Rock & Roll Hall of Fame	0019		No	No			\$150.00	106100
106101	05/30/2014	C	Rosamond Gifford Zoo	0019		No	No			\$545.50	106101
106102	05/30/2014	C	Safety-Kleen Corp.	0019		No	No			\$320.66	106102
106103	05/30/2014	C	Salmon River Fine Arts Center	0019		No	No			\$250.00	106103
106104	05/30/2014	C	Sandy Creek Central School Dist	0019		No	No			\$420.00	106104
106105	05/30/2014	C	School Outfitters	0019		No	No			\$76.64	106105

Payment Types: C=Computer Check, A=Automated Payment, E=Electronic Transfer(Annual), M=Manual Check

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**OSWEGO COUNTY BOCES**

A/P Check Register  
Bank Account: GeneralKey - Key Bank - Gen Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
106106	05/30/2014	C	Science Plus, Inc.	0019		No	No			\$750.00	106106
106107	05/30/2014	C	Soencenter	0019		No	No			\$115.00	106107
106108	05/30/2014	C	Seneca Data Distributors	0019		No	No			\$2,058.16	106108
106109	05/30/2014	C	Seward House Museum	0019		No	No			\$262.00	106109
106110	05/30/2014	C	Seymour/Tamara	0019		No	No			\$91.28	106110
106111	05/30/2014	C	Skills USA-New York	0019		No	No			\$14,915.00	106111
106112	05/30/2014	C	SkyWorks Equipment Rental	0019		No	No			\$9,300.00	106112
106113	05/30/2014	C	Smegelsky/Joann	0019		No	No			\$59.25	106113
106114	05/30/2014	C	Solvay School Lunch Fund	0019		No	No			\$600.00	106114
106115	05/30/2014	C	Staples Advantage	0019		No	No			\$147.12	106115
106116	05/30/2014	C	Staples Contract & Commercial	0019		No	No			\$270.21	106116
106117	05/30/2014	C	Steno/Michael	0019		No	No			\$40.00	106117
106118	05/30/2014	C	Sweeting/Amber	0019		No	No			\$50.40	106118
106119	05/30/2014	C	Symphoria	0019		No	No			\$2,200.00	106119
106120	05/30/2014	C	Syracuse Media Group	0019		No	No			\$255.87	106120
106121	05/30/2014	C	The Desmond	0019		No	No			\$430.00	106121
106122	05/30/2014	C	The Office Pal	0019		No	No			\$276.00	106122
106123	05/30/2014	C	The Saratoga Hilton	0019		No	No			\$1,068.00	106123
106124	05/30/2014	C	The Wild Animal Park	0019		No	No			\$678.00	106124
106125	05/30/2014	C	Tiger Direct	0019		No	No			\$669.67	106125
106126	05/30/2014	C	Time Warner Cable	0019		No	No			\$37.47	106126
106127	05/30/2014	C	Timothy/Kathleen	0019		No	No			\$58.80	106127
106128	05/30/2014	C	Todd/Christopher J.	0019		No	No			\$648.96	106128
106129	05/30/2014	C	Tom Knight Productions	0019		No	No			\$650.00	106129
106130	05/30/2014	C	Toos Markets LLC	0019		No	No			\$71.40	106130
106131	05/30/2014	C	Tracy Road Equipment	0019		No	No			\$2,315.67	106131
106132	05/30/2014	C	Trionfero/Joseph	0019		No	No			\$750.00	106132
106133	05/30/2014	C	Trout/Nikki	0019		No	No			\$152.86	106133
106134	05/30/2014	C	Ultimate Goal	0019		No	No			\$697.50	106134
106135	05/30/2014	C	UNIFIRST CORPORATION	0019		No	No			\$100.08	106135
106136	05/30/2014	C	United Parcel Service	0019		No	No			\$14.45	106136
106137	05/30/2014	C	Usherwood & Associates of NY	0019		No	No			\$1,036.53	106137
106138	05/30/2014	C	Valenzuela/Cayetano	0019		No	No			\$500.00	106138
106139	05/30/2014	C	Verizon Business	0019		No	No			\$3.92	106139
106140	05/30/2014	C	Volney Fire & Security Unlimited	0019		No	No			\$360.00	106140
106141	05/30/2014	C	Wal-Mart Community	0019		No	No			\$18.71	106141
106142	05/30/2014	C	Waste Management of Syracuse	0019		No	No			\$1,251.70	106142
106143	05/30/2014	C	Wayne-Dalton of Syracuse	0019		No	No			\$800.00	106143
106144	05/30/2014	C	Williams/Dan	0019		No	No			\$40.00	106144

Payment Types: C=Computer Check, A=Automated Payment, E=Electronic Transfer/Manual, M=Manual Check

\* Payee Name is different from current vendor name

# OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: GeneralKey - Key Bank - Gen Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
106145	05/30/2014	C	YMCA	0019		No	No			\$135.00	106145
106146	05/30/2014	C	Barney's BBQ	0019		No	No			\$1,710.00	106146
<b>Subtotal for Bank Account: GeneralKey - Key Bank - Gen Fund</b>											
										<b>Grand Total</b>	
										<b>Void Total</b>	
										<b>Net</b>	
										\$1,558,401.52	
										(\$8,948.09)	
										\$1,549,453.43	

\* Payment Types: C=Computer Check A=Automated Payment E=Electronic M=Manual

\*\* Payee Name: a Parent Co - Current vendor name

**OSWEGO COUNTY BOCES**

A/P Check Register  
Bank Account T&AKey - Key Bank - T&A Fund

Check Number	Check Date	Check Type	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
1425AETNA	05/09/2014	E	J. P. Morgan Chase		0020		No	No			\$8,456.64	1425AETNA
1425AMERCE	05/09/2014	E	J. P. Morgan Chase		0020		No	No			\$50.00	1425AMERCE
1425CABANK	05/09/2014	E	J. P. Morgan Chase		0020		No	No			\$1,570.00	1425CABANK
1425CADARE	05/09/2014	E	J. P. Morgan Chase		0020		No	No			\$200.00	1425CADARE
1425CAPGUA	05/09/2014	E	J. P. Morgan Chase		0020		No	No			\$200.00	1425CAPGUA
1425EMPBEN	05/09/2014	E	J. P. Morgan Chase		0020		No	No			\$1,150.00	1425EMPBEN
1425EQUIT	05/09/2014	E	J. P. Morgan Chase		0020		No	No			\$2,785.00	1425EQUIT
1425ERS4	05/09/2014	E	NYS & Local Retirement Systems		0020		No	No			\$575.25	1425ERS4
1425ERS5	05/09/2014	E	NYS & Local Retirement Systems		0020		No	No			\$203.23	1425ERS5
1425ERS6	05/09/2014	E	NYS & Local Retirement Systems		0020		No	No			\$457.92	1425ERS6
1425ERSARR	05/09/2014	E	NYS & Local Retirement Systems		0020		No	No			\$65.41	1425ERSARR
1425ERSLON	05/09/2014	E	NYS & Local Retirement Systems		0020		No	No			\$2,089.00	1425ERSLON
1425FEDTAX	05/09/2014	E	Key Bank of Central NY		0020		No	No			\$71,176.97	1425FEDTAX
1425FICA	05/09/2014	E	Key Bank of Central NY		0020		No	No			\$76,797.74	1425FICA
1425FIDELI	05/09/2014	E	J. P. Morgan Chase		0020		No	No			\$400.00	1425FIDELI
1425FIRST	05/09/2014	E	J. P. Morgan Chase		0020		No	No			\$25.00	1425FIRST
1425IDSLIF	05/09/2014	E	J. P. Morgan Chase		0020		No	No			\$525.00	1425IDSLIF
1425LNCOL	05/09/2014	E	J. P. Morgan Chase		0020		No	No			\$411.90	1425LNCOL
1425MEDI	05/09/2014	E	Key Bank of Central NY		0020		No	No			\$17,960.89	1425MEDI
1425MET	05/09/2014	E	J. P. Morgan Chase		0020		No	No			\$730.41	1425MET
1425NORAMC	05/09/2014	E	J. P. Morgan Chase		0020		No	No			\$175.00	1425NORAMC
1425NY	05/09/2014	E	Key Bank of Central NY		0020		No	No			\$28,475.81	1425NY
1425NYSDEF	05/09/2014	E	Bank of New York		0020		No	No			\$1,427.97	1425NYSDEF
1425OPPENH	05/09/2014	E	J. P. Morgan Chase		0020		No	No			\$3,099.21	1425OPPENH
1425PFSINV	05/09/2014	E	J. P. Morgan Chase		0020		No	No			\$75.00	1425PFSINV
1425UNITYM	05/09/2014	E	J. P. Morgan Chase		0020		No	No			\$50.00	1425UNITYM
1425VANGUA	05/09/2014	E	J. P. Morgan Chase		0020		No	No			\$1,175.00	1425VANGUA
1426AETNA	05/23/2014	E	J. P. Morgan Chase		0020		No	No			\$6,456.64	1426AETNA
1426AMERCE	05/23/2014	E	J. P. Morgan Chase		0020		No	No			\$50.00	1426AMERCE
1426CABANK	05/23/2014	E	J. P. Morgan Chase		0020		No	No			\$1,570.00	1426CABANK
1426CADARE	05/23/2014	E	J. P. Morgan Chase		0020		No	No			\$200.00	1426CADARE
1426CAPGUA	05/23/2014	E	J. P. Morgan Chase		0020		No	No			\$200.00	1426CAPGUA
1426EMPBEN	05/23/2014	E	J. P. Morgan Chase		0020		No	No			\$1,375.00	1426EMPBEN
1426EQUIT	05/23/2014	E	J. P. Morgan Chase		0020		No	No			\$2,995.77	1426EQUIT
1426ERS4	05/23/2014	E	J. P. Morgan Chase		0020		No	No			\$586.71	1426ERS4
1426ERS5	05/23/2014	E	NYS & Local Retirement Systems		0020		No	No			\$1,91.85	1426ERS5
1426ERS6	05/23/2014	E	NYS & Local Retirement Systems		0020		No	No			\$472.71	1426ERS6
1426ERSARR	05/23/2014	E	NYS & Local Retirement Systems		0020		No	No			\$65.41	1426ERSARR
1426ERSLON	05/23/2014	E	NYS & Local Retirement Systems		0020		No	No			\$2,198.00	1426ERSLON

Payment Type: C=Computer Check, A=Automatic Payment, E=Electronic Transfer/Manual, M=Manual Check

\* Payee Name is fetched from current vendor name.



**OSWEGO COUNTY BOCES**

A/P Check Register

Bank Account T&AKey - Key Bank - T&A Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
1426FEDTAX	05/23/2014	E	Key Bank of Central NY	0020		No	No			\$74,455.92	1426FEDTAX
1426FICA	05/23/2014	E	Key Bank of Central NY	0020		No	No			\$79,024.86	1426FICA
1426FIDELI	05/23/2014	E	J. P. Morgan Chase	0020		No	No			\$700.00	1426FIDELI
1426FIRSTI	05/23/2014	E	J. P. Morgan Chase	0020		No	No			\$25.00	1426FIRSTI
1426IDSLIF	05/23/2014	E	J. P. Morgan Chase	0020		No	No			\$525.00	1426IDSLIF
1426LNCOL	05/23/2014	E	J. P. Morgan Chase	0020		No	No			\$411.90	1426LNCOL
1426MEDI	05/23/2014	E	Key Bank of Central NY	0020		No	No			\$18,451.66	1426MEDI
1426MET	05/23/2014	E	J. P. Morgan Chase	0020		No	No			\$730.41	1426MET
1426NORAMC	05/23/2014	E	J. P. Morgan Chase	0020		No	No			\$175.00	1426NORAMC
1426NY	05/23/2014	E	Key Bank of Central NY	0020		No	No			\$27,815.31	1426NY
1426OPPENH	05/23/2014	E	J. P. Morgan Chase	0020		No	No			\$1,896.54	1426OPPENH
1426OSWSCU	05/23/2014	E	New York State Processing Center	0020		No	No			\$48.00	1426OSWSCU
1426PFSINV	05/23/2014	E	J. P. Morgan Chase	0020		No	No			\$75.00	1426PFSINV
1426UNTYM	05/23/2014	E	J. P. Morgan Chase	0020		No	No			\$50.00	1426UNTYM
1426VANGUA	05/23/2014	E	J. P. Morgan Chase	0020		No	No			\$1,175.00	1426VANGUA
912349	05/15/2014	C	BOCES Suppr/Employee Assn	0020		No	No			\$1,144.26	912349
912350	05/15/2014	C	BOCES Teachers Assoc.	0020		No	No			\$2,971.92	912350
912351	05/15/2014	C	Guardian	0020		No	No			\$3,369.66	912351
912352	05/15/2014	C	HCC Life Insurance Company	0020		No	No			\$22,943.53	912352
912353	05/15/2014	C	NYS Tax Department	0020		No	No			\$131.76	912353
912354	05/15/2014	C	NYS Teachers Retirement	0020		No	No			\$4,289.00	912354
912355	05/15/2014	C	NYSHESC	0020		No	No			\$120.00	912355
912356	05/15/2014	C	NYSUT Accounting	0020		No	No			\$1,219.66	912356
912357	05/15/2014	C	Oswego County Sheriff	0020		No	No			\$169.97	912357
912358	05/15/2014	C	PCMCO	0020		No	No			\$19,517.28	912358
912359	05/15/2014	C	Preferred Group Plan, Inc	0020		No	No			\$3,034.68	912359
912360	05/15/2014	C	Swimelar, Trustee/Mark W.	0020		No	No			\$126.92	912360
912361	05/15/2014	C	The S.A.A.N.Y.S.	0020		No	No			\$993.05	912361
912362	05/15/2014	C	United Teaching Assistant	0020		No	No			\$1,500.91	912362
912363	05/15/2014	C	United Way of Greater	0020		No	No			\$41.50	912363
912364	05/15/2014	C	Vote/Cope	0020		No	No			\$49.50	912364
912365	05/22/2014	C	Fulton Screen Printing	0020		No	No			\$156.48	912365
912366	05/28/2014	C	Peterson/Gary A.	0019		No	No			\$111.75	912366
912367	05/30/2014	C	BOCES Suppr/Employee Assn	0020		No	No			\$1,144.26	912367
912368	05/30/2014	C	BOCES Teachers Assoc.	0020		No	No			\$2,971.92	912368
912369	05/30/2014	C	Guardian	0020		No	No			\$3,379.33	912369
912370	05/30/2014	C	HAYLOR, FREYER & COON, INC.	0020		No	No			\$625.00	912370
912371	05/30/2014	C	HCC Life Insurance Company	0020		No	No			\$22,397.50	912371
912372	05/30/2014	C	NYS Tax Department	0020		No	No			\$288.37	912372

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer (Varial) M=Manual Check

\* Payee Name is different from current vendor name

**OSWEGO COUNTY BOCES**

A/P Check Register  
Bank Account: T&AKey - Key Bank - T&A Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
912373	05/30/2014	C	NYS Teachers Retirement	0020		No	No			\$4,413.50	912373
912374	05/30/2014	C	NYSHESC	0020		No	No			\$120.00	912374
912375	05/30/2014	C	NYSUT Accounting	0020		No	No			\$1,219.66	912375
912376	05/30/2014	C	Oswego County Sheriff	0020		No	No			\$346.95	912376
912377	05/30/2014	C	Preferred Group Plan, Inc	0020		No	No			\$3,019.88	912377
912378	05/30/2014	C	Swimelar, Trustee/Mark W.	0020		No	No			\$126.92	912378
912379	05/30/2014	C	The S.A.N.Y.S.	0020		No	No			\$982.88	912379
912380	05/30/2014	C	United Teaching Assistant	0020		No	No			\$1,517.88	912380
912381	05/30/2014	C	United Way of Greater	0020		No	No			\$41.50	912381
912382	05/30/2014	C	Vote/Cope	0020		No	No			\$51.50	912382
<b>Subtotal for Bank Account: T&amp;AKey - Key Bank - T&amp;A Fund</b>										<b>\$542,211.02</b>	
										<b>\$0.00</b>	
										<b>\$542,211.02</b>	

Grand Total  
Void Total  
Net

Grand Total  
Void Total  
Net

**Selection Criteria**

Bank Account: All  
Check date is between 05/01/2014 and 05/31/2014  
Sort by: Check Number/Check Date  
Printed by GISELE BENIGNO





KELLY R. WOOD, *Treasurer*

Phone 315-963-4203  
Fax 315-963-8477  
kwood@oswegoboces.org

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## INTEROFFICE MEMORANDUM

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**TO:** MICHAEL SHEPERD  
**FROM:** KELLY R. WOOD, TREASURER  
**SUBJECT:** FINANCIAL REPORTS FOR THE BOARD OF EDUCATION  
**DATE:** 6/13/2014  
**CC:** GISELE BENIGNO

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- Included in this packet please find, April 30, 2014 the following accounts:
- General Checking – The main checking account for Oswego County BOCES.
  - General Money Markets – Money Markets where all ACH deposits are made to and transfer out to other accounts. Money is transferred into the account to earn interest.
  - General Money Market Reserve Account - Money Market for Retirement Contribution, Employee Benefit, and Liability Reserve.
  - General Unemployment – Checking account to pay all unemployment taxes.
  - Federal Checking – Checking account for Adult Education, Grants, Preschool, Special Ed-Summer School.
  - Trust & Agency Checking – Checking account for employee's payroll deductions.
  - Trust & Agency Health Benefits – Checking account for employee's health benefits.
  - Trust & Agency Health Money Market – The health insurance reserve for active and retired employees. Money is transferred into the account to earn interest.
  - Trust & Agency Payroll – Checking account for the payment of the net payroll.
  - Capital – Checking account for all our capital projects.
  - Capital Money Market – Money is transferred into the account to earn interest.
  - OCTC Excess Fund – Oswego County Teacher Center excess savings account.
  - The Accounts Receivable Balance reflects all account balances as of May 31, 2014.
  - Please contact me if you have any questions.

OSWEGO COUNTY BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
179 County Route 64, Mexico, New York 13114  
Christopher J. Todd, *District Superintendent/Executive Officer*





GISÈLE BENIGNO, Coordinator of Business Administration, PR & Special Projects

Phone 315-963-4241

Fax 315-963-8477

gbenigno@oswegohoces.org

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*MEMORANDUM*

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**TO:** Michael Sheperd  
Assistant Superintendent for Administrative Services

**FROM:** Gisèle Benigno  
Coordinator of Business Administration, PR & Special Projects

**RE:** Budget Status Report & Budget Transfers Greater than \$50K

**DATE:** June 3, 2014

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Enclosed is the Budget Status Report as of May 31, 2014.

The Oswego BOCES 2013-2014 initial budget is \$42,437,375. The report indicates adjustments totaling \$2,095,345 resulting in a current budget for 2013-2014 of \$44,532,720.

There were no budget transfers greater than \$50,000 between May 1, 2014 and May 31, 2014.



**OSWEGO COUNTY BOCES**

Budget Status Report As Of: 05/31/2014  
Fiscal Year: 2014

**Fund: A GENERAL FUND**

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
001 ADMINISTRATION		6,043,680.00	-32,500.71	6,011,189.29	3,269,580.79	450,711.37	2,290,897.13	2,290,897.13
002 CAPITAL PROJECTS		155,950.00	0.00	155,950.00	119,050.00	4,200.00	32,700.00	5,500.00
101 CAREER & TECHNICAL EDUCATION		6,350,276.00	-189,031.28	6,161,244.72	2,981,107.84	2,635,282.57	544,854.31	513,204.43
200 Staffing 1:12:3 OCM BOCES		192,500.00	0.00	192,500.00	160,473.00	0.00	32,027.00	32,027.00
201 Exceptional Education 12:1:1		856,365.00	447,725.72	1,304,090.72	566,178.73	637,134.29	100,776.70	93,251.70
202 12:1:1 1/2 Day Work Study		415,072.00	-42,587.00	457,659.00	312,614.98	125,546.44	19,497.58	18,487.58
203 Exceptional Education 12:1:4		392,532.00	504,693.19	897,225.19	225,983.52	647,345.98	23,895.69	23,895.69
205 Exceptional Education 8:1:1		244,402.00	-50,138.87	194,263.13	127,157.74	58,413.55	8,691.84	8,691.84
206 Staffing 1:5:1		26,000.00	11,583.43	37,583.43	37,583.43	0.00	0.00	0.00
207 Exceptional Education 6:1:1		3,714,792.00	2,011,211.51	5,726,003.51	2,370,073.61	3,286,999.39	66,930.51	68,930.51
208 RESOURCE ROOM/CONSULTN TCHR SRVCS		292,209.00	4,303.73	296,512.73	219,568.47	68,261.95	8,682.31	8,682.31
210 OPT 3 OCM		65,000.00	0.00	65,000.00	29,766.60	0.00	35,233.40	35,233.40
211 Exceptional Ed Option E - CDS		15,000.00	0.00	15,000.00	0.00	0.00	15,000.00	15,000.00
212 Deaf Hearing - OCM		0.00	85,469.60	85,469.60	104,867.37	0.00	-19,397.77	-19,397.77
217 Exceptional Education Day Treatment		2,036,670.00	607.38	2,037,277.38	1,215,288.06	773,141.05	48,848.27	41,323.27
223 Exceptional Education 1:1 TEACHER ASSIST		3,481,259.00	-2,772,194.31	709,064.69	2,252,786.94	-1,587,177.75	43,455.50	43,455.50
300 Visually Impaired OCM BOCES		7,500.00	0.00	7,500.00	5,716.67	0.00	1,783.33	1,783.33
302 ITINERANT - VISUALLY IMPAIRED		464,689.00	-104,909.11	359,779.89	255,253.40	69,185.13	35,301.36	35,301.36
303 ITINERANT - HEARING IMPAIRED		1,368,055.00	53,646.16	1,421,701.16	1,120,116.13	257,414.85	44,170.18	44,170.18
305 ITINERANT - SPEECH THERAPIST		337,921.00	-265,441.07	72,479.93	13,904.33	40,639.77	17,935.83	17,935.83
306 PHYSICAL EDUCATION		0.00	23,823.15	23,823.15	20,287.34	1,903.09	1,632.72	1,632.72
307 In WBL Opportunities		0.00	11,451.00	11,451.00	13,775.31	702.46	-3,026.77	-3,026.77
309 Shared School Business Official - OCM		75,000.00	0.00	75,000.00	0.00	0.00	75,000.00	75,000.00
321 ITINERANT - PUBLIC RELATIONS		168,284.00	129,196.16	297,480.16	263,655.51	-17,304.19	51,128.84	51,128.84
330 HANDICAPPED RELATED SVC - PHYSICAL THERA		5,000.00	-5,000.00	0.00	975.81	0.00	-975.81	-975.81
331 HANDICAPPED RELATED SVC - OCCU THERAPIST		65,294.00	-65,294.00	0.00	-24.71	0.00	24.71	24.71
336 CURRICULUM & INSTRUCTION COORDINATION		0.00	0.00	0.00	-262.00	0.00	262.00	262.00
352 HANDICAPPED: OTHER ITINERANT		924,812.00	-73,524.58	851,287.42	531,010.56	195,083.03	125,193.83	125,193.83
355 Drivers Education - 10 Month		257,219.00	33,543.85	290,761.85	177,970.98	57,384.64	55,406.23	55,406.23
399 Disabilities, Other Monroe 1		0.00	5,373.56	5,373.56	5,373.56	0.00	0.00	0.00
402 Alternative Education-Secondary		852,103.00	146,357.78	1,008,460.78	840,381.29	136,752.97	30,826.52	24,937.72
405 Pen in Hand Hexkimer BOCES		0.00	90.00	90.00	90.00	0.00	0.00	0.00
406 GIFTED AND TALENTED PROGRAMS		26,739.00	-184.00	26,555.00	18,271.18	5,397.31	2,886.51	2,886.51
409 AltM Ed-Secondary- X-C Jeff Lewis		21,000.00	0.00	21,000.00	5,810.50	0.00	15,189.50	15,189.50
410 Crossroads		0.00	358,742.72	358,742.72	312,020.96	42,302.85	4,418.91	4,418.91
414 SUMMER SCHOOL - GENERAL EDUCATION		371,853.00	181,846.94	553,699.94	455,810.98	73,119.85	24,769.11	24,769.11
415 PERFORMING ARTS - AESTHETIC EDUCATION		1,275,548.00	116,766.90	1,392,314.90	1,085,671.51	179,008.97	177,634.42	175,142.42
418 EXPLORATORY ENRICHMENT & PLANETARIUM		321,483.00	33,985.76	355,468.76	205,035.73	100,733.87	49,699.16	47,645.16
419 ENVIRONMENTAL EDUCATION		6,400.00	0.00	6,400.00	5,760.00	0.00	640.00	640.00

**OSWEGO COUNTY BOCES**

Budget Status Report As Of: 05/31/2014  
Fiscal Year: 2014

**Fund: A GENERAL FUND**

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
423	Hospital Bound Instruction-TST BOCES	400.00	0.00	400.00	0.00	0.00	400.00	400.00
424	Hospital Bound Instruction-GTS BOCES	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00	2,000.00
425	Exploratory Enrichment	2,500.00	0.00	2,500.00	2,741.15	0.00	-241.15	-241.15
426	Hospital Bound Instruction-OCM BOCES	12,500.00	0.00	12,500.00	5,898.00	0.00	6,612.00	6,612.00
428	Challenger Learning - Monroe #1	500.00	254.63	754.63	754.63	0.00	0.00	0.00
436	Distance Learning - Wayne Finger Lakes X	0.00	687.75	687.75	687.75	0.00	0.00	0.00
441	Hospital Edu CEWW X-C	0.00	197.13	197.13	197.13	0.00	0.00	0.00
472	E-Learning Connect- OCM	0.00	69,720.23	69,720.23	78,435.26	0.00	-8,715.03	-8,715.03
477	DISTANCE LEARNING	201,477.00	44,213.75	245,690.75	162,864.19	65,235.13	17,601.43	17,601.43
502	Extracurricular Act Coord Jeff Lewis	700.00	84.70	784.70	784.70	0.00	0.00	0.00
504	STAFF DEVELOP-HOST'S & READING RECOVERY	5,000.00	15,268.20	20,268.20	26,411.10	0.00	-6,142.90	-6,142.90
507	PLANNING - INSTRUCTIONAL SUPPORT	209,073.00	-12,955.33	196,117.67	142,138.40	52,481.12	1,498.15	1,498.15
509	Instructional Technology-OCM BOCES	2,185,000.00	269,292.41	2,454,292.41	2,021,291.34	0.00	433,001.07	433,001.07
510	Model Schools - OCM	0.00	900.00	900.00	1,350.00	0.00	-450.00	-450.00
511	LEARNING TECHNOLOGIES	110,703.00	50,160.92	160,863.92	85,803.06	31,132.96	43,927.88	43,927.88
512	LIBRARY MEDIA	146,168.00	-12,550.00	133,618.00	94,247.46	25,310.17	14,060.37	14,060.37
513	Library Media OCM BOCES	5,500.00	0.00	5,500.00	4,518.30	0.00	881.70	881.70
514	MICROCOMPUTER REPAIR	313,301.00	27,882.39	341,183.39	209,356.37	117,406.03	14,420.99	13,111.63
515	INSTRUCTIONAL TECHNOLOGY (CLO)	1,806,744.00	1,112,905.40	2,919,649.40	2,221,781.50	698,864.56	8,003.34	8,003.34
517	MODEL SCHOOLS	357,752.00	7,614.73	365,366.73	273,914.00	73,994.96	17,457.77	17,382.77
518	Cisco - Albany Scholastic-Scholarly Sara	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	2,500.00
519	Model Schools - Cattaraugus BOCES	0.00	333.33	333.33	0.00	0.00	333.33	333.33
526	HOME SCHOOL COORDINATION	14,403.00	-97.88	14,305.12	11,686.60	1,201.15	1,417.37	1,417.37
527	Home School GST BOCES	4,000.00	1,100.00	5,100.00	5,100.00	0.00	0.00	0.00
528	Academic Decathlon- OCM	0.00	357.15	357.15	426.58	0.00	-71.43	-71.43
532	Staff Development: Other	0.00	10,130.00	10,130.00	4,368.37	0.00	5,761.63	5,761.63
533	SCHOOL/CURR IMPROVEMENT	530,628.00	396,829.06	927,457.06	599,040.28	206,925.83	121,490.95	118,990.95
534	LIBRARY AUTOMATION	47,894.00	11,771.28	59,465.28	35,294.48	11,964.85	12,205.95	12,205.95
535	Library Automation-OCM BOCES	25,000.00	0.00	25,000.00	19,575.00	0.00	5,425.00	5,425.00
537	LIBRARY COOPERATIVE COLLECTION DEVELOPME	200,653.00	47,057.77	247,710.77	203,073.81	20,425.17	24,211.79	24,211.79
540	ISS Curriculum Improvement-Cayuga BOCES	750.00	0.00	750.00	223.34	0.00	526.66	526.66
541	ISS Curriculum Improvement-Monroe 2	21,000.00	6,659.76	27,659.76	27,659.76	0.00	0.00	0.00
543	ISS Curriculum Improvement-Mad Oneida	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	5,000.00
546	ISS Curriculum Improvement-Capital Reg	500.00	540.00	1,040.00	1,040.00	0.00	0.00	0.00
548	ISS Curriculum Jeff Lewis	0.00	1,138.12	1,138.12	1,138.12	0.00	0.00	0.00
549	ISS Curriculum- OCM BOCES	100,000.00	0.00	100,000.00	16,541.95	0.00	83,458.05	83,458.05
553	ISS CURR, Genesee Valley BOCES	1,700.00	0.00	1,700.00	0.00	0.00	1,700.00	1,700.00
554	School Improvement X-Contract Monroe 1	1,500.00	0.00	1,500.00	27.93	0.00	1,472.07	1,472.07
593	INSTRUCTIONAL MATERIALS DEVELOPMENT	72,500.00	0.00	72,500.00	63,829.42	0.00	8,670.58	8,670.58



**OSWEGO COUNTY BOCES**

Budget Status Report As Of: 05/31/2014  
Fiscal Year: 2014

**Fund: A GENERAL FUND**

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
598 Printing Madison-Oneida BOCES		0.00	54.56	54.56	54.56	0.00	0.00	0.00
599 PRINTING		287,755.00	59,174.46	386,929.46	514,000.47	-131,019.91	3,948.90	3,948.90
600 Pupil Transportation- OCM BOCES		200.00	230.33	430.33	544.18	0.00	-113.85	-113.85
601 TELECOMMUNICATIONS		750,000.00	0.00	750,000.00	795,978.80	0.00	-45,978.80	-45,978.80
602 TELEPHONE INTERCONNECT		560,000.00	0.00	560,000.00	481,189.16	0.00	78,810.84	78,810.84
603 PUPIL TRANSPORTATION - BOCES PROGRAMS H/C		0.00	-13,500.00	-13,500.00	166,584.16	-301,240.72	121,156.56	121,156.56
605 Planning Service-Efic 1 BOCES		19,000.00	5,472.55	24,472.55	24,472.55	0.00	0.00	0.00
606 COMPUTER SERVICE, ADM X-CONT OCM BOCES		2,600,000.00	40,444.65	2,640,444.65	2,657,695.74	0.00	-17,251.09	-17,251.09
608 Recruiting		5,000.00	5,198.00	10,198.00	11,448.00	0.00	-1,250.00	-1,250.00
610 PLANNING: MANAGEMENT SUPPORT		0.00	1,992.08	1,992.08	0.00	-6,900.00	8,892.08	8,892.08
611 SUBSTITUTE COORDINATION		20,536.00	-125.00	20,411.00	17,344.09	98.01	2,968.90	2,968.90
612 SCHOOL/SAFETY RISK MANAGEMENT		153,664.00	3,812.55	157,476.55	128,594.72	21,236.26	7,645.57	7,645.57
614 GASB45 Questar II		12,000.00	0.00	12,000.00	2,467.23	0.00	9,532.77	9,532.77
615 WORKERS COMP ADMIN		40,000.00	0.00	40,000.00	0.00	0.00	40,000.00	40,000.00
616 Safety/Risk OCM BOCES		0.00	486.00	486.00	486.00	0.00	0.00	0.00
617 Sub Coordination OCM		37,000.00	0.00	37,000.00	32,722.23	0.00	4,277.77	4,277.77
618 CBO - FINANCIAL TRACKING SRVC		37,000.00	0.00	37,000.00	33,030.00	0.00	3,970.00	3,970.00
620 Negotiations -OCM BOCES		75,000.00	0.00	75,000.00	76,419.00	0.00	-1,419.00	-1,419.00
622 GASB 45 -Capital Region BOCES		45,000.00	9,600.00	54,600.00	38,314.24	-400.00	16,685.76	16,685.76
623 GASB 45 Planning-Clinton Essex BOCES		24,000.00	0.00	24,000.00	4,400.04	0.00	19,599.96	19,599.96
624 Planning Service, Mig1-Questar III		55,000.00	0.00	55,000.00	27,450.00	0.00	27,550.00	27,550.00
627 Negotiation-Cayuga Onondaga BOCES		75,000.00	0.00	75,000.00	60,780.21	0.00	14,219.79	14,219.79
628 Safety/Risk Management-Jeff Lewis		0.00	3,062.20	3,062.20	3,062.20	0.00	0.00	0.00
630 EMPLOYEE ASSISTANCE PROGRAM		57,500.00	2,002.00	59,502.00	47,443.50	0.00	12,058.50	12,058.50
631 Medicaid Reimbursement Processing		16,500.00	0.00	16,500.00	0.00	0.00	16,500.00	16,500.00
635 STAC Processing - OCM		0.00	8,000.00	8,000.00	9,000.00	0.00	-1,000.00	-1,000.00
641 STAFF DEVELOPMENT - CLERICAL		0.00	1,000.00	1,000.00	570.91	0.00	429.09	429.09
643 Staff Development: Bus Drivers Jeff		0.00	210.00	210.00	210.00	0.00	0.00	0.00
665 Medicaid Reimbursement Processing		63,000.00	9,824.00	72,824.00	81,927.00	0.00	-9,103.00	-9,103.00
670 COOPERATIVE PURCHASING		60,831.00	7,521.00	68,352.00	159,668.15	-103,379.79	12,063.64	12,063.64
671 Energy Management OCM BOCES		50,500.00	0.00	50,500.00	43,268.67	0.00	7,231.33	7,231.33
676 Employee Benefit Coordination OCM BOCES		75,500.00	1,650.20	77,150.20	136,899.40	0.00	-59,749.20	-59,749.20
680 Asset (Records Mgmt)		16,500.00	6,972.00	23,472.00	26,574.00	0.00	-3,102.00	-3,102.00
701 OPERATIONS & MAINTENANCE		35,499.00	-13,358.96	22,140.04	1,830,492.27	-2,146,481.44	336,129.21	331,747.57
702 Vision Services		0.00	9,749.48	9,749.48	14,363.19	-4,840.80	222.09	222.09
703 Auidic & TOD Services		0.00	-6,601.60	-6,601.60	13,333.14	-20,870.66	935.92	935.92
705 Speech Impaired		0.00	8,491.84	8,491.84	179,353.77	-170,903.71	41.78	41.78
711 INTERNAL TECHNOLOGY SUPPORT		18,893.00	22,634.43	41,533.46	816,820.47	-793,452.08	16,165.09	16,165.09
712 INSTRUCTIONAL SUPPORT SVCS ADMIN		4,203.00	-23,006.06	-18,803.06	-216,353.39	-238,433.60	3,277.15	-4,520.85

\* Includes a pending Budget Transfer Request



**OSWEGO COUNTY BOCES**

Budget Status Report As Of: 05/31/2014  
Fiscal Year: 2014

**Fund: A GENERAL FUND**

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
713 Internal Security		0.00	-3,045.78	-3,045.78	107,037.50	-125,472.53	15,389.25	15,389.25
715 Internal Safety		0.00	-200.00	-200.00	27,484.42	-29,994.50	2,310.08	2,310.08
720 Exceptional Education Administration		10,726.00	-46,119.00	-35,393.00	699,708.13	-769,177.00	34,075.87	34,075.87
721 STUDENT SERVICES ADMINISTRATION		2,098.00	-46,874.81	-44,776.81	244,915.82	-319,369.01	29,876.38	29,876.38
722 PLANNING, INSTRUCTION		1,702.00	-1,702.00	0.00	1,391.57	0.00	-1,391.57	-1,391.57
731 Occupational Therapy		0.00	0.00	0.00	93.10	0.00	-93.10	-93.10
732 Counsel Services		0.00	-691,986.88	-691,986.88	63,948.85	-756,376.58	440.85	440.85
<b>Total GENERAL FUND</b>		<b>42,437,375.00</b>	<b>2,095,345.40</b>	<b>44,532,720.40</b>	<b>35,401,308.93</b>	<b>3,641,147.33</b>	<b>5,490,264.14</b>	<b>5,387,865.46</b>

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***Oswego County BOCES***  
***MEMORANDUM***

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**TO:** BOCES Board of Education  
Mr. Christopher Todd

**FROM:** Lisa Spencer   
Claims Auditor

**DATE:** June 10, 2014

**RE:** May Claims Auditor's Report

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Attached is a claims auditor's summary report for the month of May. This information details specific issues found in the warrants as well as the corrective action that was taken.

Oswego County BOCES  
Internal Claims Auditor's  
Summary Report  
May, 2014

<i>Claims Error Analysis</i>	<i>May 15th check run</i>	<i>May 30th check run</i>
Original invoice needed		
Taxes not deducted from invoice	2	
Incorrect math calculation		
Conference approval documentation not submitted with reimbursement request		
Approval signature needed on invoice		
Check amount does not match invoice		
Receiving signature needed on purchase order		
Charged to incorrect budget code		
Question regarding appropriateness of expense		
Employee submitted mileage on day absent		
Conference approval documentation not approved		
Discount available but not taken		
Check made payable to does not match invoice		
<b>Subtotals</b>	2	0
<b>Total claims processed in check run</b>	253	278
<b>Percentage error ratio per check run totals</b>	0.79%	0.00%
Number of demand checks	20	10

**Items of concern:**







ALYSON INMAN, School Purchasing Officer

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[ainman@oswegoboces.org](mailto:ainman@oswegoboces.org)

**MEMORANDUM**

**TO:** Christopher J. Todd, District Superintendent  
**FROM:** Alyson Inman, School Purchasing Officer  
**SUBJECT:** Bid Award #B14-1201 – Ice Cream  
**DATE:** 05/27/2014  
**CC:** Michael Sheperd, Assistant Superintendent for Administrative Services  
Gisele Benigno, Coordinator of Business Admin., P.R., and Special Projects

Bids were opened for the Cooperative Bid #B14-1201 – Ice Cream on May 6, 2014. In addition to advertising the bid in the Palladium Times, solicitations were e-mailed directly to four (4) vendors of which two (2) responded. Of the thirty-six (36) items, three (3) items received 'No Bid' and eleven (11) 'No Award' as the awarded vendor either does not have the product requested or the awarded vendor's product does not meet the required specifications. This bid will be awarded in an aggregate manner.

The following schools participated in the bid: Altmar Parish Williamstown CSD, Central Square CSD, Hannibal CSD, Mexico Academy and CSD, Oswego City SD, Phoenix CSD, and Pulaski Academy and CSD.

Vendor Name	Number of Items	Number of Rejected	% of Total Items Bid	Number of Items Awarded	Award Amount
Hershey's Ice Cream	22 of 36	0	61%	22	\$8,692.72
Perry's Ice Cream	24 of 36	1	66%	0	\$0.00
No Award	11				
No Bid	3				
<b>Total Items</b>				<b>22</b>	<b>\$8,692.72</b>

**Oswego County BOCES Participation:** Oswego County BOCES did not participate in this bid.

**Analysis:** The products and specifications of this bid were developed to meet the dietary guidelines of Healthy, Hunger-Free Kids Act of 2010. Hershey's Ice Cream has committed to this program and does provide Healthy, Hunger-Free Kids Act of 2010 compliant products. Hershey's Ice Cream will also supply ice cream freezers and point of sale materials at no cost to the districts.

**Recommendation:** The Ice Cream Cooperative Bid with a contract date of July 1, 2014 to June 30, 2015 is awarded on a monthly basis as indicated above to Hershey's Ice Cream, Inc.

**Total Items Awarded:** Twenty-two (22) items with a monthly award of \$8,692.72.



ALYSON INMAN, School Purchasing Officer

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MEMORANDUM

**TO:** Christopher J. Todd, District Superintendent  
**FROM:** Alyson Inman, School Purchasing Officer  
**SUBJECT:** Bid Award #B14-0601 – Milk & Dairy Products Cooperative Bid  
**DATE:** 05/27/2014  
**CC:** Michael Sheperd, Assistant Superintendent for Administrative Services  
Gisele Benigno, Coordinator of Business Admin., P.R., and Special Projects

Bids were opened for the Cooperative Bid #B14-0601 – Milk & Dairy Products on April 29, 2014. In addition to advertising the bid in the Palladium Times, solicitations were e-mailed directly to eight (8) vendors of which one (1) responded. Even though this bid provides monthly estimated quantities for juices and other dairy products, the award for this milk bid will be based on the low aggregate bidder for the milk requirements. Of the thirty-five (35) items, twelve (12) items received ‘No Bid’ and two (2) received “No Award” as the bid received did not meet the required specification.

The following participated in the bid: Altmar Parish Williamstown CSD, Central Square CSD, Hannibal CSD, Mexico Academy and CSD, Oswego City SD, Phoenix CSD, Pulaski Academy and CSD, and Oswego County Opportunities.

Vendor Name	Number of Items	Number of Rejected	% of Total Items Bid	Number of Items Awarded	Award Amount
Hudson Dairy, Inc.	23 of 35	2	65.7%	21	\$71,174.07
No Bid	12				
<b>Total Items</b>				<b>21</b>	<b>\$71,174.07</b>

**Oswego County BOCES Participation:** Oswego County BOCES did not participate in this bid.

**Analysis:** The bid for the milk requirements was examined and compared and based on the results, it was determined that Hudson Dairy, Inc. is the lowest responsive bidder.

**Recommendation:** The Milk & Dairy Products Cooperative Bid with a contract date of July 1, 2014 to June 30, 2015 is awarded on a monthly basis as indicated above to Hudson Dairy, Inc.

**Total Items Awarded:** Twenty-one (21) items with a monthly award of \$71,174.07.





ALYSON INMAN, School Purchasing Officer

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**MEMORANDUM**

**TO:** Christopher J. Todd, District Superintendent  
**FROM:** Alyson Inman, School Purchasing Officer  
**SUBJECT:** Bid Award #B14-0901 Bread Products Cooperative Bid  
**DATE:** 05/27/2014  
**CC:** Michael Sheperd, Assistant Superintendent for Administrative Services  
Gisele Benigno, Coordinator of Business Admin., P.R., and Special Projects

Bids were opened for the Cooperative Bid #B14-0901 – Bread Products on May 12, 2014. In addition to advertising the bid in the Palladium Times, solicitations were e-mailed directly to eight (8) vendors of which two (2) responded. Of the seventeen (17) items solicited, one (1) item received ‘No Bid’ and one (1) item received “No Award” as the item did not meet the bid specifications. The quantities listed reflect the total monthly requirement for the participants. This bid award is in an aggregate manner.

The following participated in the bid: Altmar Parish Williamstown CSD, Central Square CSD, Hannibal CSD, Mexico Academy and CSD, Oswego City SD, Phoenix CSD, Pulaski Academy and CSD, and Oswego County Opportunities.

Vendor Name	Number of Items	Number of Rejected	% of Total Items Bid	Number of Items Awarded	Award Amount
Bimbo Foods, Inc. (Freihofer)	15 of 17	0	88.2%	15	\$16,019.00
Midstate Bakery Distributors, Inc.	16 of 17	1	88.2%	0	\$0.00
No Bid	1				
<b>Total Items</b>				<b>15</b>	<b>\$16,019.00</b>

**Oswego County BOCES Participation:** Oswego County BOCES did not participate in this bid.

**Recommendation:** The Bread Products Cooperative Bid with a contract date of July 1, 2014 to June 30, 2015 is awarded in an aggregate manner to Bimbo Foods, Inc.

**Total Items Awarded:** Fifteen (15) items with a monthly award of \$16,019.00.



ALYSON INMAN, *School Purchasing Officer*

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## MEMORANDUM

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**TO:** Christopher J. Todd, District Superintendent  
**FROM:** Alyson Inman, School Purchasing Officer  
**SUBJECT:** Bid Award #B14-2000 – Transportation Fuels  
**DATE:** 05/28/2014  
**CC:** Michael Sheperd, Assistant Superintendent for Administrative Services  
Gisele Benigno, Coordinator of Business Admin., P.R., and Special Projects

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The Oswego County BOCES Cooperative Bid #B14-2000 – Transportation Fuels was opened on May 6, 2014. The bid was advertised in the Palladium Times and the bid was posted on the Oswego County BOCES Cooperative Purchasing web site. In addition, solicitations were e-mailed directly to ten (10) vendors of which three (3) responded. Bids were received for all nine (9) line items. This bid is to be awarded in a line by line manner to the lowest responsive bidders.

**The following schools participated in the bid:** Altmar Parish Williamstown CSD, Central Square CSD, Hannibal CSD, Mexico Academy and CSD, Oswego County BOCES, Phoenix CSD and the Village of Parish.

**Analysis:** Fixed Net Pricing is allowed for Propane only. The contract price will be firm for the contract duration of one (1) year, beginning July 1, 2014 and ending June 30, 2015. All other fuels were bid with an escalator which will remain firm for the contract duration as indicated in the table below. The Oil Price Information Service (OPIS) Oil Price Daily report (previously the New York Journal of Commerce) weekly posting of the market prices will fluctuate. The pricing will change the Friday morning of each week and will hold firm for the week following. Updated pricing will be provided on each following Monday for the contract duration.

**Oswego County BOCES Participation:** Oswego County BOCES participates in this bid.

**Award Recommendation:** Please find the award analysis on the following page.



ALYSON INMAN, School Purchasing Officer

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Fuel Type	Gallons	TW Delivery Escalator Rate/gal. Plus the Per Gallon OPIS Post on March 21, 2014. (< 5,000 Gallons)		MT Delivery Escalator Rate/gal. Plus the Per Gallon OPIS Post on March 21, 2014. (Min. Delivery 5,500 Gallons)	
		Low Bid	Supplier	Low Bid	Supplier
ULSD #2 Diesel	243,080	\$3.2735	Superior Plus d.b.a. Griffith Energy	\$3.1635	Superior Plus d.b.a. Griffith Energy
ULSK Kerosene - #1 Diesel	49,720	\$3.7841	Superior Plus d.b.a. Griffith Energy	\$3.6926	Superior Plus d.b.a. Griffith Energy
ULSD PREMIUM #2D Prem. Diesel	159,000	\$3.3943	Mirabito Energy Products	\$3.2113	Mirabito Energy Products
ULSD PREMIUM WINTER BLEND #2D Prem. Diesel	61,160	\$3.4755	Mirabito Energy Products	\$3.2579	Petroleum Traders Corporation
ULSK PREMIUM WINTER BLEND #1D Prem. Diesel	32,040	\$3.9291	Mirabito Energy Products	\$3.7331	Mirabito Energy Products
87 UNLEADED Ethanol Gasoline	99,000	\$3.0659	Superior Plus d.b.a. Griffith Energy	\$2.9664	Superior Plus d.b.a. Griffith Energy
89 UNLEADED Ethanol Gasoline	57,600	\$3.1475	Superior Plus d.b.a. Griffith Energy	\$3.0480	Superior Plus d.b.a. Griffith Energy
#2 FUEL OIL	12,678	\$3.2710	Superior Plus d.b.a. Griffith Energy	\$3.1435	Superior Plus d.b.a. Griffith Energy
Propane	1,575	\$1.9905	Mirabito Energy Products	-	-





ALYSON INMAN, School Purchasing Officer

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**MEMORANDUM**

**TO:** Christopher J. Todd, District Superintendent  
**FROM:** Alyson Inman, School Purchasing Officer  
**SUBJECT:** Bid Award #B14-8005 - USDA Food and Meat Purchases Net-Off-Invoice Program - Cooperative Bid  
**DATE:** 06/05/2014  
**CC:** Michael Sheperd, Assistant Superintendent for Administrative Services  
 Gisele Benigno, Coordinator of Business Admin., P.R., and Special Projects

Bids were opened for the Cooperative Bid #B14-8005 – USDA Food and Meat Purchases NOI (Net-Off-Invoice) Program on April 23, 2014. In addition to advertising the bid in the Palladium Times, solicitations were e-mailed directly to three (3) vendors of which two (2) responded. Vendors that are registered with the USDA and authorized to participate in the NOI (Net-Off-Invoice) Program qualify to submit bid responses.

The following school districts participated in the bid: Altmar Parish Williamstown CSD, Central Square CSD, Hannibal CSD, Mexico Academy and CSD, Oswego City SD, Phoenix CSD and Pulaski Academy and CSD.

	Group Commodity USDA Code	Total # of Line Items	Deli Boy Lowest Bid per Group	Renzi Lowest Bid per Group
Advance Pierre Foods	100397	2	-	\$17,086.95
High Liner Foods	100892	2	-	\$1,564.20
Land O'Lakes	110242	6	-	\$36,083.57
McCain Foods	100506	2	-	\$4,805.04
McCain Foods	100980	1	-	\$1,962.90
Michael Foods	100017	3	-	\$1,273.08
Pilgrim's Pride	100100	2	\$1,674.00	-
Pilgrim's Pride	100103	12	\$131,464.00	-
ConAgra Foods Lamb Weston, Inc.	100506	1	-	\$1,623.00
ConAgra Foods Lamb Weston, Inc.	100980	2	-	\$3,059.40
ConAgra Foods Lamb Weston, Inc.	110244	6	-	\$4,362.20
Idahoan Foods	110227	1	-	\$1,024.32
Red Gold, I.T.C	100332	5	-	\$4,084.46
Cains Foods, L.P.	100443	4	-	\$5,960.25
Schwan's Food Service, Inc.	110244	1	-	\$69,241.50
Cargill Kitchen Solutions	100017	2	No Bid	No Bid
J&J Snack Foods Corporation	100420	3	-	\$1,841.76
Boseo's Pizza Company	110244	1	-	\$9,076.50
<b>Total # of Groups Low Bid</b>			<b>2</b>	<b>15</b>
<b>Total # of Cases per Vendor</b>			<b>3354</b>	<b>4938</b>
<b>Vendor Totals</b>			<b>\$133,138.00</b>	<b>\$163,049.13</b>
Groups – Fee for Service		8		

**OSWEGO COUNTY BOARD OF COOPERATIVE EDUCATIONAL SERVICES**  
 179 County Route 64, Mexico, New York 13114  
 Christopher J. Todd, District Superintendent/Executive Officer



ALYSON INMAN, *School Purchasing Officer*

Phone 315-963-4253  
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[ainman@oswegoboces.org](mailto:ainman@oswegoboces.org)

**Oswego County BOCES Participation:** Oswego County BOCES did not participate in this bid.

**Analysis:** The Net-Off-Invoice (NOI) Program allows school districts an 'Indirect Sales Discount' in the purchase of processed foods. School Districts request that USDA donated commodities be sent to processors (manufacturers) annually approved by state guidelines. The school district informs the processor of the certified distributor they wish to use. NOI allows the distributor (vendor) to pass on federally funded discounts onto the school districts, as many of the items a distributor may carry qualify for the federally funded commodity program.

**Recommendation:** That the Oswego County BOCES Cooperative Bid #B14-8005 USDA Food and Meat Purchases NOI, (Net-Off-Invoice) Program with a contract date of July 1, 2014 to June 30, 2015 is awarded as indicated per the above tables.

**Total Items Awarded:** Total Award afforded (2) Vendors, (17) groups of items for a total of \$296,187.13.

- **Deli-Boy (2)** groups of items with an annual award of \$133,138.00;
- **Renzi Foodservice (15)** groups of items with an annual award of \$163,049.13.





ALYSON INMAN, School Purchasing Officer

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**MEMORANDUM**

**TO:** Christopher J. Todd, District Superintendent  
**FROM:** Alyson Inman, School Purchasing Officer  
**SUBJECT:** Bid Award #B14-0515 Repair and Repaving of District Parking Lots  
**DATE:** 06/13/2014  
**CC:** Michael Sheperd, Assistant Superintendent for Administrative Services  
Gisele Benigno, Coordinator of Business Admin., P.R., and Special Projects

The Oswego County BOCES Bid for the repair, repaving, stripping and painting of district parking lots for the Hannibal Central School District has been sought. This bid provides the Hannibal Central School District with the cost of repair, restriping, repainting, and recoating of school district parking lots. There are a total of four parking lot locations.

In addition to advertising in the Palladium Times and posting the bid electronically on the Oswego County BOCES website, the bid was sent directly to eight vendors. Five bids were received in response to the invitation for bid. This bid is a one-time bid that will be in effect until October 31, 2014. Bid B14-0515 can be awarded in a line by line manner or an aggregate manner to the lowest responsible bidder that meets all of the bid specifications and conditions.

The following table is a compilation of the bid submissions.

Parking Lot Location	Vendor 1 Magic Seal	Magic Seal with 5% Discount	Vendor 2 E-Z Paving	Vendor 3 Mancl Sealers	Vendor 4 Tarvia Seal Corp.	Vendor 5 TID Sealing
Fairley Elementary School	\$12,578.37	\$11,949.45	\$17,400.00	\$13,947.00	\$22,018.00	\$15,650.00
Kenny Middle School	\$10,521.53	\$9,995.45	\$15,200.00	\$12,951.00	\$19,779.00	\$14,450.00
High School & Transportation Facility	\$22,407.72	\$21,287.33	\$30,235.00	\$24,892.00	\$41,008.00	\$24,590.00
Stadium Parking Lot	\$3,169.77	\$3,011.28	\$4,500.00	\$3,935.00	\$6,692.00	\$4,150.00
<b>Totals</b>	<b>\$48,677.39</b>	<b>\$46,243.51</b>	<b>\$67,335.00</b>	<b>\$55,725.00</b>	<b>\$89,497.00</b>	<b>\$58,840.00</b>

**Analysis:** The bid was separated into four parking lot locations. Each vendor bid an all-inclusive price for each of the parking lot locations. One vendor has offered a 5% discount off of the total cost if the award is made in an aggregate manner. Vendor 1, Magic Seal is the lowest bidder of all four locations. In awarding Magic Seal all four locations, an additional 5 percent saving is realized.

**Recommendation:** That the Oswego County BOCES Bid B14-0515 for repair, repaving, stripping and painting services for Hannibal Central School District parking lots be awarded to Magic Seal as the lowest responsive responsible bidder with a contract date of June 18, 2014 to October 31, 2014.

**Total Items Awarded:** Total cost of all four locations is \$48,677.39. If work is completed at all four locations, there will be a savings of \$2,433.88 for a total award amount of \$46,243.51.

**OSWEGO COUNTY BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

179 County Route 64, Mexico, New York 13114

Christopher J. Todd, District Superintendent/Executive Officer





Gisèle Benigno, *Coordinator of Business Administration, PR & Special Projects*

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**MEMORANDUM**

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**TO:** Christopher J. Todd, District Superintendent  
**FROM:** Gisele Benigno, Coordinator of Business Administration  
**SUBJECT:** Approval of Surplus for June 18, 2014 Board Meeting  
**DATE:** June 3, 2014  
**CC:** Michael Sheperd, Assistant Superintendent for Administrative Services  
Alyson Inman, School Purchasing Officer  
Tammy Bigelow, Receiving Clerk

---

I am recommending that the equipment listed on the enclosed documentation be deemed surplus and prepared for auction and/or disposal as per Oswego County BOCES Board Policy, as it has been determined the equipment is either obsolete, past repair, and/or of little practical value to the BOCES.

Enclosures



# Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* Cosmetology double bay hair washing unit \_\_\_\_\_  
 Asset Tag # N/A Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

\_\_\_\_\_  
 \_\_\_\_\_

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction  
 item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Requestor

Date

[Signature]

6/5/14

Assistant Superintendent  
for Admin. Services

Director

Date

Wayne Wideman

5/28/2014

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* CABINETS - 9 TOTAL lowers & uppers  
 Assct Tag # N/A Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

### Surplus of Equipment (Board Action Required)

#### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

#### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction  
 Item no longer suited for BOCES use.

### Transfer of Equipment

#### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

#### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Requestor \_\_\_\_\_ Date 6/5/14  
 Assistant Superintendent  
 For Admin. Services

Wayne Wideman

Director \_\_\_\_\_ Date 5/28/2014

PLEASE ATTACH TAG HERE





## Location Change or Disposal of Equipment

Description of Equipment	Asset Tag #	Serial #	Attach Asset Tag Here
1. 2 base (2 drawer) _____	_____	_____	
2. 3 wall (1 door) _____	_____	_____	
3. 2 base (3 drawers) _____	_____	_____	
4. 2 wall (2 door) _____	_____	_____	
5. _____	_____	_____	
6. _____	_____	_____	
7. _____	_____	_____	
8. _____	_____	_____	
9. _____	_____	_____	
10. _____	_____	_____	
11. _____	_____	_____	
12. _____	_____	_____	
13. _____	_____	_____	
14. _____	_____	_____	



# Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* Ice Machine

Asset Tag # N/A

Serial Number MODEL # 4YU954A

Originally purchased with Grant Funds:  yes  no  I don't know

\* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction

Item no longer suited for BOCES use.

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Wideman

5/28/2014

Requestor

Date

Director

Date

MSB  
Assistant Superintendent  
For Admin. Services

6/3/14  
Date

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* 74x28" 5 bay serving station \_\_\_\_\_  
 Asset Tag # \_\_\_\_\_ Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction

Item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Requestor \_\_\_\_\_ Date \_\_\_\_\_

*[Signature]* \_\_\_\_\_  
Assistant Superintendent \_\_\_\_\_  
For Admin. Services \_\_\_\_\_

*Wayne Wide man*  
*5/28/2014*  
\_\_\_\_\_  
Director \_\_\_\_\_ Date \_\_\_\_\_

PLEASE ATTACH TAG HERE





# Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* 12' x 10' stainless steel exhaust hood (2 sections) AND Roof Top Exhauster  
 Asset Tag # N/A Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction

Item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room//: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room//: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Wideman

5/28/2014

Requestor

Date

Director

Date

ML  
 Assistant Superintendent  
 For Admin. Services

6/3/14  
 Date

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* 73x73x91" Walk-in cooler \_\_\_\_\_  
Asset Tag # 00672 \_\_\_\_\_ Serial Number \_\_\_\_\_

Originally purchased with Grant Funds:  yes  no  I don't know

\* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

\_\_\_\_\_  
\_\_\_\_\_

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction

Item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Requestor

Date

MS  
Assistant Superintendent  
For Admin. Services

6/5/14  
Date

Wayne Wideman

Director

Date

5/28/2014

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* Large tire hydraulic wheel dolly \_\_\_\_\_  
 Asset Tag # N/A Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction

Item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Wideman


5/28/2014

Requestor

Date

Director

Date

  
 Assistant Superintendent  
 For Admin. Services

6/3/14  
 Date

PLEASE ATTACH TAG HERE





# Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* 2005 Chrysler Town & Country \_\_\_\_\_  
 Asset Tag # \_\_\_\_\_ Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction

Item no longer suited for BOCES use. \_\_\_\_\_

Mileage 134,891

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Wideman

5/28/2014

Requestor

Date

Director

Date

  
 Assistant Superintendent  
 For Admin. Services

6/5/14  
 Date

PLEASE ATTACH TAG HERE

## Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* Refrigerator / stove / sink combo \_\_\_\_\_  
 Asset Tag #       N/A       Serial Number 189894 \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

**Surplus of Equipment (Board Action Required)**

Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction

Item no longer suited for BOCES use. \_\_\_\_\_

**Transfer of Equipment**

Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Wideman  
5/28/2014

Requestor \_\_\_\_\_ Date 4/5/14 Director \_\_\_\_\_ Date \_\_\_\_\_  
 Assistant Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
 For Admin. Services

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* Tire changer (Coats) Mod 40-405A  
 Asset Tag # \_\_\_\_\_ Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction

Item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

*Wayne W. Derman 5/28/2014*

Requestor

Date

Director

Date

*M. B. H.*  
 Assistant Superintendent  
 For Admin. Services

*6/5/14*  
 Date

PLEASE ATTACH TAG HERE





# Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* Hydraulic large engine stand - INTERMENT Co.  
 Asset Tag # N/A Serial Number 82-7012  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

### Surplus of Equipment (Board Action Required)

#### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

#### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction

Item no longer suited for BOCES use. \_\_\_\_\_

### Transfer of Equipment

#### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

#### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Wildeman

5/28/2014

Requestor

Date

Director

Date

6/3/14

Assistant Superintendent  
For Admin. Services

Date

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* Hydraulic large engine stand - INSTRUMENT Co.  
 Asset Tag # N/A Serial Number 82-7020  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

### Surplus of Equipment (Board Action Required)

#### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

#### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction  
 Item no longer suited for BOCES use.

### Transfer of Equipment

#### Transfer from:

Department: \_\_\_\_\_  
 Room#: \_\_\_\_\_  
 Building: \_\_\_\_\_  
 Employee: \_\_\_\_\_

#### Transfer to:

Department: \_\_\_\_\_  
 Room#: \_\_\_\_\_  
 Building: \_\_\_\_\_  
 Employee: \_\_\_\_\_

Waynewideman 5/28/2014

Requestor \_\_\_\_\_ Date \_\_\_\_\_ Director \_\_\_\_\_ Date \_\_\_\_\_  
MSH 6/5/14  
 Assistant Superintendent Date  
 For Admin. Services

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* Hydraulic large engine stand INSTRUMENT CO.  
 Asset Tag # N/A Serial Number 82-7021  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

### Surplus of Equipment (Board Action Required)

#### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

#### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction

Item no longer suited for BOCES use.

### Transfer of Equipment

#### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

#### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Wideman 5/28/2014

Requestor \_\_\_\_\_ Date \_\_\_\_\_ Director \_\_\_\_\_ Date \_\_\_\_\_

[Signature] 6/3/14  
 Assistant Superintendent Date  
 For Admin. Services

PLEASE ATTACH TAG HERE





# Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* STACKABLE OVEN - A  
 Asset Tag # N/A Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

\_\_\_\_\_  
 \_\_\_\_\_

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction,  
 item no longer suited for BOCES use, \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Requestor \_\_\_\_\_ Date Wayne Wideman  
 Assistant Superintendent \_\_\_\_\_ Date 5/28/2014  
 For Admin. Services \_\_\_\_\_ Date \_\_\_\_\_

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* STACKABLE OVEN - B \_\_\_\_\_  
 Asset Tag # N/A Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction, item no longer suited for BOCES use, \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

*Wayne Wildeman*

Requestor \_\_\_\_\_ Date 6/5/14 Director 5/28/2014 Date \_\_\_\_\_

*[Signature]* Assistant Superintendent For Admin. Services Date \_\_\_\_\_

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* STACKABLE OVEN - C \_\_\_\_\_  
 Asset Tag # N/A Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction, item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Requestor \_\_\_\_\_ Date 6/5/14  
 Assistant Superintendent  
 For Admin. Services

Wayne Wideman  
 Director \_\_\_\_\_ Date 5/28/2014

PLEASE ATTACH TAG HERE





# Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* GAS CHAR GRILL \_\_\_\_\_  
 Asset Tag # N/A Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction, item no longer suited for BOCES use, \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Requestor

Date

Director

Date

MCh  
Assistant Superintendent  
For Admin. Services

6/3/14  
Date

Wayne Wideman

5/28/2014

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* GAS DEEP FRYER  
 Asset Tag # N/A Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

### Surplus of Equipment (Board Action Required)

#### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

#### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction, item no longer suited for BOCES use. \_\_\_\_\_

### Transfer of Equipment

#### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

#### Transfer to:

Department: \_\_\_\_\_

Room//: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Requestor

Date

Director

Date

MSB  
 Assistant Superintendent  
 For Admin. Services

6/18/14  
 Date

Wayne Wideman

5/28/2014

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* CONVECTION STEAM COOKER \_\_\_\_\_  
 Assct Tag # N/A Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction,  
item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

*Wayne Wideman*

Requestor

Date

Director

Date

*[Signature]*  
Assistant Superintendent  
For Admin. Services

*6/3/14*  
Date

*5/28/2014*  
Date

PLEASE ATTACH TAG HERE





# Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* 6 BURNER GAS STOVE / GRIDDLE / DOUBLE OVEN W / BROILER  
 Asset Tag # N/A Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

### Surplus of Equipment (Board Action Required)

#### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

#### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction, item no longer suited for BOCES use.

### Transfer of Equipment

#### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

#### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Wideman 5/28/2014

Requestor

Date

Director

Date

MSL  
Assistant Superintendent  
For Admin. Services

6/3/14  
Date

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* 96x30x60 Butcher Block Prep Table w/ 3 drawers \_\_\_\_\_  
 Asset Tag # 01353 \_\_\_\_\_ Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

\_\_\_\_\_  
 \_\_\_\_\_

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction  
 item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Widenjane 5-28-2014  
 Requestor Date

Wayne Widenjane 5-28-2014  
 Director Date

[Signature] 6/5/14  
 Assistant Superintendent Date  
 For Admin. Services

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* 72x30" Butcher Block Prep Table w/ side walls \_\_\_\_\_  
 Asset Tag # 01351 \_\_\_\_\_ Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

\_\_\_\_\_  
 \_\_\_\_\_

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction  
 item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room//: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Widenman      5/28/2014

Requestor

Date

Director

Date

  
 Assistant Superintendent  
 For Admin. Services

6/3/14  
 Date

PLEASE ATTACH TAG HERE





# Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* 72x30" Butcher Block Prep Table w/ side walls \_\_\_\_\_  
 Assct Tag # 01352 \_\_\_\_\_ Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

\_\_\_\_\_  
 \_\_\_\_\_

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction  
 item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Wideman

5/28/2014

Requestor

Date

Director

Date

*[Signature]*

6/3/14

Assistant Superintendent  
For Admin. Services

Date

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* 72x30" Butcher Block Prep Table w/ lower shelf and attached can opener \_\_\_\_\_

Asset Tag # 01350 \_\_\_\_\_ Serial Number \_\_\_\_\_

Originally purchased with Grant Funds:  yes  no  I don't know

\* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room//: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Wideman

5/28/2014

Requestor

Date

Director

Date

[Signature]  
Assistant Superintendent  
For Admin. Services

6/3/14  
Date

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* 96x30" Stainless steel prep table w/ lower shelf \_\_\_\_\_  
 Asset Tag # \_\_\_\_\_ Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction item no longer suited for BOCES use, \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room//: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Wideman

Requestor \_\_\_\_\_ Date \_\_\_\_\_ Director \_\_\_\_\_ Date 5/28/2014

Assistant Superintendent \_\_\_\_\_ Date 6/3/14

For Admin. Services

PLEASE ATTACH TAG HERE





# Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* 48x30" Butcher block prep table \_\_\_\_\_  
 Asset Tag # 4719 \_\_\_\_\_ Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Requestor

Date

Director

Date

*M/E*

Assistant Superintendent  
For Admin. Services

*6/3/14*

Date

*Wayne Wideman*

*5/28/2014*

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* 48x24" Butcher block prep table w/ 4 large drawers \_\_\_\_\_

Asset Tag # 3917 \_\_\_\_\_ Serial Number \_\_\_\_\_

Originally purchased with Grant Funds:  yes  no  I don't know

\* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

\_\_\_\_\_  
\_\_\_\_\_

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction  
item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Wideman

5/28/2014

Requestor

Date

Director

Date

6/5/14

Assistant Superintendent  
For Admin. Services

Date

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* 96x30" Stainless steel prep table w/ upper shelf, 2 drawers, 2 lower shelves

Asset Tag # 7439 \_\_\_\_\_ Serial Number \_\_\_\_\_

Originally purchased with Grant Funds:  yes  no  I don't know

\* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

\_\_\_\_\_  
\_\_\_\_\_

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction  
item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Requestor

Date

MSL 6/3/14  
Assistant Superintendent Date  
For Admin. Services

Director

Date

Wayne Wideman

5/28/2014

PLEASE ATTACH TAG HERE





# Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* 96x30" Stainless steel prep table w/ drawers and round tool caddie \_\_\_\_\_

Asset Tag # N/A Serial Number \_\_\_\_\_

Originally purchased with Grant Funds:  yes  no  I don't know

\* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

\_\_\_\_\_  
\_\_\_\_\_

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction  
item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room//: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Requestor

Date

Director

Date

MB  
Assistant Superintendent  
For Admin. Services

6/3/14  
Date

Wayne Wideman 5/28/2014

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* 96x30" Stainless steel prep table w/ 2 drawers, upper tool caddie \_\_\_\_\_  
 Assct Tag # N/A Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

*Wayne Wideman*

*5/20/2014*

Requestor

Date

Director

Date

*[Signature]*  
Assistant Superintendent  
For Admin. Services

*6/3/14*  
Date

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* 60x30" Bane marie (electric) \_\_\_\_\_  
 Asset Tag # N/A Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Wideman  
5/28/2014

Requestor \_\_\_\_\_ Date \_\_\_\_\_ Director \_\_\_\_\_ Date \_\_\_\_\_

[Signature] 6/5/14  
Assistant Superintendent Date  
For Admin. Services

PLEASE ATTACH TAG HERE





## Location Change or Disposal of Equipment

**Directions:** Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* 60x30" Stainless steel prep table w/ lower shelf \_\_\_\_\_  
Asst Tag # N/A Serial Number \_\_\_\_\_  
Originally purchased with Grant Funds:  yes  no  I don't know  
\* Please use reverse to add additional items if necessary

### Surplus of Equipment (Board Action Required)

#### Recommended Action:

- Auction
  - Disposal Service (Tech Use Only)
  - Discarded/Scrap
  - Other (or Additional Details)
- \_\_\_\_\_  
\_\_\_\_\_

#### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction  
item no longer suited for BOCES use. \_\_\_\_\_

### Transfer of Equipment

#### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

#### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Requestor \_\_\_\_\_ Date 6/3/14  
*[Signature]* Assistant Superintendent  
For Admin. Services

Director Wayne Waldman Date 5/28/2014  
*[Signature]*

PLEASE ATTACH TAG HERE



## Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* 156x27" 3 bay sink station \_\_\_\_\_  
Asset Tag # \_\_\_\_\_ Serial Number \_\_\_\_\_  
Originally purchased with Grant Funds:  yes  no  I don't know  
\* Please use reverse to add additional items if necessary

### Surplus of Equipment (Board Action Required)

#### Recommended Action:

- Auction
  - Disposal Service (Tech Use Only)
  - Discarded/Scrap
  - Other (or Additional Details)
- \_\_\_\_\_  
\_\_\_\_\_

#### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction  
item no longer suited for BOCES use. \_\_\_\_\_

### Transfer of Equipment

#### Transfer from:

Department: \_\_\_\_\_

Room//: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

#### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_


Wayne Wideman  
5/28/2014

Requestor

Date

Director

Date

  
Assistant Superintendent  
For Admin. Services

6/5/14  
Date

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* 156x27" 3 bay sink station w/ lower shelves \_\_\_\_\_  
 Asset Tag # 01345 \_\_\_\_\_ Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
  - Disposal Service (Tech Use Only)
  - Discarded/Scrap
  - Other (or Additional Details)
- \_\_\_\_\_  
\_\_\_\_\_

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room//: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Wideman

5/28/2014

Requestor

Date

Director

Date

Assistant Superintendent  
For Admin. Services

6/3/14  
Date

PLEASE ATTACH TAG HERE





# Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* U shaped dishwashing station w/sink and dishwasher \_\_\_\_\_  
 Asset Tag # 08477 \_\_\_\_\_ Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction item no longer suited for BOCES use.

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Wideman

5/28/2014

Requestor

Date

Director

Date

Assistant Superintendent  
For Admin. Services

6/5/14  
Date

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* 90x28" 2 bay sink station w/ garbage disposal and lower shelf \_\_\_\_\_

Asset Tag 11 Serial Number N/A

Originally purchased with Grant Funds:  yes  no  I don't know

\* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction item no longer suited for BOCES use.

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Wideman

Requestor

Date

Director

Date

*MEL*

6/5/11

Assistant Superintendent

Date

For Admin. Services

5/28/2011

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* 120x30" Stainless steel prep table w/ sink and garbage disposal \_\_\_\_\_

Asset Tag # N/A Serial Number \_\_\_\_\_

Originally purchased with Grant Funds:  yes  no  I don't know

\* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

\_\_\_\_\_  
\_\_\_\_\_

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction  
item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Wayne Wideman

5/28/2014

Requestor \_\_\_\_\_ Date \_\_\_\_\_

Director \_\_\_\_\_ Date \_\_\_\_\_

Assistant Superintendent \_\_\_\_\_ Date \_\_\_\_\_

For Admin. Services

PLEASE ATTACH TAG HERE





# Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* 48x30" Stainless steel prep table w/ lower shelf \_\_\_\_\_  
 Asset Tag # \_\_\_\_\_ Serial Number \_\_\_\_\_  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Requestor

Date

Director

Date

MSE 6/3/14

Assistant Superintendent  
For Admin. Services

Wayne Wideman  
5/28/2014

PLEASE ATTACH TAG HERE



# Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* 36x36" Restaurant style / quality / wood top / metal base square table (7 total)

Asset Tag # N/A Serial Number \_\_\_\_\_

Originally purchased with Grant Funds:  yes  no  I don't know

\* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Due to renovation and capital construction item no longer suited for BOCES use. \_\_\_\_\_

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

*Wayne Wideman*

*5/28/2014*

Requestor

Date

Director

Date

*[Signature]*  
Assistant Superintendent  
For Admin. Services

*6/3/14*  
Date

PLEASE ATTACH TAG HERE

PrintForm



### Location Change or Disposal of Equipment

RECEIVED  
Office of the Assistant Superintendent

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* DELL LATITUDE D630

Asset Tag # 9849 Serial Number BJ1RCF1 Administrative Services  
Oswego County BOCES

Originally purchased with Grant Funds:  yes  no  I don't know

\* Please use reverse to add additional items if necessary

**Surplus of Equipment (Board Action Required)**

<p><b>Recommended Action:</b></p> <p><input type="checkbox"/> Auction</p> <p><input checked="" type="checkbox"/> Discarded/Scrap</p> <p><input type="checkbox"/> Other (or Additional Details)</p> <p><u>VIA Maythe Company</u></p> <p><u>DISPOSAL SERVICE</u></p>	<p><b>Reason for Disposal:</b></p> <p><input checked="" type="checkbox"/> Obsolete</p> <p><input type="checkbox"/> Unrepairable</p> <p><input type="checkbox"/> No longer of practical use to the BOCES</p> <p><input type="checkbox"/> Other (or Additional Details)</p>
--	---

**Transfer of Equipment**

<p><b>Transfer from:</b></p> <p>Department: _____</p> <p>Room#: _____</p> <p>Building: _____</p> <p>Employee: _____</p>	<p><b>Transfer to:</b></p> <p>Department: _____</p> <p>Room#: _____</p> <p>Building: _____</p> <p>Employee: _____</p>
---	---

DAVID R. WHALEY      4/17/2014

Requestor      Date

[Signature]      5/8/14

Assistant Superintendent      Date

For Admin. Services

[Signature]      5/5/14

Director      Date







## Location Change or Disposal of Equipment

Description of Equipment      Asset Tag #      Serial #      Attach Asset Tag Here

<u>Description of Equipment</u>	<u>Asset Tag #</u>	<u>Serial #</u>	<u>Attach Asset Tag Here</u>
1. DELL LATITUDE D630	9480	3KHHRD1	OSWEGO COUNTY B.O.C.E.S. 09480
2. DELL LATITUDE D630	11245	B63JNH1	OSWEGO COUNTY B.O.C.E.S. 11245
3. DELL LATITUDE D630	9319	FYTB0F1	OSWEGO COUNTY B.O.C.E.S. 09319
4. DELL LATITUDE D630	11244	2ZQNNH1	OSWEGO COUNTY B.O.C.E.S. 11244
5. DELL LATITUDE D630	11243	863JNH1	OSWEGO COUNTY B.O.C.E.S. 11243
6. DELL LATITUDE D630	11242	8ZQNNH1	OSWEGO COUNTY B.O.C.E.S. 11242
7. DELL LATITUDE D630	9491	6MHHRD1	OSWEGO COUNTY B.O.C.E.S. 09491
8. DELL LATITUDE D630	9478	HJHHRD1	OSWEGO COUNTY B.O.C.E.S. 09478
9. DELL LATITUDE D630	9472	8LHHRD1	OSWEGO COUNTY B.O.C.E.S. 09472
10. DELL LATITUDE D630	9446 <i>no</i>	JSHHRD1	OSWEGO COUNTY B.O.C.E.S. 09446
11. DELL LATITUDE D630	9390 <i>No TAG</i>	C1BGRD1	OSWEGO COUNTY B.O.C.E.S. 09478
12. DELL LATITUDE D630	9456 <i>No TAG</i>	HTHHRD1	OSWEGO COUNTY B.O.C.E.S. 09472
13. DELL LATITUDE D630	9382 <i>No TAG</i>	14BGRD1	OSWEGO COUNTY B.O.C.E.S. 09446
14. DELL LATITUDE D630	9451	3VHHRD1	OSWEGO COUNTY B.O.C.E.S. 09451
15. DELL LATITUDE D610	6572	C0JZC81	OSWEGO COUNTY B.O.C.E.S. 06572



# Location Change or Disposal of Equipment

<u>Description of Equipment</u>	<u>Asset Tag #</u>	<u>Serial #</u>
1. DELL LATITUDE D630	9449	CRHHRD1
2. DELL LATITUDE D630	9453	JPHHRD1
3. DELL LATITUDE D630	9447	5THHRD1
4. DELL LATITUDE D630	9461	GV4GRD1
5. DELL LATITUDE D630	9455 <i>No TAG</i>	7RHHRD1
6. DELL LATITUDE D630	9321 <i>No TAG</i>	5TZB0F1
7. DELL LATITUDE D630	9429 <i>No TAG</i>	23BGRD1
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____

## Attach Asset Tag Here

OSWEGO COUNTY B.O.C.E.S.

09449

OSWEGO COUNTY B.O.C.E.S.

09453

OSWEGO COUNTY B.O.C.E.S.

09447

OSWEGO COUNTY B.O.C.E.S.

09461



RECEIVED  
Office of the Assistant Superintendent

### Location Change or Disposal of Equipment

Administrative Services

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to County Office for processing.

Description of Equipment\* EzPro CTX Projector  
 Asset Tag # 02247 Serial Number A 803865001254  
 Originally purchased with Grant Funds:  yes  no  don't know  
 \* Please use reverse to add additional items if necessary

### Surplus of Equipment (Board Action Required)

#### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

#### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

### Transfer of Equipment

#### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

#### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

[Signature] 4-22-14  
 Requestor Date

[Signature] 5/5/14  
 Director Date

[Signature] 5/8/14  
 Assistant Superintendent Date  
 For Admin. Services







RECEIVED  
Office of the Assistant Superintendent



### Location Change or Disposal of Equipment

Administrative Services  
Oswego County BOCES

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* Dell Optiplex 745  
 Asset Tag # 09299 Serial Number 4557501  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

#### Surplus of Equipment (Board Action Required)

##### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

##### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

#### Transfer of Equipment

##### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

##### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Paul R. Harvey 4-16-14  
Requestor Date

M. Lopez 5/8/14  
Assistant Superintendent Date  
For Admin. Services

[Signature] 5/5/14  
Director Date





RECEIVED  
Office of the Assistant Superintendent  
**Location Change or Disposal of Equipment**

Administrative Services  
Onwego County BOCES  
*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* Dell Optiplex 745  
 Asset Tag # 09300 Serial Number 3357201  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

**Surplus of Equipment (Board Action Required)**

- Recommended Action:**
- Auction
  - Disposal Service (Tech Use Only)
  - Discarded/Scrap
  - Other (or Additional Details)

- Reason for Action:**
- Obsolete
  - Unreparable
  - No longer of practical use to the BOCES
  - Other (or Additional Details)

Bad hard drive

**Transfer of Equipment**

<b>Transfer from:</b>	<b>Transfer to:</b>
Department: _____	Department: _____
Room#: _____	Room#: _____
Building: _____	Building: _____
Employee: _____	Employee: _____

Dick Whaley 4-16-14  
Requestor Date

[Signature] 5/5/14  
Director Date

[Signature] 5/8/14  
Assistant Superintendent Date  
For Admin. Services





RECEIVED  
Office of the Assistant Superintendent  
**Location Change or Disposal of Equipment**  
MAY 7 2014

Administrative Services  
Oswego County BOCES  
*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* SMART Board SB580  
Asset Tag # 05735 Serial Number SB580-146473  
Originally purchased with Grant Funds:  yes  no  I don't know  
\* Please use reverse to add additional items if necessary

**Surplus of Equipment (Board Action Required)**

- Recommended Action:**
- Auction
  - Disposal Service (Tech Use Only)
  - Discarded/Scrap
  - Other (or Additional Details)

- Reason for Action:**
- Obsolete
  - Unreparable
  - No longer of practical use to the BOCES
  - Other (or Additional Details)

**Transfer of Equipment**

**Transfer from:**  
Department: \_\_\_\_\_  
Room#: \_\_\_\_\_  
Building: \_\_\_\_\_  
Employee: \_\_\_\_\_

**Transfer to:**  
Department: \_\_\_\_\_  
Room#: \_\_\_\_\_  
Building: \_\_\_\_\_  
Employee: \_\_\_\_\_

[Signature] 4-24-14  
Requestor Date

[Signature] 5/5/14  
Director Date

[Signature] 5/8/14  
Assistant Superintendent Date  
For Admin. Services







# Location Change or Disposal of Equipment

RECEIVED

Assistant Superintendent

MAY 7 2014

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* HP Laser set 2100 TN  
 Asset Tag # 02639 Serial Number USC R036133  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

[Signature] 4-24-14  
 Requestor Date

[Signature] 5/5/14  
 Director Date

[Signature] 5/8/14  
 Assistant Superintendent Date  
 For Admin. Services





# Location Change or Disposal of Equipment

RECEIVED  
Office of the Assistant Superintendent  
MAY 7 2014

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.  
Oswego County BOCES

Description of Equipment\* Dell OPTIPLEX GX620  
 Asset Tag # 07674 Serial Number 33C8LCL  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unreparable
- No longer of practical use to the BOCES
- Other (or Additional Details)

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

[Signature] 4-24-14  
Requestor Date

[Signature] 5/5/14  
Director Date

[Signature] 5/8/14  
Assistant Superintendent Date  
For Admin. Services





# Location Change or Disposal of Equipment

Office of the Assistant Superintendent

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment*	Dell OptiPlex 735	
Asset Tag #	10181	Serial Number QPV PGE1
Originally purchased with Grant Funds:	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> I don't know	

\* Please use reverse to add additional items if necessary

## Surplus of Equipment (Board Action Required)

### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

### Reason for Action:

- Obsolete
- Unreparable
- No longer of practical use to the BOCES
- Other (or Additional Details)

## Transfer of Equipment

### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

*Nancy Whaley* 4-22-14  
 Requestor Date

*(FOF)* 5/5/14  
 Director Date

*MEB* 5/8/14  
 Assistant Superintendent  
 For Admin. Services Date







**Location Change or Disposal of Equipment**  
Office of the Assistant Superintendent

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* Dell Optiplex GX280 Administrative Services  
Oswego County BOCES  
 Asset Tag # 05746 Serial Number 8HY6761  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

**Surplus of Equipment (Board Action Required)**

<u>Recommended Action:</u>	<u>Reason for Action:</u>
<input type="checkbox"/> Auction	<input checked="" type="checkbox"/> Obsolete
<input checked="" type="checkbox"/> Disposal Service (Tech Use Only)	<input type="checkbox"/> Unrepairable
<input type="checkbox"/> Discarded/Scrap	<input type="checkbox"/> No longer of practical use to the BOCES
<input type="checkbox"/> Other (or Additional Details)	<input type="checkbox"/> Other (or Additional Details)
_____	_____
_____	_____

**Transfer of Equipment**

<u>Transfer from:</u>	<u>Transfer to:</u>
Department: _____	Department: _____
Room#: _____	Room#: _____
Building: _____	Building: _____
Employee: _____	Employee: _____

[Signature] 4-27-14  
Requestor Date

[Signature] 5/5/14  
Director Date

[Signature] 5/8/14  
Assistant Superintendent Date  
For Admin. Services





RECEIVED  
Office of the Assistant Superintendent



Location Change or Disposal of Equipment

MAY 15 2014

Administrative Services  
Oswego County BOCES

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* DeV Latitude D600  
 Asset Tag # 09875 Serial Number CN3 S1561  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

Surplus of Equipment (Board Action Required)

Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

Reason for Action:

- Obsolete
- Unreparable
- No longer of practical use to the BOCES
- Other (or Additional Details)

\_\_\_\_\_

Board System Board

Transfer of Equipment

Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

[Signature] 5/9/14  
Requestor Date

[Signature] 5/13/14  
Director Date

[Signature] 5/14/14  
Assistant Superintendent Date  
For Admin. Services

OSWEGO COUNTY B.O.C.E.S.  
PLEASE RF  
09875



RECEIVED  
Office of the Assistant Superintendent

### Location Change or Disposal of Equipment

MAY 13 2014  
Administrative Services  
Oswego County BOCES

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment\* Dell Latitude D600  
 Asset Tag # 06664 Serial Number 6671W81  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

#### Surplus of Equipment (Board Action Required)

##### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

##### Reason for Action:

- Obsolete
- Unreparable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Bad Hard Drive

#### Transfer of Equipment

##### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

##### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

[Signature] 5-13-14  
Requestor Date

[Signature] 5/13/14  
Director Date

[Signature] 5/16/14  
Assistant Superintendent Date  
For Admin. Services







RECEIVED  
Office of the Assistant Superintendent

MAY 15 2014  
Administrative Services  
Oswego County BOCES

### Location Change or Disposal of Equipment

*Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment\* Pen Latitude D600  
 Asset Tag # 05774 Serial Number BMN NK 61  
 Originally purchased with Grant Funds:  yes  no  I don't know  
 \* Please use reverse to add additional items if necessary

#### Surplus of Equipment (Board Action Required)

##### Recommended Action:

- Auction
- Disposal Service (Tech Use Only)
- Discarded/Scrap
- Other (or Additional Details)

##### Reason for Action:

- Obsolete
- Unrepairable
- No longer of practical use to the BOCES
- Other (or Additional Details)

Bad System Board

#### Transfer of Equipment

##### Transfer from:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

##### Transfer to:

Department: \_\_\_\_\_

Room#: \_\_\_\_\_

Building: \_\_\_\_\_

Employee: \_\_\_\_\_

[Signature] 5-13-14  
Requestor Date

[Signature] 5/13/14  
Director Date

[Signature] 5/14/14  
Assistant Superintendent Date  
For Admin. Services



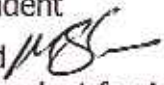


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**INTEROFFICE MEMORANDUM**

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**TO:** Christopher J. Todd  
District Superintendent

**FROM:** Michael J. Sheperd   
Assistant Superintendent for Administrative Services

**SUBJECT:** Resolution to Accept Continuing Education Sponsorship

**DATE:** 06/06/14

**CC:**

---

Each spring our districts sign an agreement to sponsor our Continuing Education Program for the following school year. The purpose of this agreement is to describe the responsibilities of the school districts and Oswego County BOCES in operating instructional activities for adults.

The agreements for the 2014-2015 school year have been forwarded to our districts for signature and are in the process of being returned for signature by our Board President during the June meeting.

We would therefore like to present the following resolution to the Board of Education for their consideration and approval:

RESOLVED, that the Oswego County Board of Cooperative Educational Services accepts the sponsorship of participating component districts for the 2014-2015 Continuing Education Program.

Please let me know if you have any questions regarding this.

MJS:mak





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**INTEROFFICE MEMORANDUM**

---

**TO:** Christopher J. Todd  
District Superintendent

**FROM:** Michael J. Sheperd  
Assistant Superintendent for Administrative Services

**SUBJECT:** Resolution to Authorize Funding of Reserves

**DATE:** 06/11/2014

School districts or BOCES intending to establish or fund existing reserves with surpluses/fund balances in a particular school year, need to pass resolution(s) no later than June 30th to acknowledge and define the authorization for such funding. As it is not likely the books would be closed and the surpluses/fund balances accurately known by the time an organization's June BOE meeting takes place, it is acceptable to pass a resolution authorizing reserve funding using "NOT TO EXCEED" language. This will allow the flexibility at such time that available balances have been determine to fund up to a certain amount, or less, or perhaps not at all, as may be appropriate.

Therefore, please find below five resolutions to make contributions to the existing reserves for Retirement Contribution, Liability, Unemployment Insurance, Employee Benefit Accrued Liability, and CTE Equipment. The purpose of these resolutions is simply to have the authorization occur within the required timeframe, and where appropriate, decisions about whether to contribute and/or actual amounts would be made upon closing of the books and receiving reasonable assurance that results of the audit will confirm the availability of funds.

**Retirement Contribution Reserve Funding:**

WHEREAS the Oswego County Board of Cooperative Educational Services has established a Retirement Contribution Reserve Fund ("RCRF") in accordance with General Municipal Law section 6-r; and

WHEREAS the RCRF may be funded with amounts designated from budgetary appropriations or program surpluses remaining at the end of the fiscal year;

BE IT RESOLVED that effective for the 2013-14 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent balances from other codes within each program budget to the .802 object codes within those programs, or the increase of the .802 object codes as necessary to fund an aggregate total contribution to the RCRF in an amount not to exceed **\$100,000** with the actual contribution to be established by the Board at a subsequent Board meeting. The amounts charged to each program will represent the prorated share of this total



based on the percent of qualifying NYSERS salary earned in each program and the proceeds shall be used as may be determined necessary for the payment of required employer NYSERS contributions.

**(Legal) Liability Reserve Funding:**

WHEREAS the Oswego County Board of Cooperative Educational Services had previously established a liability reserve in accordance with Education Law section 1950.4.cc; and

WHEREAS the Liability Reserve Fund may be funded from budgetary appropriations of program surpluses remaining at the end of the year;

BE IT RESOLVED that effective for the 2013-14 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent appropriations from other codes within each program budget to the .400 object codes within whose programs, or the increase of the .400 object codes as necessary to fund an aggregate total contribution to the liability reserve fund in an amount not to exceed **\$50,000** with the actual contribution to be established by the Board at a subsequent Board meeting. The amounts charged to each program will represent the prorated share of the total program surplus and the proceeds shall be used as may be determined necessary for the purposes as outlined in Education Law section 1950.4.cc.

**Unemployment Insurance Reserve Funding:**

WHEREAS the Oswego County Board of Cooperative Educational Services has established an Unemployment Insurance Reserve Fund in accordance with General Municipal Law section 6-m; and

WHEREAS the Unemployment Insurance Reserve Fund may be funded with amounts designated from budgetary appropriations or program surpluses remaining at the end of the fiscal year;

BE IT RESOLVED that effective for the 2013-14 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent balances from other codes within each program budget to the .801 object codes within those programs, or the increase of the .801 object codes as necessary to fund an aggregate total contribution to the Unemployment Insurance Reserve Fund in an amount not to exceed **\$100,000** with the actual contribution to be established by the Board at a subsequent Board meeting. The amounts charged to each program will represent the prorated share of this total based on the percent of overall actual salaries expended in each program and the proceeds shall be used as may be determined necessary for the purpose of paying claims for this purpose.

**Employee Benefit Accrued Liability Reserve Funding:**

WHEREAS the Oswego County Board of Cooperative Educational Services has established an Employee Benefits Accrued Liability Reserve Fund in accordance with General Municipal Law section 6-p; and



WHEREAS the Employee Benefits Accrued Liability Reserve Fund may be funded with amounts designated from budgetary appropriations or program surpluses remaining at the end of the fiscal year;

BE IT RESOLVED that effective for the 2013-14 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent balances from other codes within each program budget to the .804 object codes within those programs, or the increase the .804 object codes as necessary to fund an aggregate total contribution to the Employee Benefits Accrued Liability Reserve Fund in an amount not to exceed ***\$100,000***. The actual contribution shall be determined and enacted as soon as practical through the established calculation methodology of multiplying the applicable per diem allowance for each employee by the applicable balance of their unused sick days for employees ages 40 and older, less the portion of this total, estimated based on historical trend, to be paid to employees ages 55 and older in the next fiscal year. The amounts charged to each applicable program will represent the prorated share of this total based on the percent of overall actual salaries expended in each program and the proceeds shall be used as may be determined necessary for the purpose of paying contractual obligations allowed for this purpose.

#### **Career Education Instructional Equipment Reserve Funding**

WHEREAS the Oswego County Board of Cooperative Educational Services passed a resolution at their December 19, 2012 meeting to establish a Career and Technical Education (CTE) Instructional Equipment Reserve Fund in accordance with Education Law Section 1950 (4)(ee) and Section 170.3 (K) of the Regulations of the Commissioner of Education; pending majority approval of the component Boards; and

WHEREAS the fund was unanimously approved by all component districts during winter and spring 2013; and

WHEREAS the CTE Instructional Equipment Reserve may be funded by budgetary expense from the Career & Technical Education budget;

BE IT RESOLVED that effective for the 2013-2014 fiscal year, the Oswego County Board of Cooperative Educational Services hereby authorizes the transfer of available unspent appropriations from other CTE budget codes to the 101-3010-200 code or the increase of the 101-3010-200 code as necessary to fund contribution to the CTE Instructional Equipment Reserve in an amount not to exceed ***\$300,000*** with the actual amount to be established by the Board at a subsequent Board meeting, following consideration of a recommendation that may be made from the Oswego County Chief School Officers in advance of said meeting.

MJS:mak

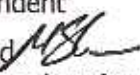


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**INTEROFFICE MEMORANDUM**

---

**TO:** Christopher J. Todd  
District Superintendent

**FROM:** Michael J. Sheperd   
Assistant Superintendent for Administrative Services

**SUBJECT:** Resolution to Accept Donation from the County of Oswego Industrial Development Agency

**DATE:** 06/04/2014

**CC:** T. Bigelow, W. Wideman

---

Please find attached a Request for Donation Approval Form for a donation of a 1989 Chevrolet Camaro to our Career & Technical Education program by the County of Oswego Industrial Development Agency. The donation of this vehicle will give students in the Auto Technology, Auto Body, Digital Media and Public Safety programs the opportunity to perform live work.

As a result of discussions arising from past audits, it was suggested that our Board recognize and accept such donations through formal action and identify the specific purpose of the donation.

Therefore, please find below a resolution to accept the donation from the County of Oswego Industrial Development Agency for our Career & Technical Education program:

BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby accepts the donation one (1) 1989 Chevrolet Camaro, valued at approximately \$700.00, from the County of Oswego Industrial Development Agency for our Career & Technical Education program.

Thank you for your consideration of this matter.

MJS:mak

Enclosures





OSWEGO COUNTY BOCES RECEIVED
REQUEST FOR DONATION APPROVAL FORM
(this form is for items of \$500+ value ONLY)

JUN 3 2014

DATE: May 21, 2014 Administrative Services
Oswego County BOCES

TO: Christopher J. Todd, District Superintendent

FROM: Marla Berlin, Supervisor

Handwritten signature of Marla Berlin
Supervisor Signature

Handwritten signature of R. Bayne (5.29.14)
Assistant Superintendent Signature

Handwritten initials and date: MB 6/4/14

I hereby request BOCES Board approval for the following donation(s).

Table with 3 columns: Donated Item, Working (Y/N), Approximate Value. Row 1: 1989 Chevy Camaro, no, \$700.

Attach second page if more space is needed.

Briefly describe how this donation will be used by the program's students:

This vehicle will give students the opportunity to perform live work. Students from the Auto Technology(work on getting the car running), Auto Body(repair car body, paint), Digital Media (auto decals, wraps), and possibly Public Safety (vehicle extrication) will have valuable experience from this donation.

Donor Information

Contact Person: Kevin Caraccioli

Company Name: County of Oswego Industrial Development Agency

Address: 120 East First Street

City, State, Zip :Oswego, NY 13126

Phone: 315-343-1939

Instructions

- Submit this form at least nine business days prior to the next BOCES Board Meeting.
Donations can not be physically accepted prior to BOCES Board approval.
In the case of vehicle donations please attach the official title to this form.
Send this original application to the Assistant Superintendent for Administrative Services and keep a copy for your records.

CARACCIOLI & ASSOCIATES, PLLC  
ATTORNEYS AT LAW

120 East First Street, Suite 300  
Oswego, New York 13126

Phone (315) 343-1939  
Fax (315) 343-1822

May 15, 2014

Marla Berlin, Principal  
Career & Technical Education Program  
Oswego County BOCES  
179 County Route 64  
Mexico, NY 13114

Re: County of Oswego IDA - 1989 Camero

Dear Marla:

This letter follows our recent conversation concerning the County of Oswego Industrial Development Agency's offer to donate a 1989 Camero to BOCES for use in its auto body repair/auto technology classes. It is my understanding that the BOCES Board would have to approve this donation. Please note that the IDA Board recently met and adopted a resolution agreeing to donate this vehicle.

I am providing you with a photocopy of the automobile along with a copy of the title. The vehicle is currently in the possession of a third party, but under the control of the IDA. Accordingly, arrangements can be made for the delivery of the automobile directly to the BOCES campus.

I look forward to hearing from you after you have had an opportunity to review this with the BOCES Board.

Thank you.

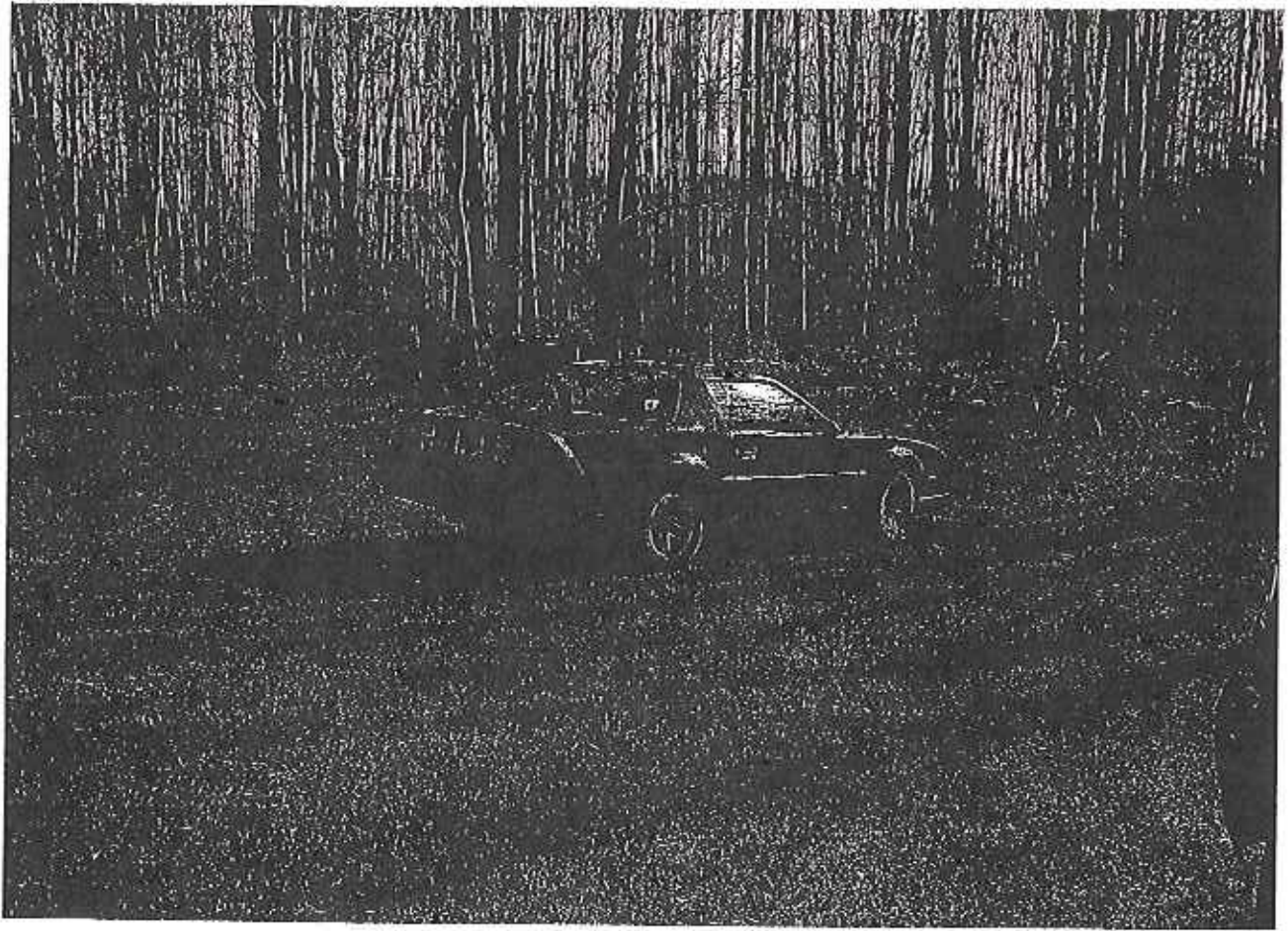
Sincerely,



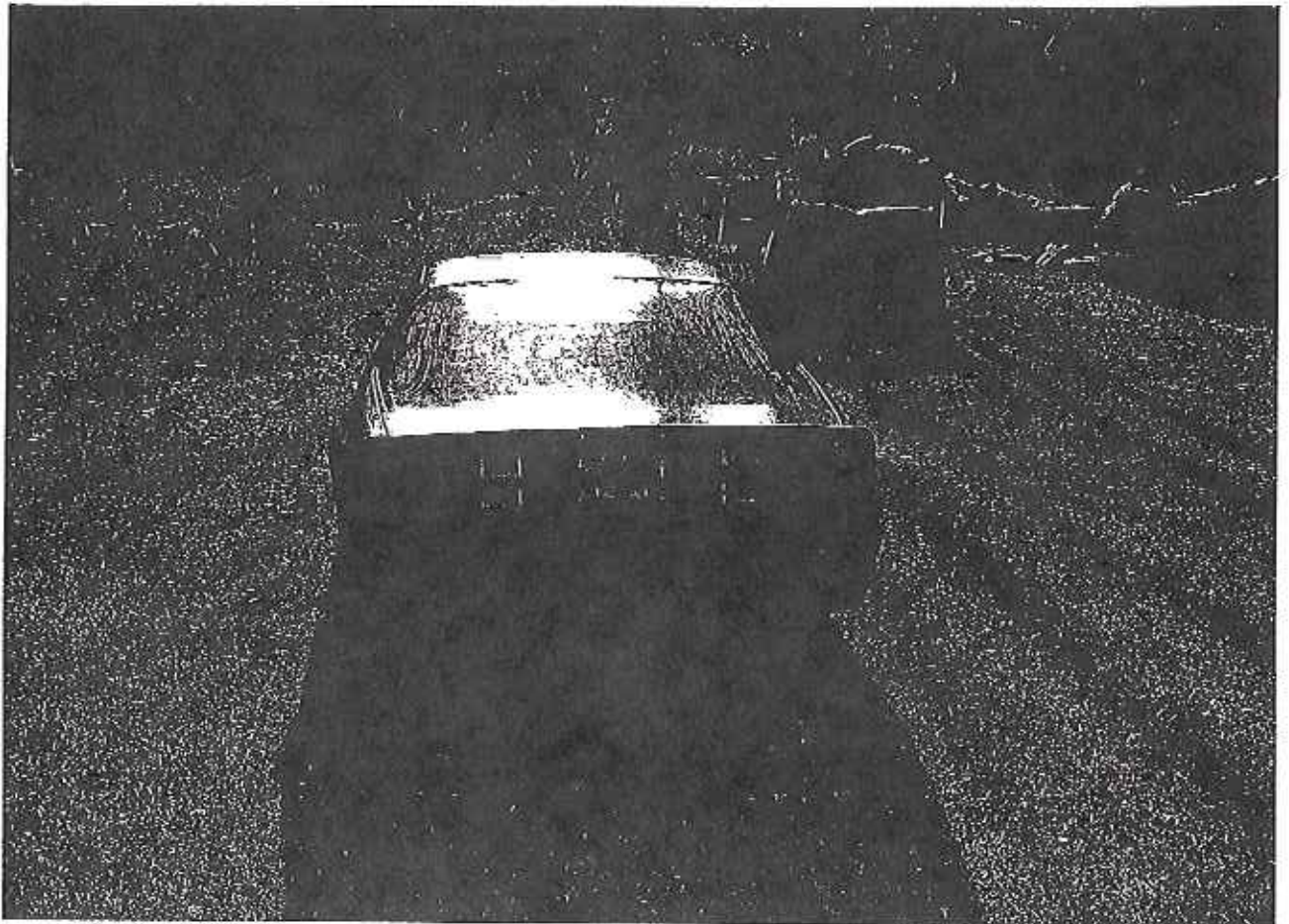
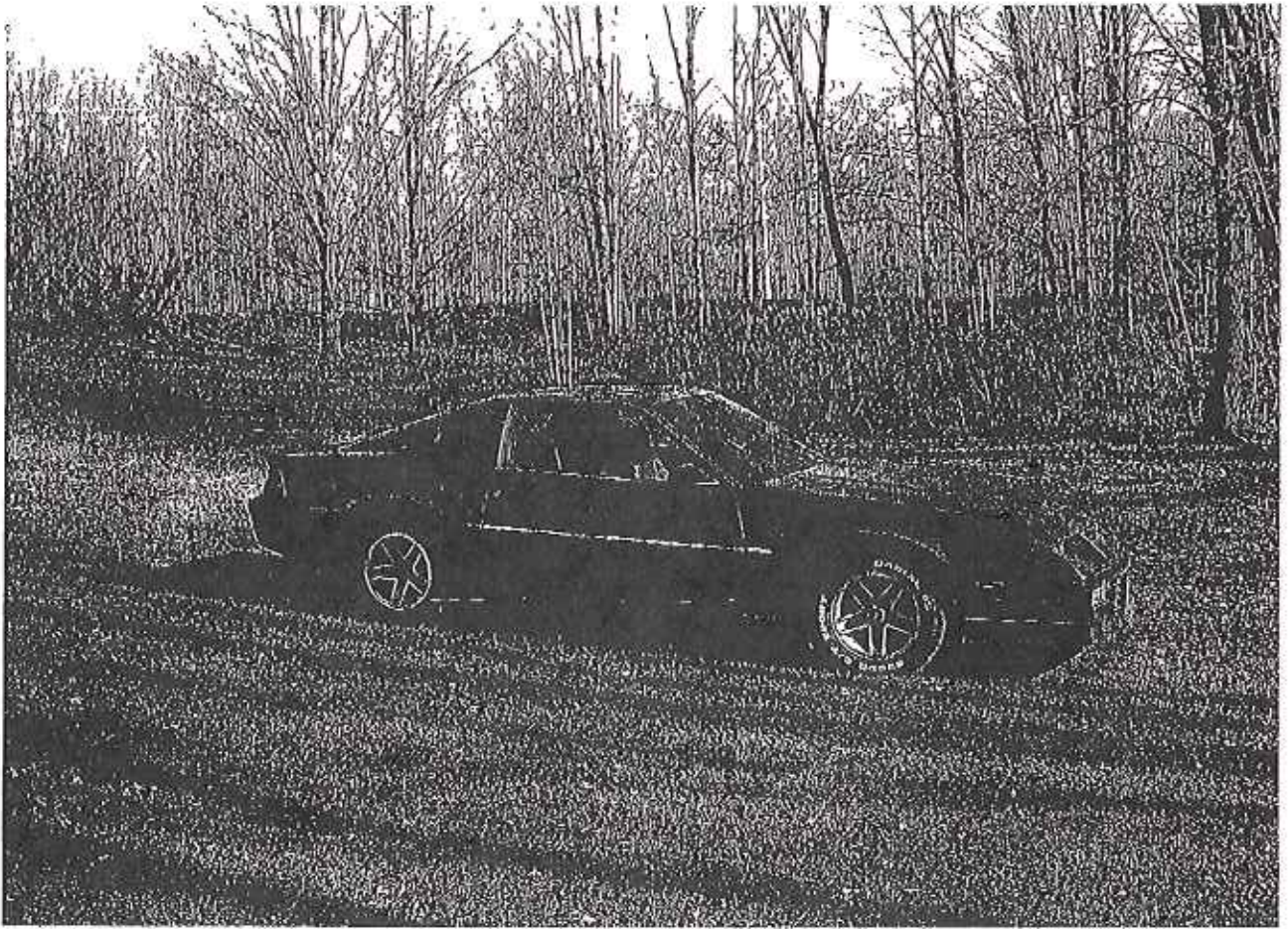
Kevin C. Caraccioli

KCC/dnp  
Enclosures  
Cc: David S. Dano, CFO

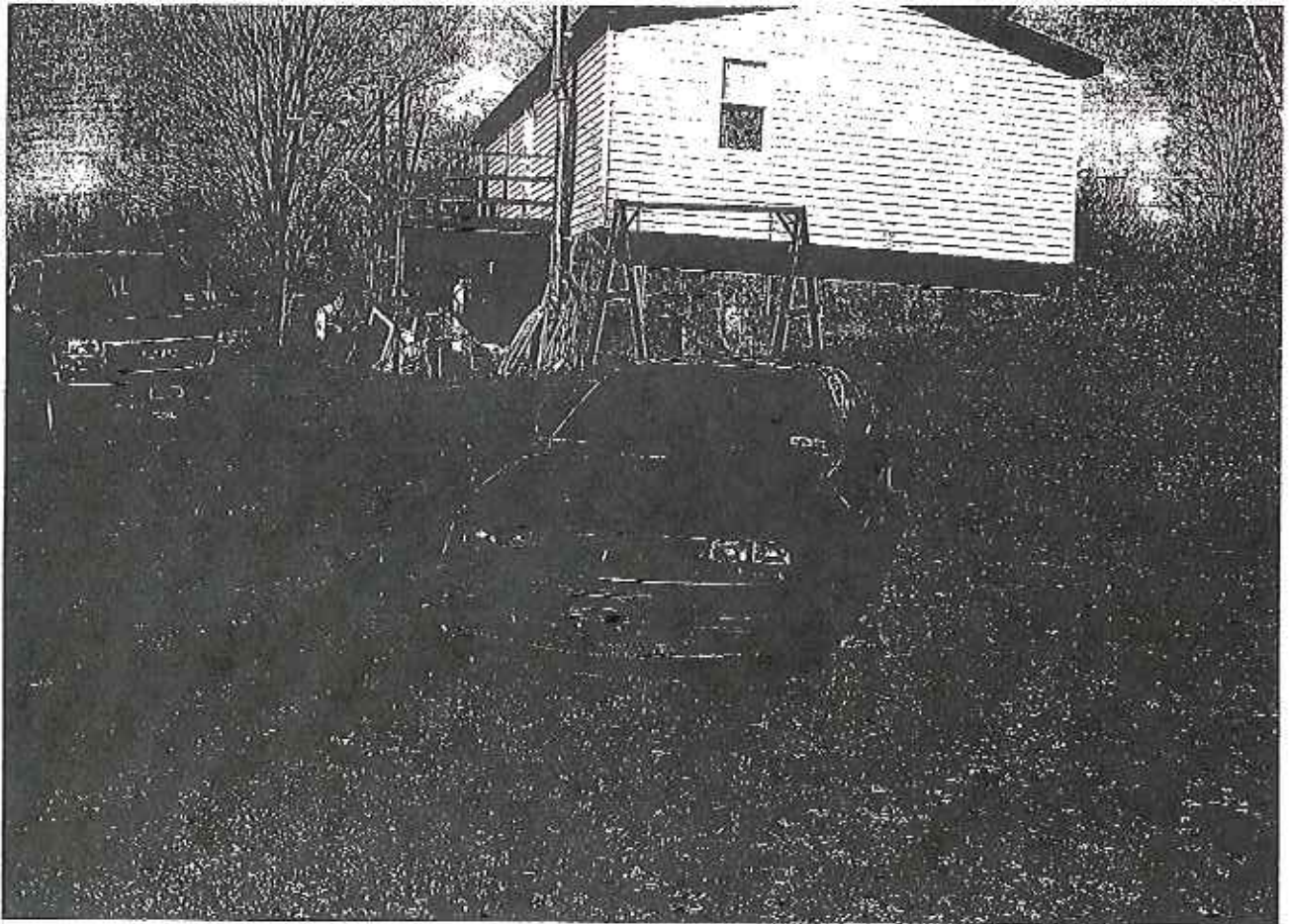
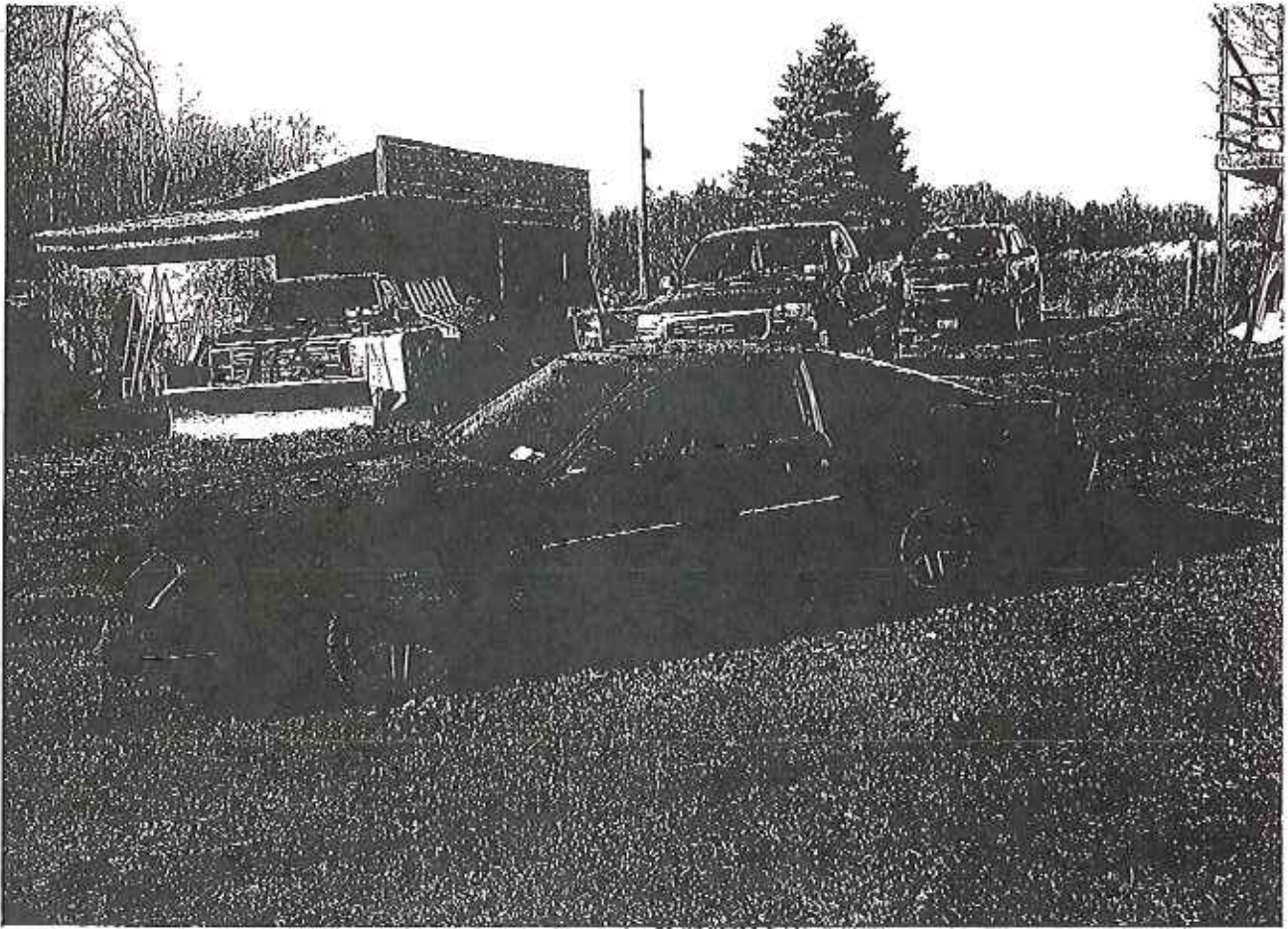














VOID IF ALTERED

NEW YORK STATE

REGISTRATION AND TAX  
161FP2186XT101751

CLASSIFICATION  
CHEVROLET  
2D8S0

PLATE NO  
07U7469

REGISTRATION  
2012 GAS

VEHICLE TYPE  
PASSENGER VEHICLE

EXPIRES  
2013

OWNER  
ROBIN M  
291 ROWLAND RD  
TULSA OK

VEHICLE OVER 10 YEARS OLD  
EXEMPT



VOID IF ALTERED





GISELE BENIGNO, *Coordinator of Business Administration, PR & Special Projects*

Phone 315-963-4241  
Fax 315-963-8477  
gbenigno@oswegoboces.org

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*MEMORANDUM*

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**TO:** Micheal J. Sheperd, Assistant Superintendent for Administrative Services

**FROM:** Gisèle Benigno, Coordinator of Business Administration, PR & Special Projects

**SUBJECT:** Revised Resolution Authorizing Participation in Eric 1 BOCES Bid

Date: 06/06/2014

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At the April 30, 2014 Board meeting, a resolution was passed authorizing participation in the Eric 1 BOCES bid for SMART Technologies.

Eric 1 BOCES has indicated that the resolution is deficient, as it should list all the software available through this specific bid, in order for us to take advantage of all the offerings.

Please find attached, a revised resolution, which, when adopted, will permit us to participate in the Eric 1 BOCES for software/learning packages and licensing, as listed.

Thank you for your consideration of this matter.

Enclosure

## RESOLUTION OF BOARD OF EDUCATION

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for 3<sup>rd</sup> L. Corp., Achieve3000, Think Through Math (formerly Apangea), Blackboard, Inc., Certica, ClassLink, Collaborative Learning, Compass Learning, Core K-12, Curriculum Associates, Defined Learning, Discovery, cDocrina, Edvation, FableVision, Global Scholar, Houghton Mifflin, iSafe, Knovation, Laurcate Learning, Lazcl, Inc., LCI, Learning.com, Learning Sciences International, LinkIt, McGraw-Hill, MyLearning Plan, NWEA, Pearson Digital Learning, Renaissance Learning, Rubicon West, Inc., School Improvement Network, Scientific Learning, Scholastic, Inc., School Specialty, ST4 Learning, SunGard, Teachscape, Vantage, Virtuoso Chester Technical Services, Right Reason Technologies, Learner First, It's Learning, Montage, Desire to Learn, Canvas, Schoolology, Waterford, Cambium Learning, Edmentum, Hot Math, Carnegie Learning, Mind Research Institute, American Reading Company, Amplify, Imagine Learning, iStation, Let's Go Learn, The Reading Solution, Bridges Transitions, Centris, College Board, Naviance, Service Infinity, Adobe, Rosetta Stone and

WHEREAS, Oswego County BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That Oswego County BOCES Board of Education authorizes Eric I BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That Oswego County BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie I BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Oswego County BOCES Board of Education agrees

- (1) to abide by majority decisions of the participating BOCES on quality standards;
- (2) Eric I BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

### CERTIFICATION

It is hereby certified that the above motion was approved by the Oswego County BOCES Board of Education at its meeting, duly noticed, held on June 18, 2014.

Dated \_\_\_\_\_, 2014

\_\_\_\_\_  
Board Clerk



## RESOLUTION OF BOARD OF EDUCATION

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for 3<sup>rd</sup> L Corp, Achieve3000, Think Through Math (formerly Apangea), Blackboard, Inc., Certica, ClassLink, Collaborative Learning, Compass Learning, Core K-12, Curriculum Associates, Defined Learning, Discovery, eDocrina, Edvation, FableVision, Global Scholar, Houghton Mifflin, iSafe, Knovation, Laureate Learning, Lazel, Inc., LCI, Learning.com, Learning Sciences International, LinkIt, McGraw-Hill, MyLearning Plan, NWEA, Pearson Digital Learning, Renaissance Learning, Rubicon West, Inc., School Improvement Network, Scientific Learning, Scholastic, Inc., School Specialty, ST4 Learning, SunGard, Teachscape, Vantage, Virtuoso Chester Technical Services, Right Reason Technologies, Learner First, It's Learning, Montage, Desire to Learn, Canvas, Schoolology, Waterford, Cambium Learning, Edmentum, Hot Math, Carnegie Learning, Mind Research Institute, American Reading Company, Amplify, Imagine Learning, iStation, Let's Go Learn, The Reading Solution, Bridges Transitions, Centris, College Board, Naviance, Service Infinity, Adobe, Rosetta Stone and

WHEREAS, Oswego County BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That Oswego County BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That Oswego County BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Oswego County BOCES Board of Education agrees

- (1) to abide by majority decisions of the participating BOCES on quality standards;
- (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations;
- (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

### CERTIFICATION

It is hereby certified that the above motion was approved by the Oswego County BOCES Board of Education at its meeting, duly noticed, held on June 18, 2014.

Dated \_\_\_\_\_, 2014

\_\_\_\_\_  
Board Clerk






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**INTEROFFICE MEMORANDUM**

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**TO:** Christopher J. Todd  
District Superintendent

**FROM:** Michael J. Sheperd   
Assistant Superintendent for Administrative Services

**SUBJECT:** 2013-14 Audit Committee Summary Report and Update

**DATE:** 06/03/2014

**CC:**

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For inclusion in the Board packet as a discussion item, please find attached copies of the Historical Summary of Audit Findings and Corrective Actions Taken Report and the 2013-14 Audit Committee Calendar and Timeline. These documents summarize the activities of the Audit Committee over the past year and illustrate the progress in addressing action items from previous audits.

A copy of the July 2013 Term Appointments for Audit Committee members is also included for the Board's information.

If there are any questions, please do not hesitate to contact me or the Board members serving on the Audit Committee.

Thank you.

MJS:mak

Enclosures

**OSWEGO COUNTY BOCES**  
**SUMMARY OF AUDITS WITH OPEN**  
**CORRECTIVE ACTION ITEMS**  
*(Revised: June 2, 2014)*

**TEST OF PURCHASING 2011-12**

<b># Findings</b>	<b>13</b>
# Completed Corrections	7
# Probationary/Awaiting	0
# Corrections in Progress	0
# No Action to be Taken	2

**Comments:** The count above represents an “unofficial” tally. Items still outstanding include:

- Create a process to update board policies on the intranet and the website as they are updated by board action.  
*(With the change in leadership in the office of Assistant Supt for Student Programs, where the policy process used to be coordinated, the DS is helping to spearhead a review of the process with the Policy Committee of the Board. The committee is engaging in work to consider the current state of policies and how best to proceed with overhaul, updating and facilitating online/network access for updating and viewing.)*
- All employees should be utilizing WINCAP to create and approve requisitions electronically. Additional training should be provided to staff as needed.  
*(This is a work in progress. All departments have been alerted that this will be a requirement as of July 1<sup>st</sup> 2014 and handwritten approvals will be routed back to departments for corrective action.)*
- Employees should utilize the reimbursement forms that were developed by the B.O.  
*(Full compliance not yet achieved, but with each instance a reminder notice is sent to the employee and copied to the supervisor reminding them of the intranet location for the most current form.)*
- Research available options within the WINCAP software and train all staff on any additional modules to help make the purchasing process more efficient.  
*(One module has been identified that will allow partial payment on PO's and will assist with receiving, which should result in a speedier payment process. Workload constraints of staff in the B.O. have presented a challenge to being able to properly research and consider the implementation of this item. However, recent opportunity to reorganize job duties should offer more flexibility in being able to consider this option.)*

\*\*\*\*\*

**INTERNAL RISK ASSESSMENT 2012 (2012-13 School Year)**

<b># Findings</b>	<b>2</b>
# Completed Corrections	1
# Probationary/Awaiting	0
# Corrections in Progress	0
# No Action to be Taken	1

**Comments:** The count above represents an "unofficial" tally. Items still outstanding include:

- (No Further Action)** Consider transitioning some of the requisitions from the SpEd/CTE account clerk to another account clerk within that department to equal the workload during peak periods as duties appear to be too many to complete in a given days' time.  
*(We understand what the auditors are trying to suggest here, but the logistics of the workload really don't allow for "sharing" in this case. Some of the sub-calling duties have left this position, so that helps with the time constraints, also, the Central Treasurer duties are now shared to a greater degree, which has also helped, and for 2014-15 requisition duties for CTE and Alternative Ed. programs will be migrating back to personnel in those offices. That should also help alleviate pressure.)*

**EXTERNAL AUDIT 2012-13**

<b># Findings</b>	<b>3</b>
# Completed Corrections	1
# Corrections in Progress	0
# No Action to be Taken	0

**Comments:**

- (Recurring since 2008-09):** Consider contacting the Commissioner of Education and request a formal opinion as to the specific process to follow when eliminating the preschool deficit.  
*(On hold until DS& SED conversations at the State level can help provide direction.)*
- (Recurring since 2010-11):** Continue to monitor the Health Occ. CoSer to eliminate the program deficit (\$214,360).  
*(All Adult Ed CoSers are monitored very closely from budget development all the way through to year-end. Achievement of accreditation should strengthen the fiscal health through increased enrollment. Also possible partnership with CCC offers great promise for reconciliation and growth in all programs.)*
- (Completed)** Monitor contract terms of construction contracts to ensure when modifications are required they are enacted more timely (i.e.: C&S contract was modified beyond the institution of some adjusted payment terms.)  
*(Original situation was due to unique circumstances and was rectified. BOCBS will keep an eye out for similar scenarios in the future so they can be addressed in a timely fashion.)*

**SINGLE AUDIT 2012-13**

<b># Findings</b>	<b>0</b>
# Completed Corrections	0
# Corrections in Progress	0
# No Action to be Taken	0

**Comments:**

**THERE WERE NO FINDINGS IN THIS REPORT**



**EXTRACURRICULAR ACTIVITIES AUDIT 2012-13**

# Findings	6
# Completed Corrections	4
# Corrections in Progress	0
# No Action to be Taken	0

**Comments:**

- (Recurring since 2010-11):** Although deposits are being kept secure, cash receipts should be deposited in the bank on a timelier basis.  
*(While we understand what the auditors are suggesting, competing demands of the Central Treasurer's regular duties pose a challenge to counting and preparing deposits within short or regular timeframes. However, protective protocols have been established by ensuring that proceeds are always secured in a safe until such time they can be acted upon (approximately weekly). Also, the Ass't Central Treasurer position was vacant at the time, but has since been filled. This position helps to provide assistance in fulfilling these tasks. Starting with 2014-15, requisitioning duties for the CTE and Alternative Ed. programs will be returned to personnel in those offices, which should free-up additional time.)*
- (Completed) (Recurring since 2010-11):** Change funds deemed necessary be established by a check made payable to the Faculty Advisor and at the close of the event or at year-end, the change funds should be re-deposited back into the account as a separate identifiable amount on the club's ledger.  
*(Auditors noted one instance of change funds being re-deposited with sales proceeds for the Retailing Club. Central Treasurer has adjusted procedures to ensure that change funds are noted separately on deposits as recommended.)*
- (Completed)** Every effort should be made to support each disbursement with proper receipts and/or invoices prior to disbursement of those funds.  
*(Auditors noted one instance of reimbursement being made without supporting documentation. Upon review, the Central Treasurer determined that supporting documentation did exist, however was not attached to the withdrawal form. She will watch for this in the future and be sure to pair corresponding documentation accordingly.)*
- (Completed)** The student treasurer should be involved in all financial transactions of the respective organization and the preparation of the club's profit and loss statements.  
*(Auditors noted the Deaf Education Club lacked student involvement with the preparation of the ledger and profit/loss statements. The Central Treasurer met with the advisor for the Deaf Education Club and clarified these roles and responsibilities for student involvement in the extracurricular activity process.)*
- (Completed)** The student treasurer together with the faculty advisor should prepare profit & loss statements for all fund-raising activities, and these statements should be traceable to the general ledger maintained by the Central Treasurer.  
*(P&L statements are being completed by all clubs that have activities warranting them. Of the two instances identified by the auditors, the "Candy Sale" did have a P&L statement, but it wasn't attached. Moving forward, the Central Treasurer will be sure to attach and make available. The "Signature Club Thermometer & Hat" activity was simply a purchase reimbursed by students. This was not viewed as a typical fund raising activity and thus, a P&L statement wasn't completed. The Central Treasurer will also work with the students and advisor to promote "traceability" of P&L statements to the general ledger. Furthermore, the thermometers and hats are now being provided to students as part of the program budget, so this activity will not recur as it is no longer necessary.)*
- The Computer Exploration and Digital Media clubs were financially inactive during the 2012-13 fiscal year. The status of these clubs should be reviewed and if future activity is not anticipated, they should be closed in accordance with policy.  
*(The Computer Exploration club was closed effective 7/1/13. The Digital Media club was established in late spring 2013 and hadn't experienced activity by year-end. During 2013-14, the teacher who established the club left for other employment and was replaced. As such, it is anticipated there will again be no activity. However, the club will likely remain on the books for one more year in order to allow the new teacher time to evaluate whether the club will become active or be a candidate for closure.)*

**OSWEGO COUNTY BOCES  
AUDIT COMMITTEE  
2013-2014 Calendar & Timeline**

July 10, 2013	BOE: Appointed Audit Committee members to fill vacancies resulting from term expirations
July 2013	Oath of Office Administered to Non-Board Members
<i>September 4-6, 2013</i>	<i>AUD: External Audit field work for 2012-13 audit.</i>
August 21, 2013	BOE: Adopted Exemption from the Internal Auditor Requirement
October 1, 2013	MTG: Identified and voted for Chair Reviewed draft of 2012-13 External Audit Reviewed draft of Management Responses/Action Plan to External Audit report Reviewed Status of Internal Audit Function & Revised Charter
October 16, 2013	BOE: Reviewed and accepted final 2012-13 External Audit and Management Letter containing Administrative Response/Action Plan
November 5, 2013	MTG: Reviewed draft 2012-13 Single Audit Report Reviewed draft of 2012-13 Extraclassroom Activity Funds Financial Report
November 20, 2013	BOE: Reviewed and accepted 2012-13 Single Audit Report Reviewed and accepted 2012-13 Extraclassroom Activity Funds Financial Report and Administrative Responses/Action Plan
June 2, 2014	MTG: Kicked-off External Audit for 2013-14 Reviewed Charter and Member Appointments, BOE update, 2014-15 Calendar Voted for Chair for 2014-15 school year, contingent upon Board approval of Committee membership at Rcong meeting
June 18, 2014	BOE: Update on year's activities & results of reviews

**TENTATIVE FUTURE CALENDAR:**

<i>July 2014</i>	<i>Oath of Office for Non-Board Members</i>
<i>October 2014</i>	<i>Review results of 2013-14 External Audit BOE review and acceptance of 2013-14 External Audit</i>
<i>February 2015</i>	<i>Kick off 2014-15 Internal Risk Assessment</i>
<i>April 2015</i>	<i>Review results of 2014-15 Risk Assessment &amp; Mgmt Action Plan Identify testing area</i>
<i>May 2015</i>	<i>Review results of testing area</i>
<i>June 2015</i>	<i>Kick-off External Audit for 2014-15 BOE update on 2014-15 activity Review Charter and Member Appointments Identify and vote Chair for 2015-16 school year, contingent upon Board approval of Committee membership.</i>



**Oswego County BOCES  
Audit Committee Term Appointments  
July 2013**

<u>Name</u>	<u>Relationship</u>	<u>Term Length</u>	<u>Effective Date</u>	<u>Conclusion Date</u>
Matt Geitner	Board Member	3-year	July 1, 2013	June 30, 2016
Jeff Grimshaw	County Resident	2-year	July 1, 2013	June 30, 2015
Michael Egan	County Resident	2-year	July 1, 2012	June 30, 2014
Morris Sorbello	County Resident	2-year	July 1, 2012	June 30, 2014
Gregory Muench	Board Member	3-year	July 1, 2012	June 30, 2015

**Board of Education  
Personnel Report  
June 18, 2014**

<b>Excessed</b>								
<b>Name</b>	<b>Program</b>	<b>Position</b>	<b>Effective Date</b>					
Macro-Zwolinski, Stephanie	Exceptional Education	Teacher of the Deaf	7/1/2014					
Thompson, Beth	Exceptional Education	Teacher of the Deaf	7/1/2014					
<b>Leaves of Absence</b>								
<b>Name</b>	<b>Program</b>	<b>Position</b>	<b>Effective Date</b>					
Anderson, Jessica	Exceptional Education	Teaching Assistant	5/23/2014 - 6/26/2014					
Burko, Rosemary	Migrant Education	Migrant Tutor	4/8/2014 - 4/28/2014					
Macro, Stephanie	Exceptional Education	Teacher of the Deaf	6/9/2014 - 6/26/2014					
Maddougall, Kristy	Exceptional Education	Teaching Assistant	6/5/2014 - 6/30/2014					
Sperati, Linda	Exceptional Education	Teaching Assistant	5/19/2014 - 6/13/2014					
<b>Position Terminated</b>								
<b>Name</b>	<b>Program</b>	<b>Position</b>	<b>Effective Date</b>					
Kramer, Lori	VAP Grant	E-Learning Specialist	8/30/2014					
<b>Resignations</b>								
<b>Name</b>	<b>Program</b>	<b>Position</b>	<b>Effective Date</b>					
Gulko, Rosario	Instructional Support Services	Grant Writer	9/30/2014					
Lichorat, Alex	Summer School 2014	Science Teacher	NEVER STARTED					
Lichorat, Alex	Summer School 2014	AIS Science Teacher	NEVER STARTED					
Lichorat, Alex	Summer School 2014	Regents Proctoring	NEVER STARTED					
Lichorat, Alex	Summer School 2014	Grading Regents	NEVER STARTED					
Phillips, Lindsay	Summer School 2014	English Teacher	NEVER STARTED					
Phillips, Lindsay	Summer School 2014	AIS English Teacher	NEVER STARTED					
Phillips, Lindsay	Summer School 2014	Regents Proctoring	NEVER STARTED					
Phillips, Lindsay	Summer School 2014	Grading Regents	NEVER STARTED					
<b>Retirements</b>								
<b>Name</b>	<b>Program</b>	<b>Position</b>	<b>Effective Date</b>					
Baker, Susan	Exceptional Education	Teaching Assistant	6/27/2014					
Engelman, Susan	Exceptional Education	Teacher	8/18/2014					
Halstead, Crystal	Exceptional Education	Teaching Assistant	8/16/2014					
<b>Tenure</b>								
<b>Name</b>	<b>Program</b>	<b>Position</b>	<b>Effective Date</b>					
Mahon, Craig	Career & Technical Education	Construction Teacher	9/1/2014					
<b>Appointments</b>								
<b>Program</b>	<b>Name</b>	<b>Position</b>	<b>Type</b>	<b>Appt.</b>	<b>Salary</b>	<b>Eff. Date</b>	<b>End Date</b>	<b>Comments</b>
Adult Education	Albrecht, Marcia	Test Proctor	Reapp		\$10.65 /hr	07/01/2014	06/30/2015	0-19 hrs/wk as per timesheet
	Banks, Kimberly	Health Occ. Instructor/Phlebotomy	Reapp		\$22.98 /hr	07/01/2014	06/30/2015	0-19 hrs/wk as per timesheet
	Bucher, Patricia	Curriculum Development	Reapp		\$166.00 /day	07/01/2014	06/30/2015	2 days as per timesheet
	Bucher, Patricia	Health Occ. Instructor/CNA	Reapp		\$72.50 /hr	07/01/2014	06/30/2015	0-19 hrs/wk as per timesheet
	DeSantis, John	HMO Instructor	Reapp		\$26.34 /hr	07/01/2014	06/30/2015	0-19 hrs/wk as per timesheet
	DeSantis, John	Curriculum Development	Reapp		\$166.00 /day	07/01/2014	06/30/2015	1 day as per timesheet
	Dusham, LeLand	Evening HVAC/CDL-B Instructor	Reapp		\$21.90 /hr	07/01/2014	06/30/2015	0-19 hrs/wk as per timesheet
	Dusham, LeLand	Curriculum Development	Reapp		\$166.00 /day	07/01/2014	06/30/2015	4 days as per timesheet
	Ela, Roberto	Workforce Liaison/Case Manager	Reapp		\$16.38 /hr	07/01/2014	06/30/2015	0-37.5 hrs/wk as per timesheet
	Euson, Roxanne	GED - Literacy Instructor	Reapp		\$21.90 /hr	07/01/2014	06/30/2015	0-19 hrs/wk as per timesheet
	Fisher, William	Literacy/GED Instructor	Reapp		\$23.37 /hr	07/01/2014	06/30/2015	0-19 hrs/wk as per timesheet
	Gravelle, Ralph	Welding Instructor	Reapp		\$28.47 /hr	07/01/2014	06/30/2015	0-19 hrs/wk as per timesheet
	Gravelle, Ralph	Curriculum Development	Reapp		\$166.00 /day	07/01/2014	06/30/2015	2 days as per timesheet
	Gravelle, Sean	Curriculum Development	Reapp		\$166.00 /day	07/01/2014	06/30/2015	1 day as per timesheet
	Gravolo, Soan	Welding Instructor	Reapp		\$21.07 /hr	07/01/2014	06/30/2015	0-19 hrs/wk as per timesheet
	Grey, Barbie Jo	Evening Adult CTE - Welding	Reapp		\$22.33 /hr	07/01/2014	06/30/2015	0-19 hrs/wk as per timesheet
	Grey, Barbie Jo	Curriculum Development	Reapp		\$166.00 /day	07/01/2014	06/30/2015	1 day as per timesheet
	Hill, Robert	5-Hr. Prelicensing Instructor	Reapp		\$21.76 /hr	07/01/2014	06/30/2015	as per timesheet
	Hillier, Elizabeth	Clinical Instructor	Reapp		\$31.60 /hr	07/01/2014	06/30/2015	0-19 hrs/wk. as per timesheet
	Koegel, Kenneth	HEO/CDL-A & B Instructor	Reapp		\$21.90 /hr	07/01/2014	06/30/2015	0-19 hrs/wk as per timesheet
	Koegel, Kenneth	Curriculum Development	Reapp		\$166.00 /day	07/01/2014	06/30/2015	3 days as per timesheet
	Lamb, Theresa	Literacy/GED Instructor	Reapp		\$21.90 /hr	07/01/2014	06/30/2015	0-19 hrs/wk as per timesheet
	Ly, Rebecca	Clinical Instructor	Reapp		\$31.60 /hr	07/01/2014	06/30/2015	0-19 hrs/wk. as per timesheet
	Moran, Susan	Literacy Instructor	Reapp		\$23.37 /hr	07/01/2014	06/30/2015	0-19 hrs/wk as per timesheet
	Palmer, Margaret	Lead Instructor - LPN	Reapp		\$32.63 /hr	07/01/2014	06/30/2015	0-37.5 hrs/wk. as per timesheet
	Palmer, Margaret	Curriculum Development	Reapp		\$166.00 /day	07/01/2014	06/30/2015	2 days as per timesheet
	Scheppard, Kimberly	Test Proctor (part-time)	Reapp		\$10.65 /hr	07/01/2014	06/30/2015	0-19 hrs/wk. as per timesheet
	Sherman, Adele	Health Occ. Instructor/Dental	Reapp		\$22.53 /hr	07/01/2014	06/30/2015	0-37.5 hrs/wk. as per timesheet



**Board of Education  
Personnel Report  
June 18, 2014**

	Sherman, Adele	Curriculum Development	Reapp	\$166.00/day	07/01/2014	06/30/2015	4 days as per timesheet
	Solazzo, Tracy	Curriculum Development	Reapp	\$166.00/day	07/01/2014	06/30/2015	4 days as per timesheet
	Solazzo, Tracy	Health Occ. Instructor/CNA	Reapp	\$22.98/hr	07/01/2014	06/30/2015	0-37.5 hrs/wk. as per timesheet
Adult Education	Solazzo, Tracy	Health Occ. Instructor/PN	Reapp	\$32.28/hr	07/01/2014	06/30/2015	0-37.5 hrs/wk. as per timesheet
	Spencer, Shelly	Health Occ. Instructor/MA	Reapp	\$25.71/hr	07/01/2014	06/30/2015	0-37.5 hrs/wk. as per timesheet
	Spencer, Shelly	Health Occ. Instructor/Phob	Reapp	\$25.71/hr	07/01/2014	06/30/2015	0-37.5 hrs/wk. as per timesheet
	Spencer, Shelly	Curriculum Development	Reapp	\$166.00/day	07/01/2014	06/30/2015	8 days as per timesheet
	Thurlow, Michael	5 hr. Prelicense Instructor	Reapp	\$22.00/hr	07/01/2014	06/30/2015	0-19 hrs/wk as per timesheet
	Wickham, Jerry	Auto Technology Instructor	Reapp	\$27.38/hr	07/01/2014	06/30/2015	0-19 hrs/wk as per timesheet
	Wickham, Jerry	Curriculum Development	Reapp	\$166.00/day	07/01/2014	06/30/2015	4 days as per timesheet
	Wood, George	HEMO Instructor	Reapp	\$26.34/hr	07/01/2014	06/30/2015	0-19 hrs/wk as per timesheet
	Yeomans, Laura	Health Occ. Instructor/LPN	Reapp	\$31.60/hr	07/01/2014	06/30/2015	0-37.5 hrs/wk. as per timesheet
	Yeomans, Laura	Curriculum Development	Reapp	\$166.00/day	07/01/2014	06/30/2015	4 days as per timesheet
Alternative Education	Clark, Katherine	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/31/2014	3 days as per timesheet
	Deary-Petrocci, Carolyn	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/31/2014	3 days as per timesheet
	Halsey, Justin	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/31/2014	3 days as per timesheet
	Jones, Keith	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/30/2014	3 days as per timesheet
	Martin, Colleen	School Counselor	Reapp	\$349.65/day	07/01/2014	08/31/2014	10 days as per timesheet
	Perth, Helen	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/31/2014	3 days as per timesheet
	Proietti, David	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/31/2014	3 days as per timesheet
Career & Technical Education	Bender, Mark	Public Safety Instructor	Reapp	\$271.50/day	09/01/2014	06/30/2015	per diem as per timesheet
	Brancato, Patricia	Clinical Instructor	Reapp	\$25.22/hr	09/01/2014	06/30/2015	0-32.5 hrs/wk. as per timesheet
	Brancato, Patricia	Nursing Ass't. Classroom Inst.	Reapp	\$20.13/hr	09/01/2014	06/30/2015	0-32.5 hrs/wk. as per timesheet
	Eastman, David	School Counselor	Reapp	\$361.33/day	07/01/2014	08/31/2014	20 days as per timesheet
	Finnerty, Kathy	Consultant Teacher	Reapp	\$470.61/day	07/01/2014	08/31/2014	20 days as per timesheet
	Gabriel, Charles	Fire EMS Instructor	Reapp	\$257.87/day	09/01/2014	06/30/2015	per diem as per timesheet
	Giverson, Lori	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/31/2014	7 days as per timesheet
	Hartman, Rose	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/31/2014	5 days as per timesheet
	Henry, Scott	School Counselor	Reapp	\$372.79/day	07/01/2014	08/31/2014	20 days as per timesheet
	Jorrell, Susan	Culinary Arts Instructor	Prob	\$47,701.00/yr	09/01/2013	09/01/2016	
	Nabinger, Melissa	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/31/2014	5 days as per timesheet
	Nabinger, Melissa	CDA Review	Reapp	\$282.01/day	07/01/2014	08/31/2014	1 day as per timesheet
	Nesbitt, Diana	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/31/2014	7 days as per timesheet
	Passer, Samuel	Curriculum Development	Reapp	\$108.99/day	06/16/2014	06/30/2014	as per timesheet
	Peel, Lou Ann	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/31/2014	5 days as per timesheet
	Rovito, Ines	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/31/2014	5 days as per timesheet
	Stephens, Elizabeth	Computer Systems Instructor	Prob	\$66,912.00/yr	10/07/2013	10/07/2016	
	Stephens, Elizabeth	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/31/2014	7 days as per timesheet
	Wright, Kimberly	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/31/2014	5 days as per timesheet
District Office	LaGrou, Gary	Coaching Instructor	Reapp	\$27.56/hr	07/01/2014	06/30/2015	as per timesheet
	LaGrou, Gary	CPRAED, First Aid Instructor	Reapp	\$150.00/class	07/01/2014	06/30/2015	as per timesheet
	Manion, John	Coaching Instructor	Reapp	\$27.56/hr	07/01/2014	06/30/2015	as per timesheet
	Manion, John	CPRAED, First Aid Instructor	Reapp	\$150.00/class	07/01/2014	06/30/2015	as per timesheet
Exceptional Education	Allison, Betty	Home Tutor	Reapp	\$15.00/hr	06/10/2014	06/30/2014	as per timesheet
	Benjamin, Michelle	Curriculum Development	Reapp	\$49.69/day	07/01/2014	08/29/2014	7 days, as per timesheet
	Bennett, Maureen	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/29/2014	15 days, as per timesheet
	Burdick, Sherry	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/29/2014	18 days, as per timesheet
	Craig, Rebecca	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/29/2014	15 days, as per timesheet
	Eastman, Bonnie	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/29/2014	2 days, as per timesheet
	Eriksen, Margaret	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/29/2014	7 days, as per timesheet
	Hall, Charlotte	Curriculum Development	Reapp	\$49.69/day	07/01/2014	08/29/2014	7 days, as per timesheet
	Lalak, Tracy	Curriculum Development	Reapp	\$49.69/day	07/01/2014	08/29/2014	7 days, as per timesheet
	Lougee, Mary	Curriculum Development	Reapp	\$49.69/day	07/01/2014	08/29/2014	7 days, as per timesheet
	Macro-Zwolinski, Steph	Teacher of ASL (60%)	Reapp Prob	\$51,519.00/yr	09/30/2013	09/30/2016	prorated from 9/30/2013 to 60%
	Macro-Zwolinski, Steph	Teacher of the Deaf (40%)	Reapp Prob	\$51,519.00/yr	09/30/2013	09/30/2016	prorated from 9/30/2013 to 40%
	Macro-Zwolinski, Steph	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/29/2014	7 days, as per timesheet
	Martin, Colleen	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/29/2014	10 days, as per timesheet
	Redsicker, Tessa	Teacher of Visually Impaired	Prob	\$53,541.00/yr	09/01/2014	09/01/2017	
	Smegelsky, Joann	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/29/2014	15 days, as per timesheet
	St. Galsis, Joanne	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/29/2014	10 days, as per timesheet
Exceptional Ed. Day Treatment	Schulz, Kelly	Curriculum Development	Reapp	\$166.00/day	07/01/2014	08/29/2014	4 days as per timesheet
Exceptional Education Summer School	Agugliaro, Kathleen	Teacher	Reapp	\$362.47/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Anderson, Jacqueline	Teaching Assistant/Interpreter	Reapp	\$150.69/day	07/07/2014	08/15/2014	22.5 days; contingent upon enrollment
	Boardslee, Crysliana	Teacher	Reapp	\$393.81/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Bocker, Marian	Teacher	Reapp	\$376.31/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment



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	Blount, Marilha	School Nurse/RN	Reapp	\$189.89/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Bradberry, Alicia	Lifeguard/Teaching Assistant	Reapp	\$91.51/day	07/02/2014	08/08/2014	26 days; contingent upon enrollment
	Bradbury (Glessing), Al	Educational Audiologist	Reapp	\$349.22/day	07/07/2014	08/15/2014	27 days; contingent upon enrollment
	Bradley, Jessie	Educational Audiologist	Reapp	\$348.73/day	07/07/2014	08/15/2014	24 days; contingent upon enrollment
	Carney, Lisa	Teacher	Reapp	\$331.69/day	07/02/2014	08/15/2014	28 days; contingent upon enrollment
	Carr, Nancy	Speech Therapist	Reapp	\$354.24/day	07/07/2014	08/15/2014	30 days; contingent upon enrollment
	Cleveland, Chelsie	Teaching Assistant	Reapp	\$86.29/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
Exceptional Education Summer School	Cooper, Morgan	Teaching Assistant/Interpreter	Reapp	\$89.80/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Cooper, Nancy	Teacher of Deaf Education	Reapp	\$357.34/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Craig, Robecca	Teacher	Reapp	\$309.01/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Cronk, Bettie Jo	Teaching Assistant	Reapp	\$86.29/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Dolaney, Jennifer	Teaching Assistant	Reapp	\$104.84/day	07/21/2014	07/25/2014	5 days; contingent upon enrollment
	Dennison, Diane	Teaching Assistant	Reapp	\$86.29/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Douglas, Ashleigh	Teaching Assistant/Intorprotor	Reapp	\$89.80/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Engelman, Susan	Teacher	Reapp	\$437.78/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Fahnestock, Brady	Teaching Assistant	Reapp	\$86.29/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Fahnestock, Mason	Lifeguard/Teaching Assistant	Reapp	\$86.29/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Foley, Gerald	School Counselor	Reapp	\$442.03/day	07/02/2014	08/15/2014	19 days; contingent upon enrollment
	Frigon, Barbara	Teaching Assistant	Reapp	\$86.29/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Friot, Karen	School Nurse/RN	Reapp	\$224.08/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Galletta, Susan	Teaching Assistant	Reapp	\$86.29/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Harwood, Michael	Teaching Assistant	Temp	\$89.76/day	07/02/2014	08/15/2014	21 days; contingent upon enrollment
	Haumann, Elizabeth	Lifeguard/Teaching Assistant	Reapp	\$111.36/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Hirsch, Mary	Teacher	Reapp	\$372.78/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Ilczyzyn, Ann Marie	Educational Audiologist	Reapp	\$313.94/day	07/07/2014	08/15/2014	13 days; contingent upon enrollment
	Kaban, Tina	Audiometric Technician	Reapp	\$151.87/day	07/07/2014	08/08/2014	5 days; contingent upon enrollment
	Kellogg, Elizabeth	Workstudy Coordinator	Reapp	\$358.83/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Kickbush, Barbara	Teacher	Reapp	\$364.41/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Kindred, Tricia	Teaching Assistant	Temp	\$91.51/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	LaBarber, Mary	Behavioral Specialist	Temp	\$263.98/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Lane, Irene	Teaching Assistant	Reapp	\$86.29/day	07/07/2014	08/15/2014	31 days; contingent upon enrollment
	Lofaro, Elise	Speech Therapist	Temp	\$263.98/day	07/02/2014	08/15/2014	10 days; contingent upon enrollment
	Longloy, Jennaca	Teaching Assistant/Interpreter	Reapp	\$91.55/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Lynch, Jennifer	School Psychologist	Reapp	\$325.33/day	07/02/2014	08/15/2014	25 days; contingent upon enrollment
	Maniccia, Kathleen	Physical Education Teacher	Reapp	\$354.00/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	March, Alicia	Speech Therapist	Reapp	\$263.98/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Mannon, Pamela	School Nurse/RN	Reapp	\$230.32/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Martin, Colleen	School Counselor	Reapp	\$349.65/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	McKnight, Janet	Teacher	Reapp	\$376.92/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Moretti, Stephanie	Teacher of Deaf Education	Reapp	\$356.02/day	07/02/2014	08/15/2014	26 days; contingent upon enrollment
	Naloli, Cheryl	Teaching Assistant/Interpreter	Temp	\$95.02/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Nelson, Robert	Summer School Principal	Reapp	\$390.77/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Ochsner, Darlene	Teacher	Reapp	\$361.14/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Ortiz, Helen	Teacher	Reapp	\$385.86/day	07/07/2014	08/15/2014	31 days; contingent upon enrollment
	Phillips, Jeneva	Teaching Assistant/Interpreter	Reapp	\$115.64/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Pinkevicz, Michelle	Teaching Assistant/Interpreter	Reapp	\$91.55/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Ripka, Gabrielle	Teaching Assistant/Interpreter	Reapp	\$112.72/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Ross, Timothy	Speech Therapist	Reapp	\$263.98/day	07/02/2014	08/15/2014	25 days; contingent upon enrollment
	Schaller, Hillary	Teacher	Reapp	\$263.98/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Sereno, Jacob	Teaching Assistant	Reapp	\$86.29/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Seymour, Dawn	Teacher	Reapp	\$354.57/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Smegelsky, Joann	School Counselor	Reapp	\$298.53/day	07/02/2014	08/15/2014	10 days; contingent upon enrollment
	Spawn, Carolyn	School Nurse/RN	Reapp	\$291.76/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Splogel, Meogan	Teacher	Reapp	\$263.98/day	07/11/2014	08/15/2014	26 days; contingent upon enrollment
	Spilman, Gina	Teaching Assistant/Interpreter	Reapp	\$148.56/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Squires, Halie	Teaching Assistant	Reapp	\$86.29/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	St. Gelais, Joanne	Teacher	Reapp	\$317.03/day	07/02/2014	07/18/2014	11 days; contingent upon enrollment
	Stolusky, Danielle	Teaching Assistant	Reapp	\$88.04/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Thomas, Jennifer	Teaching Assistant	Temp	\$91.51/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Thompson, Clement	School Counselor	Reapp	\$410.05/day	07/02/2014	08/15/2014	13 days; contingent upon enrollment
	Thompson, Holly	Teacher of Visually Impaired	Reapp	\$354.78/day	07/02/2014	08/15/2014	19 days; contingent upon enrollment
	Throne, Mary	Teacher	Reapp	\$358.62/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Tighe, Diane	Teacher	Reapp	\$361.23/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Tilman, Kathleen	Teacher	Reapp	\$370.89/day	07/07/2014	08/15/2014	31 days; contingent upon enrollment
	Trump, Lorie	Teacher	Reapp	\$360.01/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment



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	Tryniski, Patricia	Teacher	Reapp	\$361.06	/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Turlura, Stacy	School Counselor	Reapp	\$297.56	/day	07/02/2014	08/15/2014	25 days; contingent upon enrollment
	Wells, Teri	Teaching Assistant/Interpreter	Reapp	\$111.65	/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Wilson, Lynne	Teacher	Reapp	\$370.58	/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
	Yorker, Robyn	Teacher	Reapp	\$361.68	/day	07/02/2014	08/15/2014	31 days; contingent upon enrollment
Instructional Support Services	Rupert, Daniel	Migrant Computer Education Specialist	Prob	\$65,000.00	/yr	07/01/2014	07/01/2017	
Instructional Technology	Popp, Joann	Computer Services Assistant	Perm	\$18.17	/hr	07/01/2014		recalled from a preferred hiring list
Migrant Education	Burke, Rosemary	Migrant Tutor	Reapp	\$15.69	/hr	07/01/2014	06/30/2015	0-37.5 hrs/wk as per timesheet
	Cook, Claudia	Adolescent Specialist	Reapp	\$43,485.00	/yr	07/01/2014	06/30/2015	
	Drake, Helen	Migrant Tutor	Reapp	\$15.69	/hr	07/01/2014	06/30/2015	0-37.5 hrs/wk. as per timesheet
	Espinosa, Sally	Parent Involvement Specialist	Reapp	\$38,855.00	/yr	07/01/2014	06/30/2015	
Migrant Education	Farden, Mandy	Curriculum/Data Specialist	Reapp	\$38,855.00	/yr	07/01/2014	06/30/2015	
	Fosco, Jenna	OSY Specialist	Reapp	\$38,855.00	/yr	07/01/2014	06/30/2015	
	Johnson, Wanda	Migrant Tutor	Reapp	\$15.19	/hr	07/01/2014	06/30/2015	0-37.5 hrs/wk. as per timesheet
	Hyland-Haak, Jodi	Summer School Instructor	Temp	\$263.98	/day	06/30/2014	08/31/2014	35 days; contingent upon enrollment
	Lawrence, Jennifer	Migrant Tutor	Reapp	\$15.69	/hr	07/01/2014	06/30/2015	0-29 hrs/wk as per timesheet
	Lowandowski, Evelyn	Migrant Tutor	Reapp	\$15.69	/hr	07/01/2014	06/30/2015	0-37.5 hrs/wk. as per timesheet
	Lund, Daisy	Migrant Tutor	Temp	\$14.50	/hr	06/19/2014	06/30/2015	0-19 hrs/wk as per timesheet
	McKee, Kristen	Summer School Instructor	Temp	\$263.98	/day	06/30/2014	08/31/2014	33 days; contingent upon enrollment
	Netusil, Terencia	ESL & In-Home/School Tutor	Reapp	\$14.00	/hr	07/01/2014	06/30/2015	0-19 hrs/wk. as per timesheet
	Olivera, Maria	Migrant Tutor	Reapp	\$14.68	/hr	07/01/2014	06/30/2015	0-37.5 hrs/wk. as per timesheet
	Pisa, Mary	Summer School Instructor	Temp	\$263.98	/day	06/30/2014	08/31/2014	33 days; contingent upon enrollment
	Quonoc, Amy	Summer School Instructor	Temp	\$263.98	/day	06/30/2014	08/31/2014	33 days; contingent upon enrollment
	Staton-Smith, Marjorie	Summer School Instructor	Temp	\$263.98	/day	06/30/2014	08/31/2014	33 days; contingent upon enrollment
	Tautiva-Kunes, Inmry	Migrant Tutor	Reapp	\$15.19	/hr	07/01/2014	06/30/2015	0-37.5 hrs/wk as per timesheet
	Trowbridge, Adele	Early Childhood Specialist	Reapp	\$38,855.00	/yr	07/01/2014	06/30/2015	0-37.5 hrs/wk as per timesheet
	Vasquez, Ruth	Migrant Tutor	Reapp	\$14.50	/hr	07/01/2014	06/30/2015	0-19 hrs/wk. as per timesheet
School Library System	Flood, Elaine	School Library System Consultant	Reapp	\$22.41	/hr	07/01/2014	06/30/2015	0-19 hrs/wk. as per timesheet
	Phillips, Mary Ann	Library Resource Consultant	Reapp	\$15.00	/hr	07/01/2014	06/30/2015	as per timesheet
Summer School 2014	Allison, Anthony	Property Guard	Reapp	\$14.33	/hr	07/08/2014	08/14/2014	as per timesheet; contingent upon enrollment
	Bame, Sarah	English Teacher	Temp	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Bame, Sarah	Regents Proctoring	Reapp	\$65.00	/Test	08/13/2014	08/14/2014	as per timesheet; contingent upon enrollment
	Campbell, Bryan	Social Studies Teacher	Temp	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Donovan, Patrick	Social Studies Teacher	Temp	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Donovan, Patrick	Grading Regents	Reapp	\$10.00	/Test	08/13/2014	08/15/2014	as per timesheet; contingent upon enrollment
	Donovan, Patrick	Regents Proctoring	Reapp	\$65.00	/Test	08/13/2014	08/14/2014	as per timesheet; contingent upon enrollment
	Fowler, Katelyn	Resource Teacher	Temp	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Fowler, Katelyn	Regents Proctoring	Reapp	\$65.00	/Test	08/13/2014	08/14/2014	as per timesheet; contingent upon enrollment
	Galek, Gary	Driver Education Instructor	Reapp	\$1,650.00	/Session	07/01/2014	08/15/2014	contingent upon enrollment
	Hanley, Thomas	Driver Education Instructor	Reapp	\$1,650.00	/Session	07/01/2014	08/15/2014	contingent upon enrollment
	Harrell, Annalee	School Nurse/RN	Temp	\$31.27	/hr	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Klopotoski, Jeffrey	Driver Education Instructor	Reapp	\$1,650.00	/Session	07/01/2014	08/15/2014	contingent upon enrollment
	Lakle, Marie	English Teacher	Temp	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Lakle, Marie	Regents Proctoring	Reapp	\$65.00	/Test	08/13/2014	08/14/2014	as per timesheet; contingent upon enrollment
	Lampron, Samantha	English Teacher	Temp	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Lampron, Samantha	Regents Proctoring	Reapp	\$65.00	/Test	08/13/2014	08/14/2014	as per timesheet; contingent upon enrollment
	Larca, Nicole	Math Teacher	Temp	\$1,500.00	/Session	07/08/2014	08/12/2014	contingent upon enrollment
	MacDonald, Andrew	Driver Education Instructor	Reapp	\$1,650.00	/Session	07/01/2014	08/15/2014	contingent upon enrollment
	Mahon, Craig	Driver Education Instructor	Reapp	\$1,650.00	/Session	07/01/2014	08/15/2014	contingent upon enrollment
	Malone, Joseph	Driver Education Instructor	Reapp	\$1,650.00	/Session	07/01/2014	08/15/2014	contingent upon enrollment
	Marks, Charles	Driver Education Instructor	Reapp	\$1,650.00	/Session	07/01/2014	08/29/2014	contingent upon enrollment
	McCaffrey, Robert	Driver Education Instructor	Reapp	\$1,700.00	/Session	07/01/2014	08/15/2014	contingent upon enrollment
	Rector, Sarah	Driver Education Instructor	Reapp	\$1,500.00	/Session	07/01/2014	08/15/2014	contingent upon enrollment
	Reilly, Erin	Regents Proctoring	Temp	\$65.00	/Test	08/13/2014	08/14/2014	as per timesheet; contingent upon enrollment
	Sixberry, Audra	Health Teacher	Reapp	\$1,700.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Stoltz, Jay-Nol	English Teacher	Temp	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Stoltz, Jay-Nol	Grading Regents	Reapp	\$10.00	/Test	08/13/2014	09/15/2014	as per timesheet; contingent upon enrollment

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	Steitz, Jay-Nel	Regents Proctoring	Reapp	\$65.00	/Test	08/13/2014	08/14/2014	as per timesheet; contingent upon enrollment
	Tabor, David	Science Teacher	Temp	\$1,500.00	/Session	07/08/2014	08/12/2014	22 days; contingent upon enrollment
	Tabor, David	Regents Proctoring	Reapp	\$65.00	/Test	08/13/2014	08/14/2014	as per timesheet; contingent upon enrollment
	Thurlow, Michael	Driver Education Instructor	Reapp	\$1,650.00	/Session	07/01/2014	08/15/2014	contingent upon enrollment
	Wallace, Deborah	School Nurse/RN	Temp	\$31.27	/hr	07/08/2014	08/14/2014	as per timesheet; contingent upon enrollment
	Wentworth, Daniel	Social Studies Teacher	Temp	\$1,500.00	/Session	07/08/2014	08/12/2014	contingent upon enrollment
	White, Travis	Social Studies Teacher	Temp	\$1,500.00	/Session	07/08/2014	08/12/2014	contingent upon enrollment
	Wilson, Michael	Property Guard	Temp	\$14.33	/hr	07/08/2014	08/12/2014	as per timesheet; contingent upon enrollment
	Zogg, Douglas	Driver Education Instructor	Reapp	\$1,600.00	/Session	07/01/2014	08/15/2014	contingent upon enrollment
VAP Grant	Higgins, Jennie	Teacher	Reapp	\$137.00	/day	07/01/2014	08/31/2014	10 days
	Kingsbury, Sally	Teacher	Reapp	\$137.00	/day	07/01/2014	08/31/2014	10 days
	Kramor, Lori	E-Learning Specialist	Reapp	\$71,400.00	/yr	07/01/2014	08/30/2014	to be prorated from 7/1/14 - 8/30/14
	Nichols, Linda	VAP Grant Project Director	Reapp	\$1,320.00	/month	07/01/2014	08/31/2015	not to exceed \$27,000/yr. as per timesheet
	Orlando, Tonette	Teacher	Reapp	\$137.00	/day	07/01/2014	08/31/2014	10 days
	Phillips, Mary Ann	VAP Secretary	Reapp	\$21.81	/hr	05/28/2014	06/30/2014	as per timesheet
	Phillips, Mary Ann	VAP Secretary	Reapp	\$22.15	/hr	07/01/2014	06/30/2015	as per timesheet
	Popo, Stacey	Teacher	Reapp	\$137.00	/day	07/01/2014	08/31/2014	10 days
	Potter, Amy	Teacher	Reapp	\$137.00	/day	07/01/2014	08/31/2014	10 days
	Terrinoni, Shirley	Teacher	Reapp	\$137.00	/day	07/01/2014	08/31/2014	10 days
<b>Substitutes</b>								
<b>Exceptional Education</b>								
	Friel, Kaitlin			\$8.94/hr; \$70.36/day				
	Longley, Jennaca			\$8.94/hr; \$70.36/day				



**POINTS OF PRIDE**  
**FROM MAY, 2014**

**PRESENTED TO OSWEGO COUNTY BOCES BOARD OF EDUCATION**  
**June 18, 2014**

**FROM:**  
**INSTRUCTIONAL SUPPORT SERVICES**  
**CAREER AND TECHNICAL EDUCATION**  
**EXCEPTIONAL EDUCATION**

**INSTRUCTIONAL SUPPORT SERVICES:**

**Roseann Bayne**

- Provided APW Schools with Oswego County Poverty Presentation on their staff development day
- Organized the ISS retreat which is taking place on June 19<sup>th</sup>. This event will address concerns and suggestions from the ISS Study completed in January as well as introduce the new ISS director
- Working on hiring committees for Arts in Education Coordinator; Itinerant Technology; Tech Trainer
- Developing summer training schedules and materials
- Attended Bill Daggett Emerging Trends in Education Presentation in Albany
- Completed the evaluation, review and production of over 30 teacher-created assessments for the APPR process
- Working with administrators to complete the APPR process

**Staff Development**

**Liane Benedict**

- Completed Regional Scoring for ELA & Math
- K-8 Literacy Network Meeting
  - 40 teachers attending all districts except Oswego represented
- High School Literacy Network Meeting
  - 18 teachers participating from all but APW & Phoenix
- Cognitive Coaching Days 5 & 6
  - 12 participants primarily from CS with one from Mexico and one from North Carolina!
- Attended NTI for 4 days
- Assessment Audit Project began
  - 4 districts participating – Mexico, Fulton, Oswego & APW
  - TITC Grant being developed to continue this work through an Assessment Design Academy and building of internal BOCES capacity

- Supporting struggling Learners in the ELA 3-8 Modules
  - 22 teachers participated

**DDI – School Improvement**  
**Barbara Recchio-Demmin**

- DASA Certification completed
- OCM-OCB Assessment Audit Academy Planning
- VAP Grant AP Spanish Language and Culture facilitation
- Sandy Creek CDEP Planning Group meeting
- SED Math Presentation (facilitator) "The Uncommon Core" NYSUT Bldg.
- Regional Math 3-8 scoring (facilitator)
- Middle School Teacher Network monthly meeting (5 districts)
- Rebranding committee meetings (OCB website/survey tools)
- Library Sciences meeting: Using Data Plan Instruction – Presentation
- CDEP facilitator – Phoenix CSD
- LOTE Teacher Network monthly meeting
- ASL Teacher Network monthly meeting

**Distance Learning**  
**Laurie Ouderkirk**

- Cleveland Elementary first graders connected for with their pen pal's in Columbia, South Carolina.
- High School students in Phoenix and Central Square video-conferenced with COSI Columbus to participate in the "In Depth Autopsy" program.
- Students in APW, Central Square, Hannibal, Phoenix and Sandy Creek school districts have participated in the very popular Regents Review sessions through their Distance Learning rooms. Local High School teachers have taught the Review to students in other districts.
- Fourth grade students at Lanigan, Minetto, and Riley elementary schools are participating in the "Erie Canal" classroom collaboration. They are sharing their presentations that answered an essential question about the Erie Canal with other schools in New York State.
- Fourth grade students at Michael Maroun elementary have connected with Kenn Nesbitt, author and poet, for a videoconference to learn about how Mr. Nesbitt became an author, to listen to him read some of his poems, to write a poem with him and to ask questions.
- Second and Fourth grade students in Phoenix are videoconferencing with David Ruch, Performer and Teaching Artist, for an interactive performance about the Erie Canal.
- The fourth grade classes at Kingsford Park are connecting with the HQ Aquarium in Queensland, Australia to experience the Great Barrier Reef.



**VAP Grant**  
**Linda Nichols**

The VAP grant is winding down for the year. AP English lit , AP world history and AP Spanish language will be developed this summer.

**MODEL SCHOOLS**  
**Peri Nelson**

- Offered 5 after school Model Schools Workshops, including Schoology Training at Central Square. This Schoology Training was delivered by Peri Nelson & Jen Laubscher.
- Held a Flipped Classroom and an Alfresco workshop at Oswego CSD.
- Held a Model Schools Coordinators Meeting.
- Worked with an administrator from BOCES Exceptional Education with Audacity, Screencast-o-matic, and Twitter then worked with a Exceptional Education teacher on blog discussions versus Sharepoint Discussion forums.
- Was consulted on iPad and other instructional technologies with Oswego BOCES' IT Department.
- Had 2 webinars with Schoology and hosted a Schoology training for BOCES ISS/IT departments through the Erie 1 Consortium.
- Provided a demo to the BOCES Safety & Risk Officer on Schoology.
- Worked with 2 teachers at Fulton High School with Special Education apps for the iPad.
- Held the final OCTC mini-grant session on Implementing the Flipped Classroom for Oswego. This teacher sharing day!
- Presented at the May MS Science Network on iPad apps and LOTE and ASL Networks on Infographics.
- Worked with a the Curriculum and Instruction Director at Hannibal on webpage creation.
- Presented websites and MakeyMakey at the County-wide Curriculum and Instruction Committee meeting.
- Attended the SLS Committee meeting and the Oswego County BOCES Website Committee meeting.
- Attended and presented at OCMBOCES Appy Hour.
- Added and updated links for the CCLS webpage for Public Relations to post for our county's teachers.
- Posted Common Core ELA workbooks on the blog site.

The Computer Education Coordinators have provided these additional Points of Pride from their schools:

- Jen Laubscher will be attending Google Apps EDU Certification Boot-Camp, June 7, 2014 in Colchester, Vermont. This experience will help equip Jen to gain the globally recognized qualification of Google Apps for Education Certified trainer, and to become a key member of the global Google Education community. Jen was granted the ability to attend this event by Lisa Nielsen (<http://theinnovativeeducator.blogspot.com/>) in exchange for a blog post by Jen, of her boot-camp experience, to be featured on her Innovative Educator Blog.
- Jen is attending Schoology NEXT in Denver CO, at the end of the month and is hoping to bring back a wealth of knowledge to help support Oswego County Districts in using Schoology as Learning Management System.
- Jen is working with Ted Love and Phoenix to kick off the Flipped Learning Pilot Program this July. She will work with a small cohort of teachers on flipped learning pedagogy, as well as integration of the technology tools needed for such an instructional model.
- Jen and Nancy Kather are gearing up for the second round of Blended Learning Academy in Mexico.
- Megan Cernaro of Mexico (Palermo Elementary) was awarded a grant for "Connecting DIY and Literacy" and will be recognized at the NYSCATE Annual Conference in November in Rochester. Meg is one of the first Mexico teachers to be involved in the Mexico Blended Learning Academy that Jen and Nancy held in Mexico last summer.

## CONTINUING AND TECHNICAL EDUCATION (CTE):

Marla Berlin

- Public Safety:
  - Mercy flight demo
  - Fire school
  - Vehicle extrication demo
  - K-9 demo
  - End of the Year Ceremony – 6/13/14 – 7:00 pm at Mexico High School
  
- New Vision:
  - End of the Year Ceremony – 6/11/14 – 9:00 am at SUNY Oswego Sheldon Hall
  - New Student Orientation – 6/17/14 – 4:30 pm at SUNY Oswego Sheldon Hall
  
- Culinary Arts:
  - Fulton – 3<sup>rd</sup> grade presentation – Culinary Careers
  - Sysco field trip
  
- Faculty/staff:
  - HWST – 7 Essential Skills – 2 day training – entire staff
  - Schoology training – entire staff
  - Enhanced CT Projects – 2 day training for select team
  - Tech Valley visit – PBL team
  
- Internships:
  - Job Shadowing – 15
  - Internships – 132
  - Capstone – 7
  - We still have some Cosmetology students turning in paperwork for internships.

PICNIC - 6/11/14



## **EXCEPTIONAL EDUCATION:**

**Jim Huber**

### Class Activities:

- National Contest – “Made by Milk” – Robyn Yorker’s class – teaches students about recycling – built a milk carton castle.
- WSYR “Clifford the Big Red Dog” – visited two classes at the Stepping Stones Day Treatment Program in Fulton.
- Deaf Wrestler, Matt Hamill – 5/23/14 – presentation at Fulton Junior High School – Deaf Education Club activity.

### Community Service:

- Can Drive for Mexico Food Pantry – Maureen Bennett’s Class.

### Staff Development:

- Challenges in Working with Students with Mental Health Issues – Dr. Mutabdzic – 5/7/14 – 11 staff attended – Crossroads Academy and Exceptional Education Department Staff.
- Therapeutic Crisis Intervention Training (5/15/14 – 5/21/14 – 5 days) for 12 BOCES staff, 4 Sandy Creek staff, and 2 APW staff.
- Online Courses – 5/1/14 – 5/11/14 – 1 Teacher Assistant/Interpreter.
- Dignity for All Students Act – 5/1/14 – 1 staff.
- Podcasting Using Audacity – 5/1/14 – 1 staff.
- Self-regulation Effective Strategies for Children with ADHD, Autism, Learning Disabilities or Sensory Disorders – 5/16/14 – 1 staff.
- ASL Teacher network – 5/19/14 – 1 staff.
- Tech Valley High School Study Tour – 5/20/14 – 1 staff.
- School Health Update Seminars 2014 – 5/22/14 – 1 staff.



MARLA A. Berlin, Principal of Career & Technical Education

Phone 315-963-4433  
Fax 315-963-7882  
mberlin@oswegoboces.org

June 12, 2014

Att: John Shelmidine and the Oswego County BOCES Board of Education

I am pleased to announce that at the Skills/USA NY State Competition Perrin Ogden won 1<sup>st</sup> place in Internet Working.

First place winners are eligible to continue on to compete at Nationals in Kansas City MO. Because of health issues I'm unable to go to the National competition. With the Boards permission on June 23, 2014, Sam Passer our culinary assistant has volunteered to accompany Perrin Ogden to Skills/National Competition in Kansas City returning on June 27, 2014.

Mrs. Rovito, Mr. Rainville and I would like to thank the board for their support this year which has allowed us to accomplish so much. This joint effort by staff, students and administration has accomplished results far beyond my expectations at Regional and State competitions this year. These young people are our future movers and shakers and I feel very privileged to work with them.

Let's hope we have great results when competing against the whole country.

Sincerely,

A handwritten signature in black ink that reads "John DeSantis".

John DeSantis

**OSWEGO COUNTY BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

179 County Route 64, Mexico, New York 13114

Christopher J. Todd, *District Superintendent/Executive Officer*





PAUL GUGEL *Adult & Migrant Education, Office of Student Programs*

Phone 315-963-4256 (*Adult*) or 315-963-4265 (*Migrant*)

Fax 315-963-4436 (*Adult*) or 315-963-4242 (*Migrant*)

[pgugel@oswegoboces.org](mailto:pgugel@oswegoboces.org)

June 2, 2014

Mr. John Shelmidine, President  
Board Of Education  
Oswego County BOCES  
179 County Route 64  
Mexico, NY 13114

Dear Mr. Shelmidine:

I am writing to inform you that the Oswego BOCES Migrant Education Tutorial & Support Services Program (METS) will again have the opportunity to send migrant adolescent students to a variety of special statewide programs. We will be recruiting students for the following four programs: Close-Up Foundation Washington D.C. High School Program, Migrant Academy, Career Quest and "Out on a Limb" Retreat. The first two are sponsored by the New York State Migrant Youth Programs. The Career Quest and "Out on a Limb" retreats are sponsored by the Genesee Valley Educational Partnership METS.

These conferences are an important element of the New York State Migrant Education Program's plan for providing migrant students with opportunities for language development, credit accrual, career exploration and leadership development. Each of the 9 regional Migrant Education Programs has been requested by Kin Chee, State Director of Migrant Education, to recruit students to participate in these conferences.

The CLOSE UP Foundation Washington, D.C. HS program trip and the Migrant Academy are organized and supervised by Robin Robbins, Director of the Migrant Resource Center(MRC) for Parent Involvement, Early Childhood, Adolescents, and Out of School Youth.

The CLOSE UP Washington Flagship Program, a one-of-a-kind opportunity for students to experience their government in action, runs in Washington, D.C. from Sunday, June 22nd to Friday, June 27<sup>th</sup>. The NYS Migrant Youth Program is sponsoring 2 students from each regional MEOP to attend. Two students from Oswego BOCES METS, Erika Camacho of Sodus and Eleasar Thomsen of Red Creek, have applied to participate in this program if approved. The program is built around helping students to learn about our nation's history and government and promoting active civic engagement. Attached is a schedule for the program and a program brochure; additional information can also be found at [www.Closeup.org](http://www.Closeup.org). Students will be staying at the Key Bridge Marriot, 1401 Lee Highway, Arlington, VA. They will be transported by Oswego METS's Claudia Cook to Hancock International Airport in Syracuse where they will meet up with Robin Robbins and students from other regional METS in Central and Southern NY to complete the remainder of the trip on United Airlines flight 5836 to Washington Dulles International Airport. CLOSEUP provides all transportation during the program.

The Migrant Academy - A two-week residential English Immersion and Regents Preparation Program for Secondary Students will be held from Monday, July 21st to Friday, August 1st on the Hartwick College campus. This intensive project is available to students in grades 9-12 who need to improve their English language proficiency and/or prepare for the August Regents exams. Students stay on campus in separate housing and are supervised by Academy staff throughout the program.

**OSWEGO COUNTY BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

179 County Route 64, Mexico, New York 13114

Christopher J. Todd, *District Superintendent/Executive Officer*



Page Two  
Mr. John Shelmidine  
June 2, 2014

The Career Quest Retreat will be held from Monday, August 25th to Thursday, August 28<sup>th</sup> at 4-H Camp Wyomoco in Varysburg, NY. The conference is organized by Mike Reho, Director of the Genesee Valley BOCES METS along with their Adolescent Specialist Karl Gordon. This activity is available to migrant students age 14 and up.

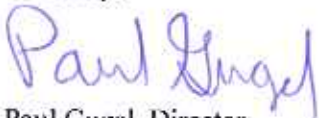
The "Out on a Limb" retreat is scheduled for Thursday, June 26th – Saturday June 28th at Camp Bristol Hills near Canandaigua, NY. This event is being organized by Mike Reho and Karl Gordon from the Genesee Valley BOCES METS and Betty Garcia Mathewson, Director of the Professional Development & Inclusion Resource Center. Staff from the Genesee Valley METS and other participating METS will serve as counselors at this event. The Oswego METS will be paying a per student fee of approximately \$150 towards program expenses (food, camp rental, presenters, lifeguards for pool, etc.). Funds have been designated from BOCES Migrant Education Grant to support the participation of up to 6 students for this event.

With the exception of the per student charge (\$150) for the "Out on a Limb" retreat, each of these conferences is funded through the New York State Migrant Education Program. The only costs to the Oswego BOCES Migrant Program for our participation in these events will be for paying staff to provide transportation and the costs associated with using a BOCES vehicle.

The Oswego METS has had migrant students attend the Career Quest (Formerly GAIN & WOW), Migrant Academy and "Out on a Limb" conferences for the past several years. Our students have benefited greatly from participating in these events. These programs have been instrumental in helping our students to see positive possibilities for their future and in developing the motivation and skills needed to pursue their education and career dreams. Many of the past participants are continuing their education at the post-secondary level and several have moved on to successful careers.

I would like to ask the BOCES Board for its permission for our migrant students to continue to be able to participate in these important programs. Enclosed are brochures with more detailed program descriptions. If you would like additional information regarding these conferences, please feel free to contact me. On behalf of the Migrant Education Tutorial & Support Services Program and our students I want to thank you for your consideration of this request and for your ongoing support of our students and staff.

Sincerely,



Paul Gugel, Director  
Adult & Migrant Education

PG/dw  
Enclosures

cc Christopher Todd, District Superintendent  
Mark LaFountain, Assistant Superintendent for Personnel

HIGH SCHOOL WASHINGTON PROGRAMS



**CLOSE▲UP**

WASHINGTON DC

[WWW.CLOSEUP.ORG](http://WWW.CLOSEUP.ORG)

INFORM.  
INSPIRE.  
EMPOWER.



AN INSIDER'S VIEW OF WASHINGTON, DC



**OUR MISSION** Our program offers students an unparalleled educational experience in Washington, DC. We are proud to be the only program to offer students an immersive, multi-day experience in the nation's capital. Our program is designed to provide students with a unique and memorable experience in Washington, DC. We are proud to be the only program to offer students an immersive, multi-day experience in the nation's capital. Our program is designed to provide students with a unique and memorable experience in Washington, DC.

WHY CLOSE UP DC?

- All three branches of the federal government are based in DC, the center of American politics.
- ARLINGTON CEMETERY is the largest burial ground in the U.S. and is home to President Kennedy's grave and the Tomb of the Unknowns.
- Five universities in DC—AMERICAN, GEORGE WASHINGTON, GEORGETOWN, HOWARD, and GALLOUDET—rank in the top 100 best colleges by U.S. News and World Report.
- DC hosts over 370 embassies and international culture centers.
- The SMITHSONIAN'S NATIONAL AIR & SPACE MUSEUM in DC is the most popular museum in the world.
- The city is home to the U.S. CONSTITUTION, the BILL OF RIGHTS, and the STAR-SPANGLED BANNER.
- The world's largest library—the LIBRARY OF CONGRESS—is also found in Washington.

WHY VISIT DC?



“Close Up is a phenomenal program that offers the experience of a lifetime for all types of students!”

— Bobbi, Teacher, MN

OUR MISSION

We are proud to be the only program to offer students an immersive, multi-day experience in the nation's capital. Our program is designed to provide students with a unique and memorable experience in Washington, DC.

EXPERIENCE

Our program offers students an unparalleled educational experience in Washington, DC. We are proud to be the only program to offer students an immersive, multi-day experience in the nation's capital.

IMPACT

Our program offers students an unparalleled educational experience in Washington, DC. We are proud to be the only program to offer students an immersive, multi-day experience in the nation's capital.

TRAVEL

We are proud to be the only program to offer students an immersive, multi-day experience in the nation's capital. Our program is designed to provide students with a unique and memorable experience in Washington, DC.

ACTIVITIES

We are proud to be the only program to offer students an immersive, multi-day experience in the nation's capital. Our program is designed to provide students with a unique and memorable experience in Washington, DC.

GOALS

We are proud to be the only program to offer students an immersive, multi-day experience in the nation's capital. Our program is designed to provide students with a unique and memorable experience in Washington, DC.

QUALITY

We are proud to be the only program to offer students an immersive, multi-day experience in the nation's capital. Our program is designed to provide students with a unique and memorable experience in Washington, DC.

SAFETY

We are proud to be the only program to offer students an immersive, multi-day experience in the nation's capital. Our program is designed to provide students with a unique and memorable experience in Washington, DC.

CUSTOMIZE

We are proud to be the only program to offer students an immersive, multi-day experience in the nation's capital. Our program is designed to provide students with a unique and memorable experience in Washington, DC.

COLLEGE CREDIT

We are proud to be the only program to offer students an immersive, multi-day experience in the nation's capital. Our program is designed to provide students with a unique and memorable experience in Washington, DC.



# CLOSE UP WASHINGTON SAMPLE SCHEDULE

## PROGRAM OPTIONS

### SUNDAY

**ARRIVE IN WASHINGTON**  
Meet your Close Up Congress and explore DC with your school.



**WELCOME DINNER**  
Meet your peers from around the country with whom you will meet, debate issues during the week.

**INTRODUCTION WORKSHOP\***  
Get to know your program instructor and prepare to engage in the issues that matter most to you.



**ISSUES DEBATE**  
Ask your mentor to give critical feedback from a liberal and a conservative DC insider.

### MONDAY

**HOT BREAKFAST BUFFET**

**THREE FACES OF DEMOCRACY STUDY VISIT\***  
Examine and debate the pros and cons of government.

**JEFFERSON MEMORIAL—**  
Discuss Jeffersonian liberalism.

**FDR MEMORIAL—**The New Deal and government responsibility.

**MLK MEMORIAL—**Civil rights and the dream's role in shaping policy.

**LUNCH ON THE NATIONAL MALL**



**NATIONAL POLITICS SEMINAR\***  
Gain inside access and discuss current issues with a DC lobbyist, journalist, or policymaker.

**WHITE HOUSE PHOTO-OP**

**DINNER AT BUCA DI BEPPO**

**HOT TOPICS**  
Gain insight on current policy concerns and controversies that matter most to you.

**SOCIAL ACTIVITY**

### TUESDAY

**HOT BREAKFAST BUFFET**

**WALK MEMORIALS STUDY VISIT**  
What do the **WWII, IWO JIMA, VIETNAM, AND KOREAN MEMORIALS** say about those who served and sacrificed?

**LINCOLN MEMORIAL STUDY VISIT**  
Examine Lincoln's legacy as he struggled to lead the nation through crisis.

**U.S. CAPITOL VISIT AND ORIENTATION**  
Smithsonian A&L and SPACE MUSEUM STUDY VISIT AND LUNCH  
Explore their newest exhibits: "Froms, Wars and Video Games"

**EMERGENCY DISCOVERY**  
Visit a foreign country and discuss the international political landscape.



**DINNER AT PENTAGON CITY**

**MOCK CONGRESS WORKSHOP**  
Debate, amend, and vote on the same issues that representatives are currently debating.

**SOCIAL ACTIVITY**

### WEDNESDAY

**HOT BREAKFAST BUFFET**



**CAPITOL HILL DAY**

**MEET WITH YOUR MEMBERS OF CONGRESS OR THEIR STAFFS**  
ATTEND AND OBSERVE CONGRESSIONAL COMMITTEE HEARINGS

**EXPLORE THE U.S. CAPITOL VISITOR CENTER & MUSEUM**

**LUNCH AT THE HOUSE CAPITOLIA LIBRARY OF CONGRESS**

**VITNESS THE U.S. SENATE AND HOUSE OF REPRESENTATIVES IN ACTION IN THE GALLERIES**

**DINNER AT DC'S HISTORIC UNION STATION**

**DC CULTURAL EVENT**  
See a performance at a renowned theater or cheer on the Washington National baseball team!

### THURSDAY

**HOT BREAKFAST BUFFET**

**SUSTAINING DEMOCRACY WORKSHOP**  
Evaluate how citizens can contribute to a healthy democracy.

**ON-SITE STUDY VISIT—**Join from a community and learn how to get involved in your community.

**NEIGHBORHOOD STUDY VISIT AND LUNCH—**Explore one of DC's communities and get a look at life beyond the marble, e.g. Georgetown.

**NATIONAL PORTRAIT GALLERY AND AMERICAN ART MUSEUM**

**ARLINGTON CEMETERY**  
Visit our nation's most hallowed ground and witness the Changing of the Guard.

**PHOTOGRAPHERIAL SOCIETY**  
Showcase your memories and highlights from your week.



**BANQUET AND DANCE**  
Enjoy a fun-filled evening with your new friends.

### FRIDAY

**HOT BREAKFAST BUFFET**

**DEPART FOR HOME**



**EXTEND YOUR STAY**  
You can opt to include tickets to the SUPREMA—DC's most interactive museum of sports history—or a visit to MET. VERNON—George Washington's home in Virginia—to any of our extra day packages.

**"CLOSE UP WAS ONE OF the best experiences ever! I loved everything and I will NEVER FORGET this trip!"**  
—Michelle, Student, TX

\*Workshops and seminars help students create personal goals for the U.S. Government.  
\*Study visits and highly-creative workshops provide students an opportunity to discuss and debate issues on every tour.

**WASHINGTON & WASHINGTON**  
Visit one of America's most historic and beautiful cities. This program includes Close Up's Washington High School program plus a full day exploring Central Washington with Williamsburg's renowned Historical Interpretist!

**WASHINGTON & NEW YORK**  
See two of the world's most exciting destinations. Not only do you get to experience Close Up's High School Program, but you will add 2 days in New York City exploring the Big Apple and attending a Broadway show!

**CUSTOMIZE YOUR PROGRAM**  
Our curriculum experts are happy to design a program that is tailored to meet your school's needs and complement classroom learning. Customizing your program provides flexibility to vary dates, length, activities, and themes.

**ASIAN-PACIFIC PROGRAM**  
Visit beautiful Honolulu, Hawaii! Close Up's International relations program focuses on foreign policy decision-making and Asian-Pacific issues. Visit Pearl Harbor, Bishop Museum, Honolulu Cemetery and more & more!

**SPECIAL FOCUS PROGRAMS**  
Join or course one of our popular Special Focus Programs such as:  
• Election Week  
• Equal Justice Under Law  
• Service & Justice  
• U.S. in the Global Community  
• Meet us — The Fourth Branch of Government!



## TEACHERS

At Close-Up, we provide education, value and completion, why you do in your classroom. Our students are real, here to really engage, and you are not here to simply disseminate. Our curriculum is aligned with Common Core and state standards for social studies, history, and civics. Our excellent faculty of 100 are outstanding educators who bring their own experiences, knowledge, and passion to the classroom. We bring students together with like-minded people and allow them to share their own experiences with the opportunity to meet with their Congressional colleagues in Capitol Hill DC. As a result, young people get to get to know Washington, DC, Close-Up, and they will remain inspired to live a life of service and contribute to your community.

When students explore DC with us in person, you have the option of joining yours in our program. The program offers a variety of options for your teacher program. The Teacher Program offers an opportunity for you to experience our many services, resources, and programs. We provide a variety of resources, materials, and programs designed to give teachers the opportunity to enhance your lesson plans. We will meet to meet with you on government and with tools to improve and enhance your lesson plans.

## PARTNERS

Smithsonian Institute • Federal Archives • American Red Cross • U.S. Federal Courts • American University • U.S. Department of Education • U.S. Department of Interior • Georgetown University Medical Center • The U.S. Congress Center in Congress • Vietnam Veterans Memorial Fund • U.S. National Memorial Museum • Center for the Constitution • We the People • National Congress of the American Indians • International Center for Historical Studies • National Museum of Civil War • Fundamentals • White House Historical Association • National Indian Education Association • United States and Eastern Tribes • President Franklin D. Roosevelt • Smithsonian • The Administration Center • Harper's Ferry Historic Park • Arlington National Cemetery • U.S. State Department • Library of Congress • FBI, Virginia • Historical

## PARENTS

Close-Up is a non-profit educational organization which means we work hard to offer an incredible program at the best possible value. We know that when you get every penny's worth, the Close-Up program is an investment in your child's future and the future of our nation. Our program's sole purpose is to provide your child with the chance to experience our government in action and encourage them to return home and participate in their community.

- Free meals per day.
- 41 entrance, free and 10 hours per teacher.
- Cash for transportation would be 10.
- Evening and weekend programs.
- To reach our children, help trained educators.
- All day at 11am-6pm and travel in Washington, DC.
- Quality 100-approximate and a 100-hour.
- 20-100-approximate and a 100-hour.

At Close-Up, we have many experiences with your students' family, and at the www.closeup.org website, you'll find our 100-approximate and a 100-hour. We know that when you get every penny's worth, the Close-Up program is an investment in your child's future and the future of our nation.

## STUDENTS

Our program is like no other! You will learn more than you ever thought possible, as there are more than 100 activities you could, and have more fun than you could ever imagine! We are the center of the action in one of the world's most exciting cities. During our program, interactive programs in the nation's capital, you will take part in exciting, challenging, and unforgettable activities as you breathe in all that Washington has to offer. Close-Up not only allows you to see your government, but to be part of your government. Students can even learn and help great from American University while participating in Close-Up! Visit [www.CloseUp.org](http://www.CloseUp.org) for more information.

- See DC's iconic monuments and historic sites up close.
- Discuss current issues facing your country and society.
- Meet the world-renowned historians in Washington.
- Have new friends from around the world.
- Meet with your Congressional delegates and hear their views.
- Debate hot topics during our dynamic, mock, student assembly.
- Experience a friendly show.
- Walk the famous grounds of the 17th Century.
- Talk with the leaders of Congress, Washington, including the President.
- Enjoy a variety of ways to DC, including long-term and 7-10 DC.
- Enjoy a full-day event, breakfast, and lunch.
- Experience DC's vibrant and diverse culture and history.

*"I just got back from Close Up, and it's ALL WE TALK ABOUT at school! It was one of the BEST WEEKS OF MY LIFE, and I just wish it had been longer!"*

—Isabelle, Student, CA



## NEXT STEPS

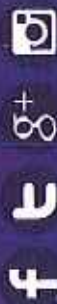
- TEACHERS:** Contact your Close Up Representative at 800-CLOSE UP, or email us at [info@closeup.org](mailto:info@closeup.org), for more information on these exciting options and how to enroll your school.
- PARENTS:** To enroll your child in a Close Up program, simply contact your school's Close Up teacher. If your school does not have a Close Up teacher, just contact us or refer a teacher today.
- STUDENTS:** Talk to your Close Up teacher today and get your Close Up Participant ID and Passport to enroll in this once-in-a-lifetime opportunity! Whether you attend Close Up with your school or on your own, you will make lots of new friends as you live, learn and interact with other students from across the U.S. and the world.

Contact us at 800-256-7387, [info@closeup.org](mailto:info@closeup.org), or visit us online at [www.CloseUp.org](http://www.CloseUp.org) for more information.



# CLOSE UP'S ONE-OF-A-KIND PROGRAM OPTIONS

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Each year, through our Washington, DC-based programs and our publications, Close Up helps more than one million students and teachers in 15,000 schools nationwide develop the skills needed to begin a lifetime of active citizenship. Please visit our website to learn more about Close Up and all of our experiential programs and resources including:

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**CLOSE UP NEW AMERICANS PROGRAMS** — this unique program provides recently immigrated and migrant students with the knowledge and confidence they need to become informed and active citizens;

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GVEP Geneseo Migrant Center  
 3 Mt. Morris-Leicester Road  
 Leicester, New York 14481  
 1-800-245-5681

## **Career Quest** **August 25, 26, 27, 28, 2014**

### **Monday, August 25, 2014**

- |                                |  |  |                                |                |               |              |
|--------------------------------|--|--|--------------------------------|----------------|---------------|--------------|
| 12:00 noon                     | <u>Arrival:</u>  | Geneseo Migrant Center<br>3 Mt. Morris Leicester Road<br>Leicester, NY 14481   |                                |                |               |              |
| 12:00 noon – 12:45 p.m.        | <u>Welcome, Introductions, Lunch - Brief Overview:</u> | What is expected of each of us?<br>Ground rules<br>Submarine sandwiches, chips, and drink  |                                |                |               |              |
| 12:45 p.m. – 3:15 p.m.         | <u>Travel to:</u>                                      | SUNY Geneseo –<br>Degrees/Certifications offered,<br>Tour of Classrooms, Library, Bookstore, Gymnasium,<br>Financial Aid discussion  |                                |                |               |              |
| 3:15 p.m. – 4:00 p.m.          | <u>Travel to:</u>                                      | 4-H Camp Wyomoco<br>Varysburg, NY  |                                |                |               |              |
| 4:00 p.m. – 5:00 p.m.          | <u>Camp:</u>   | Led by Migrant Center staff - Girls/Boys Together<br>Ice Breaker Activities<br>Working Agreements<br>What are we going to do?<br>Distribute tee shirts   |                                |                |               |              |
| 5:00 p.m. – 6:00 p.m.          | <u>Dinner:</u>   | At camp – By 4-H staff   |                                |                |               |              |
| 6:00 p.m. – 8:00 p.m.          | <u>Low Elements Challenge:</u>                         | Led by 4-H staff - 2 gender specific groups,<br>Challenge Outcomes Group Debriefing<br>Led by Migrant Center staff   |                                |                |               |              |
| 8:00 p.m. – 9:30 p.m.          | <u>Mini Workshops:</u>                                 | <table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="padding: 5px;">Holistic Healing &amp;<br/>Medicine</td> <td style="padding: 5px;">Jewelry Making</td> <td style="padding: 5px;">Stained Glass</td> <td style="padding: 5px;">Wood Working</td> </tr> </table> | Holistic Healing &<br>Medicine | Jewelry Making | Stained Glass | Wood Working |
| Holistic Healing &<br>Medicine | Jewelry Making   | Stained Glass  | Wood Working                   |                |               |              |
| 9:30 p.m. – 11:00 p.m.         | <u>Camp Fire</u>                                       |  |                                |                |               |              |
| 11:30 p.m.                     | <u>Lights out:</u>                                     | Good Night / Buenas Noches!  |                                |                |               |              |

# **Career Session Descriptions**

## **Career Quest**

### **August 2014**

#### **Alternative Energies**

This course provides an introduction to technologies for the production and conservation of energy from renewable sources. Topics include bio-fuels, wind power, solar energy, and energy conservation methods. Upon completion, students will have an understanding of renewable energy production, its impact on humans and the environment, and career opportunities.

#### **Cosmetology**

Students will learn the basic principals relating to the cosmetology profession. This Career Session will provide the student with a background in hair care, manicuring, salon business management, and retail sales.

#### **Auto Maintenance**

Students will learn the basics of general auto care. They will acquire the skills necessary to diagnose, maintain, and make simple repairs to their vehicles. The students will learn about employment prospects as well as educational tracts to become qualified in this field.

#### **Carpentry**

The students will learn about employment prospects as well as educational tracts to become qualified in this field. The group will design and construct a team project to be donated to the camp.

GVEP Geneseo Migrant Center  
 3 Mt. Morris-Leicester Road  
 Leicester, New York 14481  
 1-800-245-5681

## Career Quest

### Wednesday, August 27, 2014

6:30 a.m. Wake-up call

7:00 a.m. – 7:45 a.m. Breakfast: By 4-H staff

8:00 a.m. – 11:00 a.m. Career Session #3:

Alternative Energies Group B	Culinary Arts Group B	Carpentry Group B	Cosmetology Group B
Film Making 101 Group B	Fine Art Group B	Search & Rescue Medical First Aid Group B	Auto Maintenance Group B

11:00 a.m. – 12:00 noon Camp Activities:  
 Swimming, Canoeing, Basketball, Soccer, Volleyball

12:00 noon – 12:45 p.m. Lunch: By Culinary Arts – Led by 4-H staff  
 Prep for BBQ dinner

1:00 p.m. – 4:00 p.m. Career Session #4:

Alternative Energies Group B	Culinary Arts Group B	Carpentry Group B	Cosmetology Group B
Film Making 101 Group B	Fine Art Group B	Search & Rescue Medical First Aid Group B	Auto Maintenance Group B

4:00 p.m. – 5:45 p.m. Camp Activities:  
 Swimming, Canoeing, Basketball, Soccer, Volleyball

5:45 p.m. - 6:00 p.m. Clean up/change for Dinner

6:00 p.m. – 7:00 p.m. Martin's BBQ Dinner (at camp) 4-H staff to assist:

7:00 p.m. – 11:00 p.m. Evening Activities, Recreation:  
 Dance with DJ/ Challenge Games/Photo Booth

11:30 p.m. Lights-out: Good Night / Buenas Noches!









# Out-On-A-Limb

June 26<sup>th</sup>, 27<sup>th</sup>, and 28th

Save the Date Save the Date Save the Date Save the Date

Geneseo Migrant Center – Call for more information:  
Lisa Rivera 585-658-7960 – Bill Cotton 585-658-7960 – Karl Gordon 585-943-6227



# Out-On-A-Limb

A Journey of Adventure and Discovery

The vision began six years ago as an idea to expand the work done between the Oswego and East Bloomfield MEOPs and the Diversity Project in response to students sharing experiences of discrimination and exhibiting discriminatory behavior towards others. The original idea was to create a youth appropriate Opening Doors experience. The Dominator Model -> Partnership Model continuum is the basis of the overall framework. The outdoor confidence course program is partnership in action. The theme would be a scaled down Opening Doors for youth with sports and Out-On-A-Limb was created. We began by bringing together two MEOP programs and spent 4 hours in the woods emphasizing identity and self confidence on a ropes course facilitated by 4 H Bristol Hills Adventure Camp and the Bloomfield and Oswego MEOP's. The concept grew, the next year we had an overnight and the three subsequent years we have hosted a three day two night event.

Each year OOAL programming has been refined by having a reflective debrief with facilitators and counselors as well as the input from student surveys from those who have attended that year. Our goals have been well defined and this year they were as follows:

The Diversity workshops will provide an opportunity for students:

- o To be introduced to frameworks for understanding how power and difference operate in the U.S.A.
- o To share our stories and experiences
- o To understand that we are not alone; we have experiences we all share
- o To provide opportunities to explore the power within to achieve personal success

OOAL works well at 4H Camp Bristol Hills. We believe it to be completely compatible with our goals and vision. The Adventure Program represents Partnership in action. It provides the movement that youth need, and teamwork experiences to reflect on what tie the two threads together providing a strong focus on creating partnership.

*The Adventure Program is designed to develop trust, teamwork, group dynamics, communication and self esteem in youth and adults. The program consists of initiative activities and low- and high- ropes courses that challenge individual and group abilities.*

*4H Camp Bristol Hills Summer 2013*

Last year, we had 21 students from four MEOP's in attendance. We offered large and small group facilitation in three languages; English, Spanish and Karen (Burmese students). When designing our agenda, we had carefully and strategically planned each workshop and activity to be interconnected and flow from one concept to the next. Each piece was intentionally linked to the next to reinforce the lessons starting from our welcome and working agreement, exploring our identities, playing soccer with college students, sitting down and enjoying a meal with someone you just met, collaborating in groups to produce a skit showing



## Out-On-A-Limb AGENDA 2014

26-Jun-14

12:00 - 12:50	Registrations & Light lunch/snack
12:50 - 1:30	Welcome, meet staff, working agreements
1:30 - 2:00	Put away gear get ready for Jim
2:00 - 5:00	Jim Hooper - Ice breakers, ground games, orienteering, scavenger hunt w/ compass
5:00 - 6:00	Part I - Dominator Model -> Partnership Model Continuum
6:00 - 7:00	Dinner
7:00 - 7:45	Basketball, Soccer, Frisbee
8:00 - 9:30	Part II - Breaking Out - Cycle of Oppression (Shift - I Am From...)
9:30 - 10:30	Camp Fire - Reading of... I Am From...
11:00	Lights Out

27-Jun-14

7:00 - 8:00	Breakfast
8:15 - 11:15	Jim Hooper - Ground elements Part II, low elements challenge (problem solving)
11:30 - 12:30	Part III - Boy in a Box / Girl in a Box
12:45 - 1:30	Lunch
1:45 - 3:45	Finger Lakes Community College Men's & Women's Soccer (Pending)
3:45 - 4:15	Clean up relax
4:15 - 5:45	Part IV - Appreciative inquiry into partnership
5:45 - 6:00	Clean up for diner
6:00 - 7:00	Dinner
7:15 - 8:15	Part V - Owning our Power, Leadership - Goal Setting - Collaboration and Partnership
8:15 - 9:30	Panel of Guest Speakers
9:30 - 10:45	Camp Fire - Relax
11:00	Lights Out

28-Jun-14

6:45 - 7:45	Breakfast - Clean up personal gear and bring to staging area
8:00 - 11:00	Jim Hooper and staff - High Ropes Adventure Course
11:00 - 11:15	Final Sweep - Clean up gear, Common areas, Cabins, Pathways, Grounds...
11:15 - 11:45	Reflection/Summary and Participant survey
11:45 - 12:00	Group Photo, say goodbye, grab a box lunch, go home

The NYS Standards in the area of Interpersonal skills are completely congruent with how we explore partnership with students. The students gain skills and explore concepts that are considered foundational.

## Out-On-A-Limb Goals / NYS Learning Standards 2014

### BASIC SKILLS

1. Basic skills include the ability to read, write, listen, and speak as well as perform arithmetical and mathematical functions.
  - o Listen to and read the ideas of others and express themselves both orally and in writing; they use basic mathematical concepts and computations to solve problems.
  - o Listen to and read the ideas of others and analyze what they hear and read; acquire and use information from a variety of sources; and apply a combination of mathematical operations to solve problems in oral or written form.
  - o Use a combination of techniques to read or listen to complex information and analyze what they hear or read; convey information confidently and coherently in written or oral form; and analyze and solve mathematical problems requiring use of multiple computational skills.

### THINKING SKILLS

1. Thinking skills lead to problem solving, experimenting, and focused observation and allow the application of knowledge to new and unfamiliar situations.
  - o Use ideas and information to make decisions and solve problems related to accomplishing a task.
  - o Evaluate facts, solve advanced problems, and make decisions by applying logic and reasoning skills.
  - o Demonstrate the ability to organize and process information and apply skills in new ways.

### PERSONAL QUALITIES

1. Personal qualities generally include competence in self-management and the ability to plan, organize, and take independent action.
  - o Demonstrate the personal qualities that lead to responsible behavior.
  - o Demonstrate an understanding of the relationship between individuals and society and interact with others in a positive manner.
  - o Demonstrate leadership skills in setting goals, monitoring progress, and improving their performance.

### INTERPERSONAL SKILLS

1. Positive interpersonal qualities lead to teamwork and cooperation in large and small groups in family, social, and work situations.
  - o Relate to people of different ages and from diverse backgrounds.
  - o Demonstrate the ability to work with others, present facts that support arguments, listen to dissenting points of view, and reach a shared decision.
  - o Communicate effectively and help others to learn a new skill.



# Out-On-A-Limb

June 26th - 27th - 28th 2014

## Student Registration Form

METS		METS CONTACT		CONTACT PHONE	
------	--	--------------	--	---------------	--

### Student Information

Last Name [1]		Last Name [2]		First Name	
Address				Phone	
D.O.B. M/D/Y		Age		Grade	
				Gender	
				Primary Language	

If students primary language is not English, please check the appropriate level regarding the students English abilities.  Beginner  Intermediate  Advanced

### Medical & Support Information

Allergies	Medications	Support / Accommodations

### Permission to Participate // Permiso a Participar

I give permission for my son/daughter to participate in the Summer Program 'Out-On-A-Limb' held at the 4 H Camp Bristol Hills facility in Canandaigua, New York.

*Le doy permiso a mi hijo/hija para participar en el Programa de Verano 'Out-On-A-Limb' a la facilidad de 4-H Camp Bristol Hills en Canandaigua, Nueva York.*

### Medical Treatment // Tratamiento Médico

I give permission for Migrant Program personnel to accompany my son/daughter to a hospital or emergency care facility in case of an emergency during 'Out-On-A-Limb' activities. I understand that either I or my/our emergency contact will be notified immediately if any emergency medical treatment is required. I authorize medical professionals to give necessary treatment for any emergency that may occur.

*Le doy permiso al personal del programa de migrantes para acompañar a mi hijo/hija al hospital u otra facilidad de emergencias medicas durante todas los actividades de 'Out-On-A-Limb' en caso que hay una emergencias. Entiendo que yo o mi contacto de emergencia va a recibir notificación inmediatamente si es necesario dar un tratamiento. Le doy permiso a los médicos profesionales dar cualquier tratamiento de emergencia si una emergencia ocurre.*

### Contact Information

Parent/Guardian Name		Parent/Guardian Phone	
Emergency Contact Name		Emergency Contact Phone	



Signature of Parent or Guardian / Firma de Padre o Guardia

Date / Fecha



Initials

METS Tutor / Advocate Name





# Out-On-A-Limb

Checklist adapted from 4-H Camp Bristol Hills List

## Packing From the Top Down

### Headgear

- Baseball Caps / Gorro de Beisbol
- Eyeglasses / Lentes
- Sunglasses / Lentes del Sol

### Clothing

- T-shirts/Tank tops / Camisas/Camisetas
- Shorts / Pantalones Cortos
- Long Pants or Jeans / Pantalones o Bluyines
- Jacket / Chaqueta
- Raincoat / Casaca de Lluvia
- Sweater / Suéter
- Sweatshirt/Sweatpants / Buzo/Pantalón de Deportes
- Pajamas and Robe / Pijama y Bata de Baño
- [http://ocs.landsend.com/ixbo/index.html?store\\_name=camp&store\\_type=3&action=newSearch&search=interior](http://ocs.landsend.com/ixbo/index.html?store_name=camp&store_type=3&action=newSearch&search=interior)  
/ Ropa Interior

### Footwear

- Boots / Botas
- Tennis Shoes / Zapatos de Tenis
- Sandals / Sandalias
- Socks / Medias

### Gear

- Duffel Bag / Maletín de Deportes
- Flashlight and Batteries / Linterna y Pilas
- Camera / Camera
- Water Bottle / Botella para la Agua

### Bed and Bath

- Towels / Toallas
- Camp Mattress Pad / Colchón de Acampar
- Blanket / Manta

---

Genesee Valley Migrant Education Tutorial & Support Services

Genesee Migrant Center -- 3 Mt Morris-Leicester Rd. Leicester, NY 14481

✧ Mike Reho - Director (585) 658-7960 ✧ Lisa Rivera - Program Facilitator (585) 658-7960

✧ Bill Colton - AOP West (585) 658-7963 ✧ Karl Gordon - AOP East (585) 943-6227

GMC - Revised April 21, 2014\_kkj

# Out-On-A-Limb ~ PARTICIPANT LIABILITY WAIVER

## PARTICIPANT MEDICAL PROFILE

I RECOGNIZE THAT OUT ON A LIMB PROGRAM ACTIVITIES CAN BE STRENUOUS ENDEAVORS REQUIRING ME OR MY CHILD TO BE IN GOOD PHYSICAL CONDITION. I HEREBY CERTIFY THAT I OR MY CHILD DO NOT SUFFER FROM ANY PHYSICAL INFIRMITIES OR ILLNESSES WHICH WOULD AFFECT MY OR MY CHILD'S ABILITY TO ENGAGE IN ACTIVITIES AND THAT IF I OR MY CHILD AM NOW UNDER THE TREATMENT FOR ANY OF THE FOLLOWING I WILL CHECK THE PROPER HEADING AND DISCUSS THEM WITH AN OUT-ON-A-LIMB PROGRAM, GENESCO MIGRANT CENTER OR 4-H CAMP BRISTOL HILLS STAFF MEMBER.

PLEASE CHECK THE APPROPRIATE HEADING:

- |  |   |   |  |  |
|--|---|---|--|--|
| <input type="checkbox"/> Nervous Disorder            | <input type="checkbox"/> Diabetes         | <input type="checkbox"/> Kidney Related Disease | <input type="checkbox"/> Back Injury   | <input type="checkbox"/> Shortness of Breath       |
| <input type="checkbox"/> Cardiac/Pulmonary Condition | <input type="checkbox"/> Alcoholism       | <input type="checkbox"/> Mental Distress        | <input type="checkbox"/> Pregnancy     | <input type="checkbox"/> Drug Addiction/Dependency |
| <input type="checkbox"/> High/Low Blood Pressure     | <input type="checkbox"/> Fainting Spells  | <input type="checkbox"/> Convulsions            | <input type="checkbox"/> Recent Injury | <input type="checkbox"/> Hearing Loss/Impairment   |
| <input type="checkbox"/> Neck Injury                 | <input type="checkbox"/> Insect Allergies | <input type="checkbox"/> Orthopedic Problem     | <input type="checkbox"/> Other:        | <input type="checkbox"/> Other:                    |

**Please use this space to add detail:**

I FURTHER CERTIFY THAT IF I OR MY CHILD ARE ON ANY REGULAR MEDICATION I WILL DISCUSS THIS MEDICATION WITH AN OUT-ON-A-LIMB PROGRAM, GENESCO MIGRANT CENTER OR 4-H CAMP BRISTOL HILLS STAFF MEMBER AND I OR MY CHILD HAVE NOT TAKEN OR WILL NOT TAKE ANY ALCOHOLIC BEVERAGES OR MIND ALTERING DRUGS IN THE 12 HOURS PRIOR TO MY OR MY CHILD'S PARTICIPATION.

## PROJECT ADVENTURE ACTIVITY WAIVER

ALTHOUGH WE STRIVE TO MAKE ALL ACTIVITIES AS SAFE AS POSSIBLE, ACTIVITIES OF THIS NATURE DO COME WITH SOME ELEMENT OF RISK. THIS WAIVER ENSURES THAT WE HAVE CONTACT INFORMATION OF YOU AND/OR YOUR CHILD AND YOU ARE AWARE OF THESE RISKS. A COMPLETED PARTICIPANT LIABILITY WAIVER IS REQUIRED TO PARTICIPATE IN ALL PROJECT ADVENTURE ACTIVITIES. WE WILL KEEP ON FILE CONTACT INFORMATION FOR YOUR CHILD FOR OTHER GENESCO MIGRANT CENTER OR CAMP BRISTOL HILLS PROGRAMS AND ACTIVITIES AT YOUR REQUEST. IN CONSIDERATION OF BEING ALLOWED TO PARTICIPATE IN ANY PARTIES OR PROGRAMS AT OR WITH THE GENESCO MIGRANT CENTER OR 4-H CAMP BRISTOL HILLS, THE UNDERSIGNED ACKNOWLEDGES, APPRECIATES AND AGREES:

1. I knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the releases of others, and assume full responsibility for all participants listed below;
2. I willingly agree to comply with the stated and customary terms, rules, and conditions for participation. If, however, I observe any significant hazards during my participation, I will bring it to the attention of the nearest official immediately; and
3. The risk of injury from this equipment can be significant, including the potential for paralysis and even death, and while particular rules, equipment, and personal discipline reduce the risk, the risk does exist;
4. I, for myself and on behalf of my heirs, assigns, personal representative and next of kin, hereby hold harmless GENESCO MIGRANT CENTER OR 4-H CAMP BRISTOL HILLS, their officers, agents, employees, other participants, and sponsoring agencies with respect to all injury, disability, death, or loss of damage to personal or property to the fullest extent of the law;
5. By signing below for my children, and/or spouse, I also agree to the above conditions, should I decide to participate.

## PHOTO RELEASE

I GRANT MY PERMISSION TO OUT-ON-A-LIMB PROGRAM, GENESCO MIGRANT CENTER OR 4-H CAMP BRISTOL HILLS TO USE WITHOUT LIMITATION OR OBLIGATION, PHOTOGRAPHS, FILM FOOTAGE, TAPE RECORDINGS, OR OTHER MEDIA THAT MAY INCLUDE AN IMAGE OR VOICE OF ME OR MY CHILD AT THE OUT-ON-A-LIMB PROGRAM, GENESCO MIGRANT CENTER OR 4-H CAMP BRISTOL HILLS PROGRAMS FOR PURPOSES OF PROMOTING OUT-ON-A-LIMB PROGRAM, GENESCO MIGRANT CENTER OR 4-H CAMP BRISTOL HILLS PROGRAMS.

## ACKNOWLEDGEMENT OF RISK & ASSUMPTION OF RESPONSIBILITY

I UNDERSTAND THAT DURING MY OR MY CHILD'S PARTICIPATION IN ACTIVITIES AT OR WITH THE OUT-ON-A-LIMB PROGRAM, GENESCO MIGRANT CENTER OR 4-H CAMP BRISTOL HILLS, I OR MY CHILD MAY BE EXPOSED TO PSYCHOLOGICAL AND PHYSICALLY STRESSFUL AND CHALLENGING SITUATIONS. I UNDERSTAND THAT ALTHOUGH THE PROGRAM HAS TAKEN PRECAUTIONS TO PROVIDE PROPER ORGANIZATION, SUPERVISION, INSTRUCTION AND EQUIPMENT FOR EACH ACTIVITY IT IS IMPOSSIBLE FOR THE PROGRAM TO GUARANTEE ABSOLUTE SAFETY. I ALSO UNDERSTAND THAT I SHARE RESPONSIBILITY FOR SAFETY AND I ASSUME THAT RESPONSIBILITY.

FURTHER I WAIVE ANY CLAIM THAT MAY ARISE AGAINST THE OUT-ON-A-LIMB PROGRAM, GENESCO MIGRANT CENTER OR 4-H CAMP BRISTOL HILLS AND OR ITS EMPLOYEES AS A RESULT OF MY OR MY CHILD'S PARTICIPATION IN THE OUT-ON-A-LIMB PROGRAM, EXCEPT THOSE WHICH ARE A DIRECT RESULT OF THE NEGLIGENCE BY THE GENESCO MIGRANT CENTER OR 4-H CAMP BRISTOL HILLS OR ITS EMPLOYEES. I HAVE ACCEPTED RESPONSIBILITY FOR VERIFYING MY OR MY CHILD'S PERSONAL HEALTH AND MEDICAL HISTORY ON THE TOP OF THIS SHEET. IN SO DOING I STATE THAT I OR MY CHILD HAVE NO PHYSICAL OR PSYCHOLOGICAL PROBLEMS THAT WOULD PROHIBIT PARTICIPATION IN THIS PROGRAM. I OR MY CHILD AGREES TO COMPLY WITH ALL INSTRUCTION AND DIRECTION GIVEN BY OUT-ON-A-LIMB PROGRAM, GENESCO MIGRANT CENTER OR 4-H CAMP BRISTOL HILLS STAFF MEMBER DURING MY OR MY CHILD'S PARTICIPATION. I UNDERSTAND THE OUT-ON-A-LIMB, GENESCO MIGRANT CENTER OR 4-H CAMP BRISTOL HILLS STAFF IS NOT RESPONSIBLE FOR PERSONAL PROPERTY LOST OR STOLEN WHILE MEMBERS AND/OR PROGRAM PARTICIPANTS ARE USING 4-H CAMP BRISTOL HILLS FACILITIES, ON 4-H CAMP BRISTOL HILLS PREMISES OR AT A GENESCO MIGRANT CENTER OR 4-H CAMP BRISTOL HILLS FUNCTION OR ACTIVITY.

<i>Participant Name:</i>		<i>Date of Birth:</i>
<i>Parent/Guardian Name; if under 18 (printed):</i>		<i>Sex:</i>
<i>Emergency Contact:</i>	<i>Home Phone:</i>	<i>Cell Phone:</i>
<i>E-mail Address:</i>		
<i>Self or Parent/Guardian Signature:</i>		<i>Date:</i>





Oswego County  
**Opportunities**<sub>INC.</sub>  
Helping People. Supporting Communities. Changing Lives

May 9, 2014

**RECEIVED**  
Office of the Assistant Superintendent

**MAY 20 2014**

Administrative Services  
Oswego County BOCES

Oswego County BOCES  
Attn: Marla Berlin  
179 Co Rte 64  
Mexico, NY 13114

Dear Ms. Berlin:

On behalf of the participants who utilize the Meals on Wheels Program in Oswego County, I would like to thank you for your generous donation of food that you have given to our program. Your donation is greatly appreciated and will help feed hungry people in our community.

There are eight dining and activity centers located throughout Oswego County along with numerous home delivered meal routes. Daily, our program produces and serves over 1,100 meals. Your contribution helps to support our mission to our consumers.

Sincerely,

Amy Roland  
Director of Nutrition Services

Health & Nutrition Department

239 Oneida Street | Fulton, NY 13069 | (315) 598-4715 | (315) 598-4733 Fax | [www.oco.org](http://www.oco.org)





# Mercy Flight Central

CRITICAL CARE IN THE AIR

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- Mark S. Lampell, MD
- John Rubin, DO

June 9, 2014

Christopher J. Todd, Superintendent  
 Oswego County BOCES  
 179 County Route 64  
 Mexico, New York 13114

RECEIVED  
Office of the District Superintendent

JUN 13 2014

OSWEGO COUNTY BOCES  
MEXICO, NY 13114

Dear Mr. Todd:

On behalf of Colleen Gleeson, our Mercy Flight Central crew (Dan, Bob and Yuri) and myself, I want to thank you for taking time to come out and greet us last Friday.

As a former secondary teacher, I was thrilled when Colleen invited me to join her at the Career Day function in Mexico. With respect to both morning and afternoon groups, it was a pleasure to interact with your students.

I encourage you and your staff to visit our Facebook page to view the pictures where we tried to capture the excitement of learning. We are glad that the small engine, nursing as well as public safety students were able to receive practical, "up close" insight into our very specialized area of public health and safety.

Fortunately for all of us, many of these young people have already been instilled with the importance of giving back to their community—whether it be through a church group, local club or volunteer fire and emergency medical service. In that community spirit, I find such strength of character within our youth. This strength has been due in no small part from their rural roots.

We especially want to express our appreciation to Mark Bender for guiding us through the day and providing delicious pizza for our MFC staff.

Again, thank you and best wishes for success as you face some growing pains with your \$35 million capital project. We indeed look forward to seeing your students and staff in the near future!

Sincerely,

Gregory A. Eisenhut  
 Regional Community Development Coordinator

Pc: Colleen Gleeson

**Mercy Flight Central, Inc. is a Non-Profit Organization.**

Business Office: 2420 Brickyard Road, Canandaigua, NY 14424 / Tel: 585-396-0584 / Fax: 585-396-0585 / [www.mercyflightcentral.org](http://www.mercyflightcentral.org)